



**Air Cadet League of Canada British
Columbia Provincial Committee
Annual General Meeting
September 30, 2018 - Sunday
Kamloops, BC**

MINUTES

8:30 am March on Flags 204 Black Maria Sqn

Singing of O Canada Peter Miedema

Moment of Silence Christine Welch

A Moment of Silence for private reflection for those who are no longer with us.

*They shall grow not old, as we that are left grow old:
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning
We will remember them.*

Declaration of Quorum Ilona Turra, CAO

I declare we have a quorum

43 (58) SSC's registered
30 (42) League Members in attendance

**1. Welcome and Introduction of Head Table Christine Welch,
President**

Ladies and Gentlemen - Welcome to the 77th Annual General Meeting of the British Columbia Provincial Committee of the Air Cadet League of Canada.

Ilona – do we have Quorum?

It has been my honour and privilege for this past year to work with the following individuals seated at this head table:

- Terri Hinton, Director and 1st Vice President Corporate Affairs
- Trevor Sandwell, Director, Vice President
- Adele Vos, Director and Secretary/Treasurer
- Representing the Air Cadet League of Canada, Jim Hunter, 1st Vice-President
- Representing the Alberta Provincial Committee of the Air Cadet League of Canada, Tom Sand, Provincial Chair.

And the lady that needs no introduction – Ilona Turra, our Chief Administration Officer.

Ilona will you please introduce our attending Members and Squadron Sponsoring Committees?

2. **Ihona asked each attending SSC's and League member to introduce their SSC only**
Microphone was passed around and each SSC representative introduced themselves. Listed below are the voting attendees

22	SSC	Powell River	676	SSC	Sidney
89	SSC	Victoria	692	SSC	Richmond
147	SSC	Chilliwack	744	SSC	Cowichan
204	SSC	Kamloops	746	SSC	Langley
205	SSC	Nanaimo	747	SSC	Terrace
232	SSC	Oliver	754	SSC	Port Moody
243	SSC	Kelowna	759	SSC	Coquitlam
257	SSC	Lady Smith	767	SSC	Surrey
259	SSC	Penticton	768	SSC	Quesnel
279	SSC	Sparwood	777	SSC	Port Coquitlam
353	SSC	Dawson Creek	808	SSC	Port Moody
396	SSC	Prince George	819	SSC	N Delta
513	SSC	New Westminster	828	SSC	S.Delta
521	SSC	Mission	848	SSC	Victoria
525	SSC	West Vancouver	861	SSC	Abbotsford
583	SSC	Maple Ridge	888	SSC	S. Vancouver
609	SSC	Richmond	893	SSC	Parksville
637	SSC	N. Burnaby	899	SSC	Vanderhoof
655	SSC	Richmond	907	SSC	White Rock

BC League Members in attendance

Chapman, Nancy	Meijer, Rick
Claveau, Michele	Moore, Don
Doern, Don	Penley, Deb
Doern, Penny	Sandwell, Trevor
Geier, Shelley	Scott, Norm
Hinton, Terri	Sim, Marcus
Holland, Tom	Symons, Mike
Irvine, Joan	Tellem, Nikki
Leibel, Linda	Vos, Adele
Lepke, Bryan	Welch, Christine
Lim, Grace	Woolliams, Maureen

Note: not all registered attendees attended the AGM

3. Adoption of the AGENDA

Christine Welch

MOTION: Tom Holland motioned to approve agenda as presented,
Call for discussion/ None received – All in favour / Approved / None opposed

4. Adoption of Minutes – 76th AGM Minutes

MOTION: Terri Hinton motioned to adopt the minutes of the 76th AGM
Call for discussion/ None received – All in favour / Approved / None opposed
- Errors or Omission/- Motion to accept the minutes

5. ELECTIONS

Ron Rique

Chair- Succession planning committee

Good morning,

Today I am wearing my Director Succession Planning Committee (DSPC) hat.

Since its formation in 2012 the BCPC Director Succession Planning Committee is annually tasked with the responsibility of identifying and presenting a slate of candidates for election at this event.

The BCPC Board is made up of ten elected Directors

Each Director's term is two years.

Five Directors are elected each year

When necessary, one year terms are used to keep the Board balanced

Very often, through retirements and other circumstances, vacancies for new Directors on the Board occur.

These vacancies provide us opportunities to inject new life into the program.

This year, through a League Member survey that was sent out to all BCPC Members, the DSPC was advised by Mrs. Gail Elgert that she will not be seeking re-election for the 2018/2020 term.

Gail, please join me on the podium.

On behalf of the BCPC, it is my pleasure to sincerely thank you for the many years of dedication and volunteer services that you provided to the Air Cadet Program both in BC and at the National level. In particular, the three two year terms you served as a Director on the BCPC.

Please all, join me now by standing and demonstrating our appreciation to Gail.

(Presentation)

Gail will now be joining me and other past BCPC Directors on the BCPC Advisory Board.

This year, the two-year term (2016 to 2018) of Directorship for the following BCPC Members has expired.

Terri Hinton

Trevor Sandwell

Mike Symons

Christine Welch

Having received written acceptance confirmation from each of these BCPC Members, the BCPC Nominating Committee is submitting their names for re-election as BCPC Directors for the two-year term, 2018 to 2020.

To fill the one vacated Director position on the Board the BCPC Nominating Committee is very pleased and honoured to nominate **Mrs. Joan Irvine**.

Please note that the sixth DSPC nomination for this position was declined.

Following the electoral process outlined in the Bylaws of the Society I will now call for further nominations from the floor.

CALL FOR NOMINATIONS: are there any further nominations? (This was asked 3 times)
Having received no further nominations I will now declare the five nominated members to be elected by acclamation.

The following BCPC Directors were elected in 2017 to serve a two-year term 2017 to 2019

Please stand to identify yourself as your name is called.

Adele Vos BCPC Secretary /Treasure

Norm Scott, BCPC Director at Large

Don Doern BCPC Squadron Liaison and National Advisory Board Member.

Mr **Doug Slowski** and Mr **Geoffrey Johnston** are not present and sends their regrets.

The elected Board of Directors will meet privately following this meeting to elect the next president of the BCPC and for the appointments of individual Director Responsibilities.

On behalf of the BCPC Director Succession Planning Committee, thank you for volunteering and assisting us through the information you provided in our survey.

6. Confirmation of CPA as per C&B

Adele Vos

MOTION: Adele Vos motioned to appoint Murphy and Murphy as the official CPA for BCPC

7. Presentation of Financials

Adele Vos

Adele reviewed and discussed the financial report as presented in the BCPC Annual report which was provided to each voting member in attendance.

MOTION: Adele Vos motioned to accept the financials as presented:

Call for discussion/ None received – All in favour / Approved / None opposed

Ladies and Gentlemen, - Jim Hunter, 1st Vice President of the Air Cadet League of Canada who will say a few words.... Jim.... Thank you Jim.

Christine Welch

8. Address by ACLC Representative

Mr. Jim Hunter

a. MOU Working Group

- Chaired by DND, with Geoffrey Johnston and the National ED representing the League
- The objective is to renew the 2005 MOU and publish new document in Feb 2019
- Member of the BOG have provided input

b. League Costing Working Group

- The WG is chaired by DND with Don Berrill, Tom Taborowski and Scott Lawson Representing the League.
- Objective is to review League revenue and expenses so that the DND may better understand and appreciate our financial status;
- A key item being discussed and reviewed is Cadet User fees.

c. Strategic Planning

- A Strong and detailed plan has been fielded
- The next step is to develop a strategic map and a balanced scorecard in order to measure the results of our efforts

d. Governance Framework (Affiliation Agreement)

- (separate briefing note being prepared)

e. Screening and Registration

- This issue is an extremely important deliverable for our League in the DND MOU:

- It is also an essential part of the requisite due diligence which must be exercised for insurance purposes;
 - This initiative must be brought to a successful conclusion within the next 6 to 8 months.
- f. CRA Compliance**
- Work is ongoing to create organizational structures at PC and SSC Levels that are compliant with the Income Tax Act
- g. PPM Review**
- The PPM is a critical strategic and operation document for our League;
 - It is currently lacking and insufficient in many respects;
 - Steps are currently being taken to support Russell Gallant in this regard by forming a committee to deliver a revised version within the next 6 to 8 months.
- h. Risk Management**
- Our League desperately needs to develop and publish a risk management framework
 - Ron Ilko has graciously stepped forward to lead this effort
 - We require others to join him and to aid and support his ongoing work.

9. Special Announcements

Ilona Turra, CAO

BC Cadet Awards – Summer Course Trophy announcements made
League reps for the winners are to take the plaque back to the Sqn's and make arrangements to present at an agreed upon time.

Winning Cadets were announced and keeper plaques will be handed out after the adjournment of the AGM to the League Representative to be presented at the Squadron level.

Volunteer Long Service Medal presentation made to volunteers, Adele Vos and Vicky Briggs.

10. Closing Comments

Christine Welch

Ladies and Gentlemen – thank you very much for all that you do for the Air Cadet program in the Province of BC. Thank you for giving up your weekend to travel to Kamloops. Your hard work and dedication is why this program is the success that it is. I do hope that you found the weekend educational and beneficial.

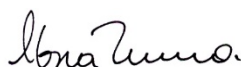
Thank you to Jim Hunter, Tom Sand, Mike Johnson and Bev Lovell for attending our AGM.

Reminder:

BCPC Directors are to convene in Rm 138 for the Directors Meeting.

Safe travels home and I do look forward to seeing you throughout this cadet year.

Christine Welch moved to adjourn meeting, all in favour/ non opposed/ meeting adjourned.
Meeting adjourned 9:23 am



Air Cadet League of Canada
British Columbia Provincial Committee
Minutes complete by Ilona Turra,
Chief Administrative Officer



Minutes approved by:
Christine Welch, Director