

## National Summer Training Course Application (NSTC) Checklist

**Complete NSTC applications, including all required documents, must reach the BCPC office at #2 - 7630 Montreal Street, Delta, BC V4K 0A7 by 5:00 PM on DECEMBER 14, 2017**

Following is a check list of required documents that cadets must provide with their application:

### ALL COURSES

- SCHOOL REPORT CARD**
  - Provide a photocopy of your final Report Card from the Sep 2016 to June 2017 school year (*Require final marks for eight subjects*).
  - Interim, partial or incomplete semester marks will not be accepted  
**\*Note** - *an official school transcript is not required*
  
- COVER LETTER & RESUME**
  - Requirements are outlined in the pamphlet, 'NSTC Preparation Guide', which can be found on the BCPC Air Cadet League website under Cadet Resources.  
**(\*Note** - *in BC a Cover Letter & Resume replaces the 'Narrative' which is indicated on the National NSTC checklist*)
  
- FORTRESS APPLICATION & DOCUMENTS**
  - Fortress will automatically include PERs, Forms, and Cadet Information Card.
  - **Print** these Fortress documents and attach the required cadet documents
  - **Ensure CO and SSC Chair signatures are on the Fortress application**

**IN ADDITION:** Cadets applying for the following courses also require:

### GLIDER & POWER PILOT SCHOLARSHIP

- CATEGORY 3 MEDICAL CERTIFICATE**
  - Provide a photocopy and retain the original – Deadline June 1<sup>st</sup>
  - **\*Note** - *Category 4 Medical Certificates will not be accepted.*
  - It may take 2-3 months to get your medical exam and receive your certificate. If a medical certificate has not been obtained when submitting the application, indicate the date you have scheduled your Transport Canada medical exam.
  
- Height & Weight form (CATO 54-26 ANNEX B or CATO 54-27 ANNEX B)**
  - Prints with Fortress application
  - **Ensure all Cadet, Parent & CO signatures are on this document**

### INTERNATIONAL AIR CADET EXCHANGE

- IACE INFORMATION FORM**
  - Prints with Fortress application – include 3 copies with your application
  
- 3 COLOUR PASSPORT PHOTOS**

## NSTC CALENDAR

DATE	DOCUMENTS and/or EVENTS	INFORMATION
<b>September/October 2017</b>	NSTC Application	Start preparations for applications for all NSTC courses
<b>November/December 2017</b>	Report Card	Obtain photocopy of final report card for 2016/2017 school year <b>NOTE:</b> Official School Transcripts not required
	Cover Letter & Resume	Prepare and complete
	Passport Photos	IACE Applicants: Obtain 3 colour passport photos
	Fortress Application	Print for submission to BCPC Office (Officers)
December 14, (Thursday)	NSTC Applications Submission	Complete applications to arrive at BCPC Office by 5:00 pm
<b>January 2018</b>		
January 13 (Saturday)	GPS & PPS Exams	Locations and times to be announced
<b>February 2018</b>		
February 3 (Saturday)	Resume/Cover Letter Marking	BCPC Office
February 10 (Saturday)	Kootenay/Northern Wing Review Boards	Via BlueJeans Video Conferencing
February 17 & 18 (Saturday/Sunday)	Lower Mainland Review Boards	Location to be announced
February 24 (Saturday)	Vancouver Island Review Boards	Aspengrove School 7660 Clark Drive, Lantzville, BC
<b>March 2018</b>		
March 3 (Saturday)	Okanagan Review Boards	Harold Simpson Memorial Youth Centre 9111 Peach Orchard, Summerland, BC
<b>April 2018</b>		
April 15	Final NSTC Selection Results	BC NSTC selection results announced via email
<b>June 2018</b>		
June 1	Medical Certificates	Final deadline for medical certificates to be into RCSU