

National Summer Training Course Application (NSTC) Checklist

Complete NSTC applications, including all required documents, must reach the BCPC office at #2 - 7630 Montreal Street, Delta, BC V4K 0A7 by 4:00 PM on DECEMBER 1, 2017

Following is a check list of required documents that cadets must provide with their application:

ALL COURSES

- SCHOOL REPORT CARD**
 - Provide a photocopy of your final Report Card from the Sep 2016 to June 2017 school year (*Require final marks for eight subjects*).
 - Interim, partial or incomplete semester marks will not be accepted
***Note** - *an official school transcript is not required*

- COVER LETTER & RESUME**
 - Requirements are outlined in the pamphlet, 'NSTC Preparation Guide', which can be found on the BCPC Air Cadet League website under Cadet Resources.
(*Note - *in BC a Cover Letter & Resume replaces the 'Narrative' which is indicated on the National NSTC checklist*)

- FORTRESS APPLICATION & DOCUMENTS**
 - Fortress will automatically include PERs, Forms, and Cadet Information Card.
 - **Print** these Fortress documents and attach the required cadet documents
 - **Ensure CO and SSC Chair signatures are on the Fortress application**

IN ADDITION: Cadets applying for the following courses also require:

GLIDER & POWER PILOT SCHOLARSHIP

- CATEGORY 3 MEDICAL CERTIFICATE**
 - Provide a photocopy and retain the original – Deadline June 1st
 - ***Note** - *Category 4 Medical Certificates will not be accepted.*
 - It may take 2-3 months to get your medical exam and receive your certificate. If a medical certificate has not been obtained when submitting the application, indicate the date you have scheduled your Transport Canada medical exam.

- Height & Weight form (CATO 54-26 ANNEX B or CATO 54-27 ANNEX B)**
 - Prints with Fortress application
 - **Ensure all Cadet, Parent & CO signatures are on this document**

INTERNATIONAL AIR CADET EXCHANGE

- IACE INFORMATION FORM**
 - Prints with Fortress application – include 3 copies with your application

- 3 COLOUR PASSPORT PHOTOS**

NSTC CALENDAR

DATE	DOCUMENTS and/or EVENTS	INFORMATION
September/October 2017	NSTC Application	Start preparations for applications for all NSTC courses
November/December 2017	Report Card	Obtain photocopy of final report card for 2016/2017 school year NOTE: Official School Transcripts not required
	Cover Letter & Resume	Prepare and complete
	Passport Photos	IACE Applicants: Obtain 3 colour passport photos
	Fortress Application	Print for submission to BCPC Office (Officers)
December 1, (Friday)	NSTC Applications Submission	Complete applications to arrive at BCPC Office by 4:00 pm
January 2018		
January 13 (Saturday)	GPS & PPS Exams	Locations and times to be announced
February 2018		
February 3 (Saturday)	Resume/Cover Letter Marking	BCPC Office
February 10 (Saturday)	Kootenay/Northern Wing Review Boards	Via BlueJeans Video Conferencing
February 17 & 18 (Saturday/Sunday)	Lower Mainland Review Boards	Location to be announced
February 24 (Saturday)	Vancouver Island Review Boards	Aspengrove School 7660 Clark Drive, Lantzville, BC
March 2018		
March 3 (Saturday)	Okanagan Review Boards	Harold Simpson Memorial Youth Centre 9111 Peach Orchard, Summerland, BC
April 2018		
April 15	Final NSTC Selection Results	BC NSTC selection results announced via email
June 2018		
June 1	Medical Certificates	Final deadline for medical certificates to be into RCSU