

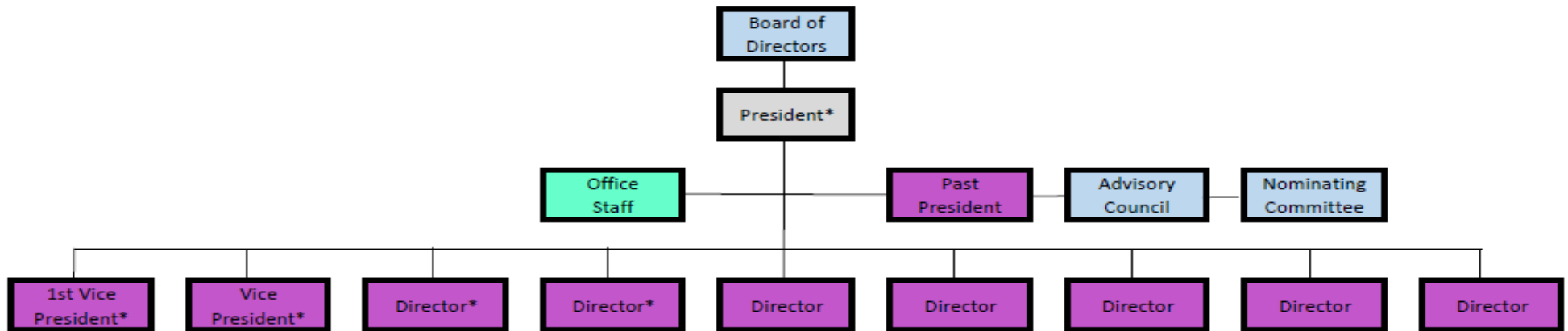
Serving Air Cadets for 80 Years

1941 -2021



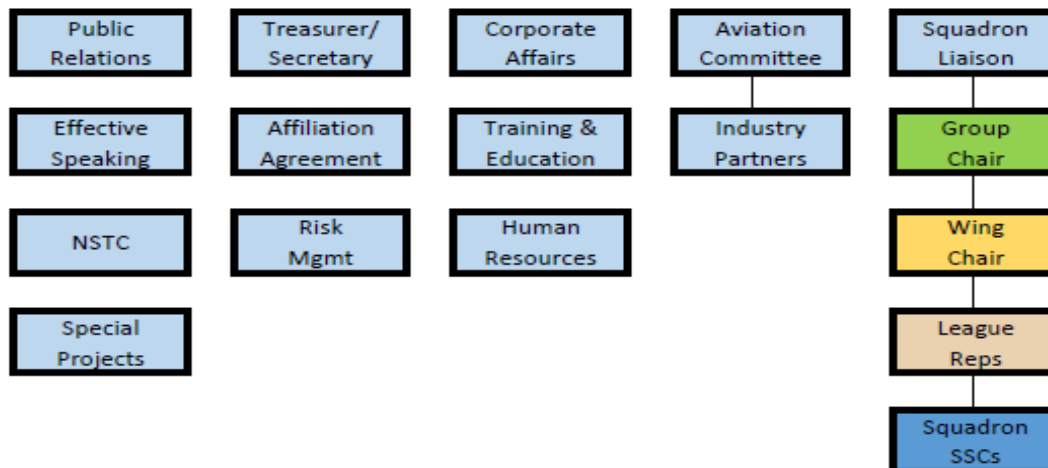
*Air Cadet League of Canada,
British Columbia Provincial Committee
2020-2021 Annual Report*

AIR CADET LEAGUE OF CANADA BRITISH COLUMBIA PROVINCIAL COMMITTEE ORGANIZATION CHART



*Executive Committee

PORTFOLIOS (as assigned):





A Message from the Lieutenant Governor



As Lieutenant Governor of British Columbia, and as your Honorary Patron, I am delighted to welcome you to the BC Provincial Committee annual general meeting of the Air Cadet League of Canada.

This year marks the 80th anniversary of the Air Cadet program, both in British Columbia, and Canada-wide. The longevity of the Air Cadet program is proof of its ongoing value to young Canadians. While an interest in aviation is an obvious reason to become involved with the Air Cadets, young people will discover a variety of enriching and engaging opportunities to bolster their sense of individual responsibility and purpose, and their connection to a greater community. While I may have never been a member of a Squadron, the life practices that have been most valuable to me—physical exercise, artistic pursuits like music, time spent outdoors,

and opportunities to contribute to my community—are the same as those that young people learn through the Air Cadet program.

Additionally, please accept my gratitude to the many volunteers, supporters, and families who so generously give their time and effort in support of the Air Cadet program. On behalf of Her Majesty Queen Elizabeth II, Queen of Canada, I send my best wishes for a productive annual general meeting, and the continued success of the Air Cadet program for many years to come.

Sincerely,

The Honourable Janet Austin, OBC
Lieutenant Governor of British Columbia

Theresa Hinton
BCPC Director/ President
2020-2021 Annual Report



Welcome to our 80th Annual General Meeting of the British Columbia Provincial Committee (“BCPC”) of the Air Cadet League of Canada. Thank you for joining us in our second virtual AGM.

I wish to convey my sincere thanks and appreciation all members and volunteers for everything you do to ensure the cadets enjoy the benefits this program can deliver. Although the SSC’s are often what are considered the “front line” remember you are not alone, please you have people here to help and assist you. You have the guidance and support of your League Representative and your Wing Chair. If you need assistance, direction, an ear, please contact your League Representative and your Wing Chair. We are here to help and make your job easier.

British Columbia is particularly fortunate to have such dedicated volunteers in our Directors, Group Chairs, Wing Chairs, League Representatives and Sponsoring Committee members. The extent of that dedication is clearly evident in the flexibility shown during the pandemic.

There have been some unexpected silver linings that have come about during the pandemic. The pandemic has been hard, but we have discovered:

- ➔ We can run our business virtually by BlueJeans, Webex, Zoom and other virtual platforms. The BCPC Board of Directors meet virtually every month conducting league business in a safe manner and reducing travel costs.
- ➔ We have discovered we can host successful multi-squadron training for Effective Speaking with only one instructor. The Northern Wing truly embraced this.
- ➔ We can host Effective Speaking competitions for Squadron, Wing, Provincial and National competitions. It is not how we did it before, but it was successful for the cadets and instructors involved.
- ➔ Even though virtual, the SSC’s can provide great support to keep the cadet program strong and engaging
- ➔ Many SSC’s have run successful fundraising campaigns both online and in our communities. Many of these activities will continue.
- ➔ We can effectively run education and training virtual sessions for all our members. From Sponsoring Support Committees (“SSCs”) to our League Representatives, and our Directors.
- ➔ We can hold many variations of an Annual Ceremonial Reviews. Some were almost identical virtually as they once were while others were incredibly creative using various types of social media. Thank you to all the hard work of the officers, SSC and most of all our cadets for their ability to think outside of the traditional box. I thoroughly enjoyed all those I attended

From the cadet’s perspective, the pandemic has had a major impact on the senior cadet’s career. Spring and Summer training programs were cancelled in 2020, and modified in 2021 to virtual and small, in person, local training. We truly understand the disappointment felt by all cadets. Many adult staff and cadets took advantage if this new type of training being employed by Cadets and Junior Canadian Rangers (CJCR Sp Gp) to host the local summer CAP this past summer.

As we slowly begin to open, we will need to continue with some of these adaptations until we receive more instructions from the Commander of the Canadian Cadet and Junior Ranger Support Group (CJCR).

It will not be “business as usual” for the fall 2021 start up and we must continue to function in a new and ever changing daily environment for an undetermined period of time. This means that both cadets and SSCs must continue to be flexible in running the program. For the SSC, this means continuing to operate as a business, generate funds and meet all compliance requirements but still follow the safety guidelines as mandated by the Provincial Health Officer.

We will feel the effects of the pandemic for many years. The majority of first year cadets in BC have never been to an in-person cadet training night. Many have never learned to march or polish boots, but that is not stopping them from enjoying the program.

Our planes have been grounded for several months and only recently, our pilots at the Comox gliding school have begun their recertification. The second step will be to have the two lead pilots begin recertification of other pilots. Gliding is likely to not start up until the spring of 2022. Familiarization flying can only start with approval of CJCR.

A huge thank you to our SSCs for continuing to carry on their business activities. We are pleased with your positive support of the program. BCPC is very aware that fund-raising has become even more difficult process during these unprecedented times. We reviewed the assessment in June and decided to apply an across the board of reduction of 15% to each squadron’s cadet population and then a further reduction of \$45 per cadet. This is a unique assessment for 2021/2022. BCPC will continue to monitor the financial situation as we move forward.

Another thank you to our military partners for maintaining the program virtually and engaging the Air Cadets.

A special thank you to our office staff, Ilona Turra and Vicky Briggs. We were saddened when Shannon Sayer left for a new job.

One of the highlights of this year was the acceptance of the Honourable Janet Austin, Lieutenant Governor of British Columbia to become the Honorary Patron of the Air Cadet League of Canada - British Columbia Provincial Committee.

Communication and Partnership is the key to making this program so successful. The only way we can continue to be effective is to communicate with all parties involved.

On behalf of the 4626 Air Cadets of British Columbia who benefitted from your volunteer contributions, I offer my sincere thanks. I look forward to your continued support in the coming year. Please stay engaged, proactive and help us to shape the future of Air Cadet’s in British Columbia.

Regards

Theresa (Terri) Hinton,
President

Norm Scott
BCPC Director / 1st Vice-President
Risk Management/ Affiliation
2020-2021 Annual Report



This year started with on two projects, one being the Affiliation Agreement and the other Risk Management. During the first few months, there was back and forth discussion between Provincial and National on understanding what role and how the Affiliation Agreement was going to read between the SSC's and Provincial body. I began creating the criteria to form this agreement, however, after continued discussion between the Air Cadet League of Canada and ourselves, we discovered that the wording currently in place in the BC SSC's Constitution and Bylaws solidifies the affiliation and meets the National requirements. We need to have the SSC's understand what an Affiliation Agreement means to them. Over the next year, this will be formulated into a document and presented to all Squadron Sponsoring Committees.

I sat on the National Risk Management committee where they have done work on this topic, however, COVID-19 has created setbacks on this committee. The main focus was to make sure SSC's understood where their squadrons sit with respect to "risk". Illustrated below is the direction on how to identify risk;

IDENTIFYING RISKS THROUGH THE RISK MANAGEMENT PROCESS

Use the "Five Questions" approach to identify the risks for your organization not shown on the questionnaire. These questions were distributed as a reference pocket card through your provincial risk coordinator. The Five Questions are essentially what we do through the risk register. An example is provided in Appendix B. 5 What has changed? (Task/Activity)

- **Step 1:** Identify the Risk. You and your team uncover, recognize and describe risks that might affect you and organization outcomes. Begin your Risk Register with this step. As a reference, several common risk categories are included in the Risk Questionnaire. These may be applicable to your organization, but this is not an exhaustive list. You may also identify risks that are not included in this questionnaire. What can happen?
- **Step 2:** Assess the Risk. Once risks are identified, determine the likelihood and consequence of each risk. Develop an understanding of the nature of the risk and its potential to affect the organization. Add this information to your Risk Register. What is the effect?
- **Step 3:** Evaluate or Rank the Risk. Evaluate or rank the risk by determining the risk magnitude, the combination of likelihood and consequence. make decisions on whether the risk is acceptable or whether it is serious enough to warrant treatment. Add these risk rankings for the highest ranking or most serious risks to your Risk Register. What are the options?
- **Step 4:** Treat the Risk. Also referred to as Risk Response Planning or risk mitigation, during this step assess your highest ranked risks and develop a plan to treat or modify these risks to achieve acceptable risk levels. How can you minimize the probability of the negative risks and enhance opportunities? Create risk mitigation strategies, preventive plans and contingency plans and add them to your Risk Register. Mitigation strategies should be measurable and realistic. What are the next steps?

- **Step 5:** Monitor and Review the risk. This is the step where use the Risk Register to monitor, track and review risks on a regular basis, and assign the person or people who have authority, responsibility and accountability to manage the risk.

The topic of National insurance was brought forward as an issue. It is viewed that as a critical part of our risk management program to have a copy of the insurance at each level – PC and SSC – to make it very clear what is covered by the national policy for each organization. This could be a clear summary to simplify the information for better understanding by all. There is likely a requirement to update the current insurance booklet and information for the next year – 2021-22. If you do not understand your coverages, please ask your questions.

Furthermore, I would to say thank you to Terri and Michelle for helping through the year and guiding me through my first role as Vice-President. I have learned lot and look forward to another great year serving on the BCPC Board of Directors.

Regards

Norm Scott



Michele Claveau
BCPC Director/ Vice President
Squadron Liaison Report
2020/2021 Annual Report



This has been a weird and at times difficult year in providing support to League Reps (LRs), SSCs, and coordinating with RCSU(P) in order to effect good SSC management, but a new training year is on the horizon and while we understand it will be a “soft start”, things are looking up!

The virtual training year saw even more incredible efforts by some Sqn staff and senior cadets, well supported by their SSCs, and there were some interesting ACR formats that highlighted ingenious initiatives. One very positive aspect that has emerged is the “sharing” of assets and ideas in the virtual environment. We also recognize that not all sqns were able to do much, if anything at all; yet it behooves all BCPC to ensure the SSC foundation is solid when they are able to meet again.

It has indeed been a challenge for some SSCs to gather their members virtually, to remain compliant, to ensure they remain in good standing as a society and to be ready for the new training year. Others have been able to thrive, as everyone’s situation is different. Consider the new training year as an opportunity for a fresh start. Remember, the effort is for the cadets, and without our support they do not get full advantage of the program.

As was the case last year, the struggle to find dedicated LR continues. Group/Wing Chairs are double and triple-hatting to fill gaps, and many LR have more than one squadron. We are fortunate to welcome some very dedicated former SSC members who have completed their term and still wish to remain engaged; yet the numbers are still low.

The Training and Education Committee continued to deliver virtual training to LR and SSCs, and new ACC9 training was delivered by the BCPC office throughout summer 2021. This training is hugely important as the new forms cannot be manipulated to input final numbers, so understanding and working with them is paramount. If you did not get the chance to attend the training, the videos are available on the BCPC website.

It is also recognized the impact that curtailed fundraising may have on support to squadron activities, and if you (SSC) are struggling financially or for ideas, do not hesitate to reach out to BCPC. DND also acknowledges this and are working on some policy adjustments to LSA to help even the playing field. As always, I would like to acknowledge and thank the Group and Wing Chairs, League Reps and SSCs for your support to the squadrons and the cadets. Likewise thank you to the Officers, CIs and CVs for your dedication in delivering the program. As I stated last year, the DND/League partnership is a body that needs both legs to run. Remember – if you are making it personal, you are not thinking of the cadets. Work together to keep the cadets safe and give them the program they deserve.

Regards

A handwritten signature in black ink, appearing to read 'M. Claveau', written in a cursive style.

Michele Claveau

Trevor Sandwell
Aviation/Aerospace Committee
2020/2021 Annual Report



This 2020/2021 report unfortunately is almost a standstill copy of the 2019/2020 edition, with a couple of bright spots to encourage reading.

Firstly, the carry over from previous years.

1. National Aviation Steering Committee: Have not reported anything to the ACLC - NAC.
This is a high-level committee, consisting of the ACLC Executive Director, Commander SGAF SG and the President of the ACLC.
2. National Aviation Committee (NAC): Very little activity throughout the year due to lack of reporting by the National Steering Committee.
3. Internal NAC deliberations of NOTE.
 - a. The proposal to charge each Region for replacement glider parts has been eliminated. The original purchase of the spare parts was paid by the ACLC from National Cadet assessments, charging again as the Regions draw from the parts inventory would mean double dipping. This double charge was challenged by BCPC and thankfully eliminated.
 - b. Future NAC Annual meetings will now require a more business-like approach, with registered regional representation and formal voting practices. Previous annual meetings have been very loose and have allowed nonregistered provincial members to vote. This initiative spearheaded by BCPC representatives.
 - c. The recently introduced intra-provincial charge for Cadets required to travel outside their respective region to complete Gliding Pilot certification has been amended, allowing each region to accept or deny the re-location if it affects the financial status of the home region.
4. The ACLC – NAC awaits the long-anticipated CAF driven aircraft fleet standardization report. This report being produced by the Defense Research Department Canada (DRDC) is anticipated to provide direction into the future aircraft used by the regions for glider tugs and to standardize maintenance practices and parts inventory.
5. The ACLC – NAC also awaits, again the long anticipated Flying Review being conducted by the CAF and National Steering Committee. This report combined with the Fleet Renewal report will layout the future of the Cadet Gliding and Flying program.

The good news: the past year has seen the introduction of the National Ground School program for Cadets interested in attaining both gliding and private pilot certification. This program eliminates the many quality levels of ground school education across the country and places large urban squadrons and small rural squadrons on the same level. This program available at no cost to the Cadets and deliverable in English and French is a great leap forward. Sincere “Thanks” and appreciation to CAF for taking this initiative.

Another small step, again initiated by BCPC and now incorporated into Cadet evaluation process for Gliding and Flying awards is the evaluation of Cadet Aptitude and Attitude toward the experience of flying. An evaluation in progress but as the cost of flying certification becomes higher and higher, Cadet evaluation level must be raised.

As this year closes out, I bid farewell to the Cadet movement, after some 30 years' involvement from Cadet parent thru SSC, Provincial and National level experience, especially with Aviation and Industry liaison it is time to hand over the controls.

However, I leave with some trepidation as to the future of the flying and aviation emphasis within the Air Cadet program. It is my belief that the "Air" is being diminished and possibly eliminated and every effort must be made to make sure this does not happen; this will require extreme vigilance.

My final thoughts are to express my sincere appreciation to the Cadet Flight Training Centre (Hanger 15), CFB Comox. Here in BC, we are fortunate to have the most professional flight operations facility in the Canadian Air Cadet program. The strength of the flying program here in British Columbia is entirely due the staff, both past and present in Hanger 15 and to the foresight of previous BCPC Directors in the purchase of our aircraft and gliders.

To my successor I wish you "Tight floats and tailwinds"

Respectfully submitted,

Trevor Sandwell



Gail Elgert
BCPC Director
Public Affairs/ NSTC
2020-2021 Annual Report



2021 NATIONAL SUMMER TRAINING COURSES (NSTC)

The National Summer Training Courses consisting of International Air Cadet Exchange, Power Pilot Training and Glider Pilot Training were cancelled for the summer of 2021 due to the COVID-19 pandemic.

While it is hoped that the cadet program will return to a more normal level in the coming year, we will follow the recommendations of the World Health Organization, the implementation of Public Health Measures and the directives from DND for the safety of all cadets, staff and volunteers.

When the NSTC program resumes, there are changes to the cadet application and interview process. The Air Cadet League responsibilities in this process have changed to participating in the cadet interview process only. All enquiries regarding the courses, applications and results are to be directed through your Squadron Commanding Officer to RCSU(PAC) Region Office.

PUBLIC AFFAIRS

Communication during the past year and a half has been quite the challenge as we are for the most part getting 'Zoom' fatigued and missing the in-person connection. The Regional Public Affairs Committee which consists of one member from each of the four Leagues in BC and the Public Affairs officer RCSU(PAC) meet bi-weekly, and forward reports as needed to the BCPC Directors.

Our Facebook page continues to be successful and viewed daily. We share stories of our League volunteers, officers and cadet accomplishments. The Training and Education committee shares training information on the YouTube channel (links to the training sessions can be found on the BCPC website).

The BCPC office continues to share the National Air Cadet League's newsletter and the bi-weekly Pacific Express newsletter produced by RCSU(PAC) Region office, to all our Squadron Sponsoring Committees. Please note that both these newsletters are accepting articles for publication. Articles can be emailed to the National office at admin@aircadetleague.com or to the RCSU office at pacadets@gmail.com.

Regards

Gail Elgert

Jermaine Chu
BC Provincial Effective Speaking Coordinator
2020-2021 Effective Speaking Report



Reflecting back to the beginning of 2020-2021 cadet year, we have been very productive and I am proud to say we accomplished our goal with great success. The Effective Speaking Program was the only program to have a competition this year. Our team goal this year was to keep our program moving forward and conduct business as usual. All our competitions were conducted virtually on the Zoom Video Conferencing platform. I am privileged to have Mrs. Gail Elgert as my Director as well as Ms. Katherine Chak who has been paramount in working with me on researching all the different virtual platforms as well as creating logistics and manuals. My gratitude also goes to all the Officers, SSC and volunteers that support and ensure this program is a success.

In the midst of Covid-19 restrictions, Captain Matheson, J7 Curriculum Development Officer and Cadets and Junior Canadian Rangers created an Effective Communications Course to be implemented by early January. This new program was announced as “Competitive Speaking course” available to all 3 elements, and will be found on the Cadet Portal. After receiving this announcement our National Effective Speaking committee decided to continue with our usual coaching program until this new program was ready to be implemented by DND. The Competitive Speaking course was announced ready and available on February 3 and email notifications were distributed. As our ES program was already in full swing and too close to the competition phase, we decided to continue and if they choose, may start the Competitive Speaking program in the following year. The Competitive Speaking Program can be taught by Officers, ES Coordinators, outside sources or the cadet self-guided. Ultimately, if the cadet is self-taught they will still need to have an Officer to contact me when the competition phase begins. In the Cadet Portal there is a complete guide to teach the cadets as well as instructional manual for the coordinator.

Meanwhile, our National Committee was making decisions on the Logistics and methods of running an Effective Speaking Competition virtually. A sub-committee was created that both Katherine and I participated in and worked with Quebec Ottawa Valley Coordinator Mr. Andre Mager to trial run several different virtual platforms for our Provincial colleagues to choose from. In the end we concluded, at that point in time, Zoom was our best option with all the functions and capabilities needed to run a competition. The subcommittee then went ahead to create manuals and logistics of running the virtual competitions on Zoom and guides for each role required at competition. After many mock competitions and one on one tutorials with coordinators, we received strong interest to host regionals. I wanted the squadrons to run their squadron competition the same if not similar to what our regional and Provincial competitions will be like so the cadets will know what to expect. I created a “How to Run a Virtual Effective Speaking Competition on Zoom Tutorial” that was uploaded on YouTube for all to view. I also passed this video to our National Committee for other provinces to use if they choose.

All regional competitions have been recorded and edited for viewing on YouTube, and a USB Flash drive for a backup copy of all documentations. After our BC Provincial ES Competition, I continued to assist with Quebec Ottawa Valley, Manitoba and New Brunswick competitions. We are now preparing for the National Competition with a stronger and more talented team since we began. This has been a year full of learning, thinking outside of the box and meeting new people virtually.

Thank you to this year's host squadrons of each wing, here are the dates of their competition:

Northern:	396 City of Prince George RCACS March 25, 2021
Fraser Valley:	583 Coronation RCACS March 7, 2021
Okanagan:	243 Ogopogo RCACS March 28, 2021 PM
Kootenay:	552 Key City RCACS March 27, 2021 AM
Lower Mainland:	692 BCIT Aerospace RCACS March 27, 2020 PM
Greater Vancouver:	858 Skookumchuk RCACS March 28, 2020 AM
Metro Vancouver:	767 Dearman RCACS April 3, 2021 PM
Vancouver Island:	205 Collishaw RCACS April 3, 2021 AM

Participation from each Wing:

Northern:	2/7 Squadrons with 3 competitors
Fraser Valley:	5/5 Squadrons with 10 competitors
Okanagan:	4/8 Squadrons with 5 competitors
Kootenay:	3/5 Squadrons with 5 competitors
Lower Mainland:	4/7 Squadrons with 7 competitors
Greater Vancouver:	6/8 Squadrons with 6 competitors
Metro Vancouver:	5/7 Squadrons with 6 competitors
Vancouver Island:	7/10 Squadrons with 7 competitors

Provincial Competition

The Provincial Effective Speaking Competition was scheduled for 17 April 2021 on our Zoom account. We had 8 contestants from all 8 Regions.

My team consisted of Mr Henry Su-Tech Support, Ms Katherine Chak, Impromptu Supervisor and myself as Master of Ceremonies working along with Ms Erica Lee-Timer, Ms Jennifer Tsoi and Captain Daniel Colosie-Tallypersons and 3 Judges: Training Officer WO Gordon

Carey, Mr Tom Jones Jr-DTM and Ms Lori Collerman-Author/Professor, Mrs. Gail Elgert -Tie Breaker Judge, we ran a successful Provincial Competition.

We added power point slides during the Introduction which included Prince Philip's Tribute (1 minute of silence) it was the same date, a Recognition of Host Squadrons PPT during the break and then the Regional/Wings Picture slides and Awards Presentation slide to conclude. With this year being virtual we may consider this as an option in the future if squadrons believe this is more viable for their region or teaching inter-squadron programs. After all competitions, Katherine and I prepared portfolios with Certificates, pin, medals and evaluations to each of the contestants at Regional. For the Provincial contestants, they will receive the Certificates, pin, medal and evaluations as well as an additional monetary gift as there will be no travelling or Host Provincial tour. This monetary gift is only for this year as we are under Covid 19 restrictions.

The Wing Competition medal winners are:

NORTHERN WING:

Gold	396 City of Prince George	Sgt. Kassidy Patrick
Silver	396 City of Prince George	Cpl Kael Frederick
Bronze	747 Unicorn RCACS	FSgt Savannah McDames

KOOTENAY WING:

Gold	279 Elk Valley RCACS	AC Bailey Hill
Silver	552 Key City RCACS	Sgt Erik Talbot
Bronze	279 Elk Valley RCACS	Liam Fletin

OKANAGAN WING:

Gold	223 Red Lion RCACS	FSgt. Jaeden Rossner
Silver	243 Ogopogo RCACS	WO2 Aimee Glaubitz
Bronze	204 Black Maria RCACS	FCpl Sylar Unser-Kleissen

FRASER VALLEY WING

Gold	583 Coronation RCACS	FCpl Rayan Ramadan
Silver	147 Airwolf RCACS	Kurtis Medwenitsch
Bronze	861 Silverfox RCACS	Faith Dueck

LOWER MAINLAND WING:

Gold	819 Skyhawk RCACS	FSgt. Thea D'Souza
Silver	692 BCIT Aerospace RCACS	Sgt Erica Kwong
Bronze	655 Richmond RCACS	AC Sarah Malul

GREATER VANCOUVER WING:

Gold	858 Skookumchuk RCACS	WO2 Matthew Douglas
Silver	135 Bell-Irving RCACS	AC Jessica Xin Wei Li
Bronze	835 Griffin RCACS	Sgt Ryder Gray

VANCOUVER ISLAND WING

Gold	848 Royal Roads RCACS	LAC Saanvi Reddy Katireddy
Silver	893 Beaufort RCACS	FSgt Max Moore
Bronze	676 Kittyhawk RCACS	FSgt Henry Heinicke

METRO VANCOUVER WING:

Gold	637 Arrow RCACS	FSgt. Hannah Qin
Silver	767 Dearman RCACS	FSgt Laraeb Ismail
Bronze	767 Dearman RCACS	FCpl Dylan Tonekham

BC PROVINCIAL WINNERS:

Gold	858 Skookumchuck RCACS	WO2 Matthew Douglas
Silver	583 Coronation RCACS	FCpl Rayan Ramadan
Bronze	848 Royal Roads RCACS	LAC Saanvi Reddy Katireddy

Again a huge thank you to all for a job very well done. Many thanks to 858 Skookumchuck RCACS and 59 Vancouver RCACS for helping me trial run the Zoom Platform. These 2 squadrons Officers, SSC and cadets helped me work out the logistics and format best for competition.

All the rules and regulations, including the current updated ACC54 application form, are available on the Air Cadet League of Canada website at www.aircadetleague.com. The Scoring Tool is still being upgraded and needs to be modified and checked, we will inform you when the National Committee has approved for use. The BC Provincial website (<http://bc-aircadetleague.com>) has a direct link to the ACL website.

Please ensure your Squadron is using current forms and information. There will be some modifications, to align with this new format, but will only be as additions to Handbook and Rules and Regulations.

A big “thank you” goes to BCPC for your continued support in this essential program. To all the volunteers from the Squadron Sponsoring Committee and the communities, we could not have made this year such a success without your unwavering dedication and willingness to assist.

Congratulations to all the Cadets who participated, I am so proud of you and all you have accomplished in such challenging times. You were able to adapt to the virtual parameters and bring your A game to showcase your talents. This past year only makes you (and I) stronger and wiser.

“Spread your Wings and Soar Beyond the Stars”

Regards

Jermaine Chu
BC Effective Speaking Coordinator

Michael Kung
Director/Training & Education Committee
2020-2021 Annual Report



Annual Report

During the last training year, the T&E Committee continue to put out online training for both the Squadron Sponsoring Committees and League representatives.

The topics included:

- How to run a successful executive meeting.
- SSC membership screening
- Budget for the training year
- How to run a AGM
- Compliance
- How to run a successful tag day
- How to apply for gaming fund
- LSA
- T3010 Charity status CRA filing
- How to run an ACR
- How to navigate BCPC and national website

For the League Representative:

- Management skill
- Director duty and responsibility
- Conflict resolution
- Compliance

There is also SSC resource binder for the Northern and Vancouver Island Wings that will help them better organize their documents and operation.

The intent of the T&E Committee is to provide knowledge and awareness for the SSC's month to month operation of the Society. As always, if there are any topics you feel that we can offer, we are more than happy to provide it.

The T&E Committee are continuing to better itself by using Microsoft Team to create contents and better communication with its members and SSC.

We are looking forward to meeting all of you in the coming training year if the health advisory is lifted. Please stay safe and healthy. Get vaccinated.

Warmest regards

Michael Kung

Doug Sutherland
Interim Treasurers Report
For the year ending August 31, 2021



The financial statements for the year ended August 31, 2021, from Murphy & Murphy Chartered Professional Accountants follow this report.

Again, the past year was very challenging with respect to managing the financial affairs of the BCPC. Due to the Covid 19 restrictions, many of the projected expenditures did not take place and we ended the year with an Excess of Revenue over Expenditures of \$92,531 as shown on the Statement of Operations.

STATEMENT OF FINANCIAL POSITION

Cash

The most significant item on this statement is the cash which has increased from \$451,071 to \$523,440, a positive variance of \$72,369.

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Revenue

The Squadron Assessments show that we were under budget which was accounted for by the “Grant Back” of \$18.00 per cadet (total of \$81,000) that reduced the assessment to \$436,388. The largest item other than the assessments was the Miscellaneous income which included \$2,000 from the BC Yukon, Royal Canadian Legion Foundation, as a contribution towards the Effective Speaking Program.

Administration Expenses

The Administration expenses were less than budget by \$15,700. Part of the variance was attributed to Wages and benefits being less than budget by \$8,800 due to the resignation of the administrative assistant and the business center operation was under budget by \$4,000 due to the favorable renegotiation of the office lease.

League Activities

A number of League activities were again suspended resulting in a number of cost reductions in this category. The Air Cadet League National AGM was held virtually thus reducing costs by \$18,000. The zone training program was held on a virtual basis throughout the year which resulted in a cost reduction of \$9,900. Face to face meetings and travel were curtailed resulting in further cost reductions of \$37,000. One significant cost reduction was the Air Cadet League National assessment. As their operating costs were reduced, they chose to return the savings to the Provincial Committees by way of a reduction to the National assessment, a saving to BCPC of \$40,589. As result of these cost reductions, there was a favorable variance in this category exceeding \$106,000.

Program Activities

Because of the Covid 19 shut down, most of the programs and activities in this category were cancelled. The main cost reductions were; Selection Boards, \$7,500, Scholarships and Awards, \$4,500, Effective Speaking, \$9,000 and Aircraft Repairs and Maintenance, \$6,000 resulting in a favorable variance in excess of \$31,000.

As what happened in the previous year, most of our cost reductions were from savings at the expense of cadet activities and programs. Hopefully this trend will reverse itself in the coming year but that is something over which we have no control.

Aircraft Replacement Fund

Due to the Covid 19 situation and the uncertainties with regard to the viability of the flying program, the Board of Directors are recommending that the contributions to this fund be suspended for the current financial year. The contribution for this year would have been \$90,000.

ACC9 Submissions

Once again, BC had a 100% submission rate to the Air Cadet League National office for the ACC9's. That's great news and we would like to thank all our SSC's for your cooperation and assistance in maintaining our perfect record. It's that time again for ACC9 reporting and we're counting on you to continue our flawless track record. You can find the new ACC9 spreadsheet on the BCPC website. If you require any assistance or information, please don't hesitate to call the office.

BUDGET PRESENTATION

We are very aware of the difficulties faced by each SSC in developing their own budgets and plans for the upcoming training year, given the unknowns and uncertainties that have again been presented to us. When preparing the BCPC budget and this report we went on the assumption that the cadet program would resume January 1, 2022.

Considering that BCPC has experienced a surplus for the past two years, the directors embarked on a plan to return a portion of that surplus by way of a reduction to the Annual Assessment which remains at \$115.00. Each SSC should have already received the invoice which shows the amount of the "Grant Back" and the net amount payable. To further provide assistance, the directors made the decision to defer payment dates to January and March 2022. Should it be necessary in future, the directors may reintroduce the "Hardship Grant Program" to provide financial assistance to those individual SSC's that qualify. DND have advised that they will be providing an update some time later in the fall as to the continuation of the cadet program going forward into 2022. This will provide both BCPC and the SSC's the ability to reevaluate our financial positions and determine any required future actions.

Income

The first item on the budget is the Assessment of \$275,450 which is a net amount after the reductions were applied. Based on a cadet population of 4,626 (provided to us by DND as at December 31, 2020) times the assessment of \$115.00 per cadet provided an initial assessment of \$531,990. After a careful review, the directors determined to reduce the assessment in a two-step process. For assessment purposes only, an across the board reduction of 15% was applied to each squadron's cadet population which reduced the cadet numbers to 3,935 and the assessment by \$79,465.

The next step was to review our cash position and the upcoming budget to determine the extent to which we were able to further reduce the assessment. The Directors made the decision to credit back to each SSC, the sum of \$45.00 per cadet which amounts to a further reduction of \$177,075 to the assessment. To summarize:

Initial Assessment @ \$115.00:	531,990
Cadet population adjustment	79,465
Per cadet reduction of \$45.00	177,075
Total reduction	<u>256,540</u>
Net Assessment	<u>275,450</u>

The remainder of the income items are straightforward as we have taken a conservative approach in estimating both donations and interest income.

Administration Expense

Most of the administration expenses are of a fixed nature including salaries, telephone and internet and other utilities and there has been very little change in those expenses. The lease for the BCPC premises was renewed this year and the budget for Business Center Operation has been increased accordingly.

We have had a significant change with respect to our Legal expense due to the retirement of our long time lawyer Ms. Mary Stewart and we wish Mary a happy and well-deserved retirement. Mary's office had been responsible for the registrations and filing of all SSC annual reports, a function which has now been assumed by the BCPC office. This has resulted in a reduction in the legal expense budget of \$11,000.

In order to pass some of this saving on to the SSC's the decision was made for BCPC to absorb the filing fee of \$40.00 which has been paid by the SSC's in the past and a budget of \$3,500 has been included to cover this expense. This also streamlines the registration process as it eliminates the necessity for the SSC to issue a payment to BCPC.

League Activities

Hopefully the cadet program will resume in the near future and we will be able to "get back to business." Given the uncertainties, we have reduced some of the budgeted items by a total of \$24,000 when compared to last year's expenses.

Program Activities

In budgeting for this category, we were governed by our best estimates when the cadet program will resume. Again, this category provided a challenge in projecting expenses for the year. We anticipate that there could be cost reductions in this category but where they will appear is anyone's guess. It will certainly depend on what direction the cadet program takes, especially into 2022.

Given that BCPC had generated surpluses over the past two years, the directors had made the decision to provide a substantial "Grant Back" of \$256,000 to the SSC's. This translate to a 48% reduction of the assessment. By doing so, the annual budget, as presented has produced a deficit of **\$90,850**. As our cash position was very strong, it was felt this was a prudent course to follow in order to provide financial assistance to the SSC's.

I would like to extend many thanks to our office staff who provide such excellent service to the Squadron Sponsoring Committees and the League volunteers.

Finally, as I am retiring from the position as a volunteer Interim Treasurer, I would like to take this opportunity to thank the directors of the British Columbia Provincial Committee for their support over the past two and a half years. The dedication and commitment of the Directors is second to none and it has been a pleasure to be part of this organization.

Respectfully Submitted

D.G. (Doug) Sutherland CPA, CGA (Retired)



**AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE**

FINANCIAL STATEMENTS

Unaudited - See Notice to Reader

AUGUST 31, 2021

AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE

AUGUST 31, 2021

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NOTICE TO READER

On the basis of information provided by management we have compiled the statement of financial position of Air Cadet League Of Canada, British Columbia Provincial Committee, as at August 31, 2021 and the statements of operations and changes in net assets, and cash flow statement for the year then ended. We have not performed an audit or review in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Chartered Professional Accountants

Delta, BC
September 21, 2021

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF FINANCIAL POSITION

Unaudited - See Notice to Reader

AS AT AUGUST 31, 2021

	2021	2020
ASSETS		
CURRENT		
Cash - (Note 2)	\$ 523,440	\$ 451,071
Accounts receivable	231	147
Inventory	4,483	6,131
GST receivable	1,099	1,127
Prepaid expenses	12,266	2,035
	541,519	460,511
LONG TERM		
Long term investments - (Note 3)	58,075	52,839
Tangible capital assets - (Note 4)	377,163	392,002
	435,238	444,841
	\$ 976,757	\$ 905,352
LIABILITIES		
CURRENT		
Accounts payable	\$ 38,846	\$ 61,215
Government remittances payable	2,199	3,238
Salaries and benefits payable	-	3,025
	41,045	67,478
	41,045	67,478
NET ASSETS		
Externally restricted net assets - (Note 2)	45,187	45,116
Internally restricted net assets - (Note 3)	58,075	52,839
Unrestricted net assets	832,450	739,919
TOTAL NET ASSETS	935,712	837,874
	\$ 976,757	\$ 905,352

Approved on Behalf of the Board

 Director

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Unaudited - See Notice to Reader

FOR THE YEAR ENDED AUGUST 31, 2021

	2021	Budget	2020
REVENUE			
Squadron assessments	\$ 436,388	\$ 517,385	\$ 507,725
Donations: CFTA/GPTAA	515	-	-
Donations: Other	700	-	2,107
Donations: Tax receipts	707	4,000	5,495
Miscellaneous income	4,703	1,000	7,702
AGM registration fees	-	-	21,695
Sales	2,606	2,500	2,311
	445,619	524,885	547,035
EXPENSES			
ADMINISTRATION			
Accounting	3,000	2,600	2,500
Amortization	14,839	14,839	14,839
Bank and credit card charges	1,384	2,500	1,932
Bluejeans video conference system	1,364	1,500	1,367
Business centre operation	22,010	26,000	21,802
Cost of sales - inventory items	4,710	5,000	4,734
Legal	26,904	26,000	21,939
Office	3,807	6,000	7,085
Office equipment repairs and maintenance	816	2,000	3,961
Telephone and internet	8,790	8,000	7,452
Wages and benefits	133,065	141,900	135,419
	220,689	236,339	223,030
LEAGUE ACTIVITIES			
Meetings	-	4,000	1,267
National AGM meetings	-	18,000	1,180
National assessment fee funding	18,041	58,630	58,292
Provincial AGM	1,879	3,000	52,507
SSC training/screening	104	10,000	277
Travel	759	20,000	11,825
Wing travel and meetings	1,113	15,000	6,925
	21,896	128,630	132,273

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Unaudited - See Notice to Reader

FOR THE YEAR ENDED AUGUST 31, 2021

	2021	Budget	2020
PROGRAM ACTIVITIES			
Aircraft insurance	14,670	16,000	14,670
Cadet selection boards	-	7,500	5,995
Cessna 182 repairs and maintenance	68,326	68,700	6,595
Competitions/special events	-	3,000	1,939
Effective speaking program	2,321	12,000	1,786
Glider maintenance	24,016	20,700	15,825
Glider pilot training awards	-	-	2,725
Promotion and recruiting	1,170	10,000	4,359
Scholarship:continuation flying	-	-	500
Trophies and awards	-	4,500	460
	110,503	142,400	54,854
	353,088	507,369	410,157
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	92,531	\$ 17,516	136,878
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR	739,919		603,041
UNRESTRICTED NET ASSETS, END OF YEAR	\$ 832,450	\$	739,919

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

CASH FLOW STATEMENT

Unaudited - See Notice to Reader

AUGUST 31, 2021

	2021	2020
CASH PROVIDED BY OPERATING ACTIVITIES		
Net income for the year	\$ 92,531	\$ 136,878
Items not requiring an outlay of cash:		
Amortization of tangible assets	14,839	14,839
	107,370	151,717
CHANGES IN NON-CASH WORKING CAPITAL		
Account receivable	(84)	2,733
GST rebate	28	(30)
Inventories	1,648	(214)
Prepaid expenses	(10,231)	551
Accounts payable and accrued charges	(22,369)	57,499
Government remittances payable	(1,039)	779
Salaries and benefits payable	(3,025)	(176)
Deferred revenue	-	(3,670)
	(35,072)	57,472
Externally restricted net assets	71	(79)
Internally restricted net assets	5,236	839
NET CASH PROVIDED BY OPERATING ACTIVITIES	77,605	209,949
Increase in investments	(5,236)	(839)
CASH USED IN INVESTING ACTIVITIES	(5,236)	(839)
NET INCREASE IN CASH AND CASH EQUIVALENTS	72,369	209,110
NET CASH AND CASH EQUIVALENTS, beginning of year	451,071	241,961
NET CASH AND CASH EQUIVALENTS, end of year	\$ 523,440	\$ 451,071

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

NOTES TO FINANCIAL STATEMENTS

Unaudited - See Notice to Reader

AUGUST 31, 2021

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Tangible capital Assets

Tangible capital assets are recorded at cost. Improvements and upgrades are expensed on an annual basis. Amortization is not recorded on tangible capital assets except for computers, office equipment and leasehold improvements. Office equipment and leasehold improvements are amortized as follows:

Computers	33 1/3% straight line method
Office equipment	20% straight line method
Leasehold improvements	10% straight line method; lease expires March 31, 2021.

2. CASH

	2021	2020
RBC chequing account	\$ 1,376	\$ 7,404
RBC gaming account	147	192
RBC USD chequing account	26,251	-
RBC Premium Investment Account	450,479	298,169
GIC 5459-0002	-	100,190
	478,253	405,955
EXTERNALLY RESTRICTED TRUST FUNDS		
Wallace Jamieson PPS account	8,879	8,861
Stevens-Guille trust savings	23,430	23,383
Jim Campbell music savings	7,865	7,849
Boeing scholarship fund	5,013	5,023
	45,187	45,116
	\$ 523,440	\$ 451,071

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

NOTES TO FINANCIAL STATEMENTS

Unaudited - See Notice to Reader

AUGUST 31, 2021

3. LONG TERM INVESTMENTS

Long term investments consist of equity shares held with RBC Dominion Securities reported at market value, original cost is \$50,000. The investment is related to the Internally Restricted Net Asset, Aircraft Replacement Fund, established in 2019.

4. TANGIBLE CAPITAL ASSETS

	Cost	Amortization	Net 2021	Net 2020
Schweizer Gliders-nominal value	\$ 1	\$ -	\$ 1	\$ 1
Cessna 182C-FCGS Acquisition	46,778	-	46,778	46,778
Cessna 182C-FTUG Acquisition	69,322	-	69,322	69,322
Cessna 182C-FTRY Acquisition	74,731	-	74,731	74,731
Cessna 182 C-FOAR Acquisition	62,438	-	62,438	62,438
Cessna 182 C-GRGS Acquisition	49,561	-	49,561	49,561
Cessna 182C-FGZR Acquisition	70,390	-	70,390	70,390
Computers	2,070	2,070	-	-
Office equipment	9,855	5,913	3,942	5,913
Leasehold improvements: office	128,680	128,680	-	12,868
	\$ 513,826	\$ 136,663	\$ 377,163	\$ 392,002

The accompanying notes are an integral part of these financial statements.

ACLC - BC Provincial Committee

Operating Budget

	2019 / 2020	2020 / 2021	2021 / 2022
	Actual	Actual	Budget
Cadet Effective Strength	4,441	4,499	4,000
REVENUE			
Income			
Sponsoring Committee Assessments - Net of "Grant Back"	507,725	436,388	275,450
AGM Registration Fees	21,695	0	0
CFTA/GPTAA Donations	0	515	0
Donations (Other)	2,107	707	0
Donations (Tax Receipts)	5,495	700	0
Gaming Grant / Lottery Income	0	0	0
Interest Income	4,361	1,203	500
Inventory sales	2,311	2,606	5,000
Miscellaneous Revenue	3,341	3,500	0
Rental Revenue	0	0	0
TOTAL REVENUE	547,035	445,619	280,950
EXPENSE			
Administration Expenses			
Accounting Expense	2,500	3,000	3,000
Amortization Expense	14,839	14,839	2,000
Bank/Visa/Mastercard Charges	1,932	1,384	2,500
Blue Jeans	1,367	1,364	1,500
Business Centre Operation	21,802	22,010	25,000
Cost of Sales	4,734	4,710	6,000
Legal Expense	21,939	26,904	15,000
Office Equipment Maintenance & Purchase	3,961	816	4,500
Office Expense	7,085	3,807	6,000
Registration Expense	0	0	3,500
Telephone/Internet	7,452	8,790	9,000
Wages & Benefits	135,419	133,065	135,000
Total Administration Expenses	223,030	220,689	213,000
League Activities			
Business Meetings/Meals Expense	1,267	0	3,000
Member/SSC Training	277	104	5,000
National ACL- AGM/SAGM	1,180	0	12,000
National Office Funding	58,292	18,041	52,000
Provincial AGM	52,507	1,879	2,500
Travel Expense	11,825	759	15,000
Wing Travel and Meetings	6,925	1,113	15,000
Total League Activities	132,273	21,896	104,500

ACLC - BC Provincial Committee **Operating Budget**

	2019 / 2020	2020 / 2021	2021 / 2022
	Actual	Actual	Budget
Program Activities			
Aircraft Insurance	14,670	14,670	16,000
Aircraft Replacement Fund	0	0	0
Cadet Selection Boards	5,995	0	3,500
Cessna 182 Repairs & Maint	6,595	64,531	4,000
Competition/Special Events	1,939	0	1,000
Effective Speaking Program	1,786	2,321	12,000
Flying Program Special Equipment	0	3,795	0
Glider Maintenance	15,825	24,016	12,300
Glider Pilot Training Awards/Scholarships	3,225	0	0
History Project	1,314	92	1,000
Promotion & Recruiting	3,045	1,078	4,000
Trophies & Awards	460	0	500
Total Program Activities	54,854	110,503	54,300
TOTAL EXPENSE	410,157	353,088	371,800
Surplus (Deficit)	136,878	92,531	90,850
Transfer to Aircraft Replacement Fund	0	0	0
Surplus (Deficit) after transfer	136,878	92,531	90,850
Unrestricted net Assets - beginning of year	603,041	739,919	832,450
	739,919	832,450	741,600

*Air Cadet League of Canada
British Columbia Provincial Committee
Celebrates...*

80 years of Serving Air Cadets in BC



The Air Cadet Story

In British Columbia

The Names of the Air Cadet Organization

1601 Air Force Cadet Wing – 1939 – 1941

Canadian Air Cadets – 1941 – 1946

Royal Canadian Air Cadets – 1946 – Present

Milestones

1939 – 1941 - The Air Cadets were under the sole control of the Department of National Defence {DND} operated by the Royal Canadian Air Force {RCAF}.

1941 to the Present – With the formation of the Air Cadet League of Canada by Parliament with Order-in-Council PC6647 on November 11th, 1940 the operation of the Air Cadet Movement became a partnership between DND and the Air Cadet League of Canada {ACL}. The Provincial Committees were formed shortly after this date

We Became “Royal”

1601 Wing was on parade at the Royal Visit of King George VI and Queen Elizabeth in May of 1939 and were inspected by King George VI at that Time. The King was so impressed with the success of the Canadian Air Cadet movement and their graduates throughout the WW II that he decreed that the title “Royal” be added to the name. On June 26th, 1946 Parliament revised the Royal Canadian Air Force Act by changing the name of the Canadian Air Cadets to Royal Canadian Air Cadets.

*Thank you to Michael Symons for the information provided.
(Michael Symons, BCPC's Official Historian)*