

AIR CADET LEAGUE OF CANADA BRITISH COLUMBIA PROVINCIAL COMMITTEE



October 1, 2017
ANNUAL GENERAL MEETING
MINUTES

1. **Confirmation of Directors attending:**
 - a. Doug Slowski, Christine Welch, Mike Symons, Adele Vos, Trevor Sandwell, Gail Elgert, Terri Hinton, Penny Doern
ABSENT: Geoffrey Johnston/ Ron Rique
2. **MARCH ON OF FLAGS**
 - a. 204 Black Maria Squadron
3. **Moment of Silence for ACLC/ BCPC and Military members**
 - a. Doug Slowski asked for a moment of silence to remember those who have departed, including League Members, Military personal.
4. **Declaration of Quorum** **Ilona Turra, CAO**
 - a. Executive members/ Directors and members of the BC Provincial Committee
5. **Welcome & Introductions of the head table;**
 - a. Doug Slowski welcomed and introduced the head table.
 - i. Merv Ozirny – ACLC 1st Vice President
 - ii. Tom Sand - Alberta Chair
 - iii. Ilona Turra - CAO
 - iv. Adele Vos – BCPC Treasurer
 - v. Christine Welch – 1st Vice President
 - vi. Mike Symons – 2nd Vice President

39 confirmed voting SSC members in attendance / 41 Sqn/SSC

represented BCPC Voting Member in attendance (34)

BCPC	BRAZEAU	Michael		BCPC	LIM	Grace
BCPC	CALDERWOOD	John		BCPC	MCEWAN	Jennifer
BCPC	CALVERT	Larry		BCPC	MCKAY	Donald
BCPC	CHAPMAN	Nancy		BCPC	MEIJER	Rick
BCPC	CREVELS	Jocelyne		BCPC	MIGLANI	Virendra
BCPC	DOERN	Penny		BCPC	MOORE	Don
BCPC	DOERN	Don		BCPC	PENLEY	Debra
BCPC	ELGERT	Gail		BCPC	POWELL	Thomas
BCPC	GEIER	Shelley		BCPC	SANDWELL	Trevor
BCPC	GEORGE	Thomas		BCPC	SAULE	Lorenza
BCPC	GIESBRECHT	Valerie		BCPC	SCOTT	Norman
BCPC	HINTON	Terri		BCPC	SLOWSKI	Douglas
BCPC	HOLLAND	Thomas		BCPC	SYMONS	Michael
BCPC	IRVINE	Joan		BCPC	VOS	Adele
BCPC	KUNG	Michael		BCPC	WALSH	William (Al)
BCPC	KUNG	Sheila		BCPC	WELCH	Christine
BCPC	LEIBEL	Linda		BCPC	LEPKE	BRYAN

SQUADRON SPONSORING COMMITTEE MEMBERS (39)

59	PANG	Lisa
89	NILES	Brian
103	WHITING	Reid
147	MACAULAY	Tracy
204	BURLOCK	Melany
205	VAN DOMESELAAR	James
222	EAMES	Madeleine
232	GRAF	Melissa
243	KONKIN	Sharline
259	VOGES	Annelien
396	STOLZ	CAMERON
513	SATTLER	Marta
521	MCKENZIE	Tasha
525	YEUNG	Lydia
561	BULLEN	Bonnie
583	BAPTIST	Jason
609	CHAK	Katherine
637	TYNEVYE	Yulia
655	LAM	Alistair
676	Lumley	Lori
692	TSOI	Jennifer
744	NEAL	Melanie
746	SIMON	Christina
747	BINEHAM	David
754	LEE	Carol
759	LEE	Raymond
767	CRAWFORD	Jacqueline
768	GAGNON	Linda
777	PENGELLY	Bonnie
808	BODROGI	Ernest
819	ELLIS	Jeff
835	RYAN-MARTINEZ	Raye
848	STAPLES	Sally
861	WARD	Tammy
888	PIDDOCKE	Robert
893	SORG	Jalyn
902	SMITH	Mandy
907	MARSHALL	Penny
909	JAGGARD	Troy

6. Doug Slowski called for the adoption of the 2017 Annual General Meeting Agenda,
 - a. Call for additions to agenda, none received.
 - b. Motioned to adopt by Chair of 204 / all in favour/ Opposed- none

MOTION Carried

7. Doug Slowski called for the adoption of the 2016 Annual General Meeting minutes
 - a. Call for errors or omissions, none received.
(The 2016 AGM minutes were emailed and included in the delegate packages)
 - b. Motion to adopt the 2016 AGM minutes moved by Trevor Sandwell,
All in favour/ Opposed – none

MOTION Carried

8. Financial Report

Adele Vos

- a. See attached BC Annual report , financial report is in the Annual Report,
Adele thanked Vicky Briggs for her hard work throughout the year in assisting in the preparation of the financial statements.
- b. Adele acknowledged Murphy & Murphy, from |Delta as auditors.
- c. Zero yearend adjustments were made to the Financials.
- d. Regarding the Air Cadet League of Canada Assessment, we have had a \$1.00 increase, however this will not be passed onto the SSC at the Provincial level. The BC \$100 annual assessment will remain as it is.
- e. There is no news regarding the CRA changes that were indicated last year,
Adele doesn't think it will affect BC at this point because of our SSC being incorporated.

Adele called for a motion to accept the Financials as presented in the Annual Report
Motion to accept the Financial made by Al Walsh, all in favour/ opposed- none
Motion Carried.

9. Elections

Presented by Christine Welch on behalf of Mr. Ron Rique, BCPC succession planning committee Chair.

In my absence from this year's Annual General meeting I have asked Mrs. Christine Welch to oversee the election portion of the meeting.

Since its formation in 2012 the British Columbia Provincial Committee (BCPC) Director Succession Planning Committee is annually tasked with the responsibility of submitting a preferred slate of candidates for election at the BCPC AGM.

The BCPC Board of Directors has ten elected members. Each Director's term is two years. Five Directors are elected each year. One year terms are used whenever necessary to keep the Board membership balanced. Very often, through retirement and other circumstances, vacancies for new Directors on the BCPC occur. These vacancies provide us opportunities to inject new blood/life into the program.

This year, the two-year term (2015 to 2 017) of Directorship for the following BCPC members will be expiring:

Please stand to identify yourself as your name is called:

Geoffrey Johnston:	BCPC Director and ACLC Governor
Doug Slowski:	BCPC Director/President/ACLC Governor
Adele Vos:	BCPC Director/Secretary Treasurer

Having received nomination acceptance from each of these BCPC Members, the BCPC Nominating Committee is submitting their names to stand for re-election as BCPC Directors for the two year term; 2017 to 2019.

The following Director/s have advised the BCPC Director Succession Planning Committee that they will **not** be seeking re-election for the 2017 to 2019 Director Term

Ron Rique: BCPC Director/ Past President (Absent) and
Penny Doern: BCPC Director, BCPC AGM Coordinator/National Effective Speaking Competition Coordinator

To fill these vacated Director positions on the BCPC, the BCPC Nominating Committee is nominating Past National Air Cadet League of Canada President and current National Advisory Board Member Mr. Don Doern and current Group/Wing Chair for Vancouver Island Mr. Norm Scott. Gentlemen, do you accept this nomination?

Following the electoral process outlined in the Bylaws of the Society I will now call for further nominations from the floor.

Are there any further nominations? Nominations were called for 3 times...

Hearing no further nominations, I declare the nominated BCPC Members to be elected by acclimation.

The following BCPC Directors were elected in 2016 to serve a two-year term of (2016 to 2018)

Christine Welch: Current BCPC Director, Vice President, Corporate Affairs
Gail Elgert: Current BCPC Director, Scholarship Review Board Committee Chair
Terri Hinton: Current BCPC Director, BCPC Public Relations Coordinator
Mike Symons: Current BCPC Director and Vice President Squadron Liaison
Trevor Sandwell: Current BCPC Director, Aerospace Committee Chair

The Elected BCPC Board of Directors will meet following this meeting to elect the President of the Society for the 2017/2018 year.

On behalf of the BCPC Director Succession Planning Committee, thank you for volunteering and congratulations to our new BCPC Directors.

10. Address by the 1st Vice President, Mr. Merv Ozirny

→ Registration and Screening: Next Generation Screening Plan

The League is implementing a new Next Generation Screening Plan and has engaged a part time screening coordinator to focus on rolling out this new initiative. The plan will see issues with compliance resolved: changes in screening as it relates to the Vulnerable Sector; ensuring that all volunteers have proper identification along with the creation of new Screening handbooks for all coordinators.

→ Financial Compliance

The National Board has mandated that we need 100% compliance and is taking positive corrective action to the areas of this file that are not working. All ACC9's from squadrons across Canada need to be submitted (even the ones from previous years that are still outstanding). The reports are invaluable in providing statistical and historical data that is collected and analyzed and reported to DND on the contributions made to the Cadet Program on behalf of the Air Cadet League. The ACC9 tool also puts in place checks and balances to ensure that the finances are transparent and managed properly.

→ **Canada Revenue Agency Amalgamation Proposal**

The CRA will be leading changes to our structure as it relates to SSC & PC Charitable registrations. While initially it appeared as if we would move forward with an amalgamation of the SSC's under the Provincial Committees and the SSCs transitioning to be an extension of their respective PCs as it relates to charitable activities and reporting it now would seem that each SSC and PC will have an individual charity number as part of the overall ACL umbrella. Many Units will have their registration numbers changed within the next 12 months. More information to follow once the meetings resume in the fall with the CRA.

→ **Strategic Planning**

The National level of the League is rolling out its new Strategic Plan in the coming months. The plan will:

- Improve/align mission & Purpose, determine national strategies
- Address the need for significant fund generations and financial planning
- Address the need for consistent/effective mechanisms and protocols for working in partnership with DND
- Align the internal governance structure and authority of the organization
- Focus resources, training, support and recruitment of volunteers and members
- Create a plan for advocating for the Air Cadet Program to ensure goals/objectives are met
- Expand industry partnerships and build strategic initiative for the League and Cadets

→ **Working with the Other Leagues**

We are continuing to expand our influence with as many groups as possible, including the Navy and Army Cadet Leagues. We are pushing this item forward to align common agenda items in the areas of insurance, the MOU with DND, stable and sufficient funding, music program, leadership stream and opportunities for Cadets and volunteers. The three sister organizations need to present on a united front to bring our issues to light in a concerted and collaborative approach.

→ **Affiliation Agreements/ Internal Governance**

At its essence, the affiliated agreement is meant to define and affirm the legal and governing framework and relationships within the Air Cadet Program. Its objective is to ensure that we handle our responsibilities in an effective manner while implementing our roles at an appropriate level. In its full content, it will be a legal document that identifies the important legal and regulatory relationship between the National Level of the organization and each Provincial Committee.

These agreements are a major step in solidifying the internal governance of our organization.

They will help to:

- Clarify responsibilities/relationships/decision making authority/ articulation of roles
- List common obligations
- Identify a dispute resolution process
- Complement and conform to the MOU with DND
- Outline what is provided – insurance, trademarks, legal defense etc.

The National Office will continue to engage with each Provincial Committee to draft and complete an Affiliated Agreement until all are signed. Our goal is to have all Provincial Committees

agreements in place with necessary revision to any bylaws/policies by December 2018.

Merv Ozirny
1st Vice President
Air Cadet League of Canada

- 11. Address by Mr. John Calderwood, Aviation Coordinator, BCPC**
a. Quick review of Report in BC Annual Report at the end of these minutes.

- 12. Address by Commander Brad Henderson, CO RCSU (Pacific)**
a. SEE ATTACHED ADDENDUM #1 which provides Commander Henderson report to the AGM at the end of these minutes.

- 13. Address by LCol Keith Stewart, CCFTC OPS O**
a. SEE ATTACHED ADDENDUM #2 which provides Commander Stewart's report to the AGM.

- 14. National Summer Training Course Awards** **Ilona Turra**
a. This year we are not presenting the NSTC Awards at the AGM.
I am going to announce the names and then contact the respective League representatives to arrange a time and place for presentation of the various awards.
Ilona Turra

Awards are as follows:

AWARD	RECIPIENT	SQN
Chuck Sixsmith Trophy	Ashley Cameron	147
Billy Bishop Trophy	Debon Lee	777
Ivan B Quinn Trophy	Jin Da Zhao	828
Cherie Hall Trophy	Isaiah Scott	583
Beatrice Large Trophy	Larissa Chiu	111
Peter Wing Trophy	Derrick Strangway	111
Ex Air Gunners Trophy	Kelsey Rana	111
A.D.BELL IRVING TROPHY	861 RCACS (ABBOTSFORD)	861
A.W.CARTER TROPHY	655 RCACS (Richmond)	655
BC BAND TROPHY	259 RCACS (Penticton)	259
CLARKE ROSE BOWL TROPHY	655 RCACS(Richmond)	655
CLARKE ROSE BOWL TROPHY	22 RCACS (Powell River)	22
Wallace Jamieson Award	Ashley Cameron	147

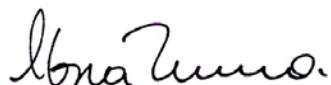
Closing comments by Doug Slowski, President

Thanked everyone for their attendance and dedication to the AC Program.

** Note immediately following the BCPC will hold a Directors meeting so all Directors including those newly elected are asked to attend.

Meeting adjourned 11:00 AM

Minutes completed and submitted by:



Ilona Turra, Chief Administrative Officer



Doug Slowski, President
Air Cadet League of Canada