



SQUADRON SPONSORING COMMITTEE ANNUAL REPORT

This document is a template to be used when completing the Squadron Sponsoring Committee Report. A completed report is to be sent via email to the BCPC Office: bcpc@aircadetleague.bc.ca

Deadline for submitting this report is May 15, of the current training year.

Please contact BCPC Admin staff if you have any questions or comments.

Squadron #	Squadron Name
Date	Chairperson

Section 1		Please add your responses below
Squadron Sponsoring Committee activities and achievements assisting in and supporting the squadron in the areas of:		
Financial	Fundraising by SSC(eg: flower sales, bake sales, tag days, etc...)	
	ACC9 completed and submitted as per requirements Assessment Paid	
	Budget completed	
	Financial concerns	
Accommodation	Suitability	
	Problems with accommodations, if any, if so, what has the committee done to address this?	
Public Relations (PR)	Press releases, radio, TV Announcements, newspaper advertisements, etc.	
	Does the Committee have an individual in charge of PR	
Air Cadet Enrolment	SSC's participation in the Cadet enrolment	
	Enrolment ups & downs (problems, concerns, etc)	
Staff Recommendations	Is the SSC encountering problems with any Sqn Staff, and if so, how is the committee handling them.?	
	Are Sqn Staff positions adequately filled?	
Amenities for Cadets	Special Awards	
	Exchange trips, other trips, social activities, etc	

Section 2		Please add responses below
Equipment acquired for the Squadron during the year(attach a list of equipment acquired)		

Section 3		
List in point form " all activities undertaken by Cadets throughout the training year under the following categories:		
Community Service and Support	How the Squadron's cadets assisted local community, groups and charities.	
Typical activities would include:	Food bank	
	Civic Projects	
	Visit to seniors	
	Assist non-profit groups	
	Fund raising for Community (Poppy sales, heart fund, etc.)	
Community Parades:		
Typical activities would include:	Sqn Cadet participation in community parades and civic functions	
	Battle of Britain	
	Remembrance Day	
	May Days	
	Funerals	
Inter Squadron Participation		
Typical activities would include:	NCO Courses	
	Recruiting	
	Training Exercises	
	Sports meets and other competitions	
	Squadron exchanges	
Specialty Programs		
List specialty programs squadron participated and if teams entered in competition, how they ranked		
	Drill Team	
	Band	
	First Aid	
	Range	
	Biathlon	
	Effective Speaking	

(Sect 3) Fundraising		
By cadets for the Sqn(fund raising for community to be listed under community service)		
Typical fund raising activities for Squadron	Tag Days	
	Car Washes	
	Bottle Drives	
	Raffles	
	Other	

Section 4		
Please provide further comments or suggestions which the SSC Chair considers important for the BCPC to be aware of.		

Squadron Sponsoring Committee Chairperson

(Name) _____

(Address) _____

(Postal Code) _____

(Phone Number) _____

(Signature) _____

SUBMISSION:

EMAILED DIRECTLY TO THE BCPC OFFICE: bcpc@aircadetleague.bc.ca

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