

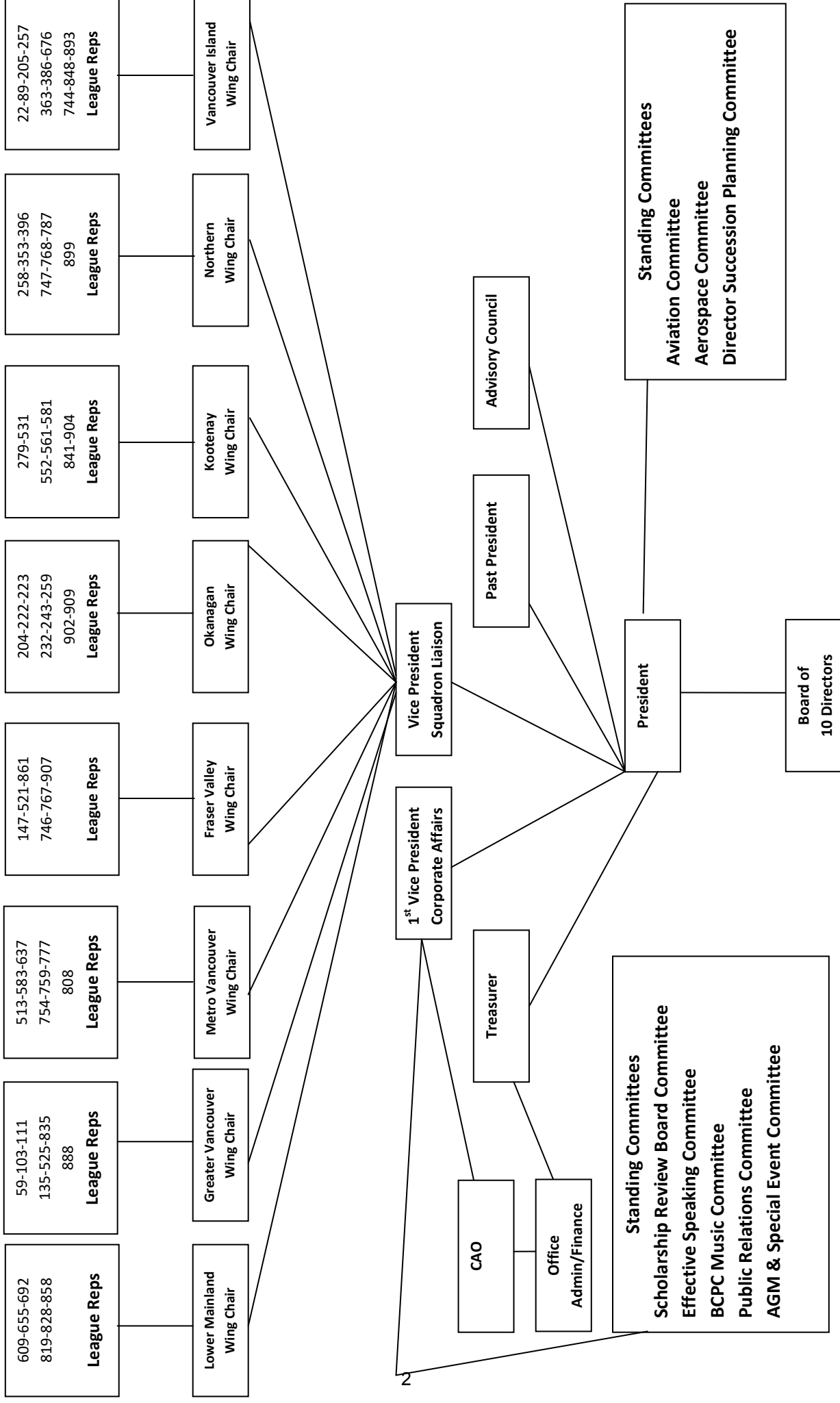


*Air Cadet League of Canada,
British Columbia Provincial Committee
Annual Report
2015/2016*

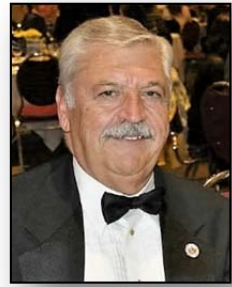
ADMINISTRATIVE MANUAL

SECTION 2.2.2

ORGANIZATION CHART



President's Report Doug Slowski



Welcome to the 75th Annual AGM. First, I wish to thank the Directors of BCPC for the confidence you have placed in me by electing me as your President at our AGM in Kamloops last year. It is an honour and privilege to serve. Thank-you, Past President Ron, for all the assistance and guidance you have provided over the past year. You have left the membership in a strong position both financially and operationally.

*“When the winds of change blow, some people build walls and others build windmills“
~Chinese Proverb.*

We have experienced change during this past year with the DND Renewal Process in full force, and the changes dictated upon us by CRA. This is affecting many areas of how we do business going forward. You will be hearing about the processes in the various discussions throughout the weekend.

The most important shift is the requirements of Screening and Registration. I cannot emphasize enough the importance of this process being completed by all SSC members. At their September 8 meeting, the Board of Governors of the Air Cadet League of Canada approved Item Number 4 of the Report of the Select Committee on Screening and Registration as follows: “[that the Board of Governors] make the wearing of screening photo ID mandatory for all members at all events.” Introduction has been set as September 01, 2016.

With the diligent efforts and perseverance of Mr. Ron Rique, working closely with the Corporation of Delta and Alpha Aviation, the successful unveiling of the 75th Anniversary Boundary Bay Commemorative Victory Garden took place on the 18 September 2016.

Distressed Squadrons

At the present time, we are working with 10 squadrons identified as being “distressed.” The issues continue from the previous year:

- Lack of adult staff.
- Low cadet retention.
- Dysfunctional and non-existent Squadron Sponsoring Committees.

There is an ongoing strategy for identifying and analysing the root causes of these conditions. Recommendations for addressing these issues were jointly developed and implemented. Our goal is to have these squadrons succeed. While ongoing for some time, this process is taking much longer than we anticipated. This process is being used to assist many squadrons going forward.

We are very happy with the continued growth of the Air Cadet programme in British Columbia. However, this is stressing our occupant capacity in some squadrons; as a possible solution, we are exploring satellite flights in some of our communities.

We are very happy to welcome a new Squadron to BC with the successful start-up of 808 Coquitlam Squadron in February 2016.

BC hosted a very successful National ACL Convention at the River Rock Convention Centre mid-June this year. Thank you to Terri Hinton and her committee who did a wonderful job showcasing the City of Vancouver to the attendees. Thankyou to the Air Cadets who entertained us in many ways over the four days

Members of our BC Provincial Committee have put together an exciting and focused program for this weekend. Special thanks go to Mrs. Ilona Tura, Ms. Vicky Briggs, Mrs. Penny Doern, and their AGM Planning Team for all their hard work.

We hope you have an interesting and enjoyable few days, stay engaged, keep us proactive, and help us shape the future of Air Cadet League in British Columbia

Regards

Doug Slowski



First Vice President's Report Christine Welch



Welcome to the 75th Annual General Meeting of the Air Cadet League of Canada, British Columbia Provincial Committee.

I hope you will take away many new ideas, best practices and some new friendships by the end of the weekend.

The 2015-2016 cadet year was a very memorable year. We've celebrated our 75th year and, in addition, a new squadron stood up/was incorporated - 808 Coquitlam.

I would like to welcome our National President, Mr. Don Berrill (along with his wife, Mrs. Lynn Berrill) and Brigadier General Kelly Woiden, the Commander National Cadet & Junior Canadian Rangers Support Group (and his wife, Mrs. Darlene Woiden) to our Provincial Annual General Meeting. We thank you for your attendance with us.

This year we said goodbye to our friend and colleague Mr. Scott Johnston. Scott was our Wing Chairperson for the Northern Wing. He will be truly missed.

75th National AGM – Richmond, June, 2016

BC hosted the National AGM of the Air Cadet League of Canada June 16-19. It was an event that will be hard to beat. The venue, River Rock Casino Resort in Richmond, BC, was perfect. I would like to thank Terri Hinton and her team for an exemplary job. Everyone from the Skytrain escorts to the cadet participants did an amazing job. Several BC delegates were recognized nationally for their continued commitment to the program. Those individuals were: Mr. Geoffrey Johnston, Mr. Mike Symons, Mrs. Gail Elgert, Mrs. Terri Hinton and Mrs. Penny Doern. Also, Captain Tyler Willis, Commanding Officer of 902 Nighthawk Squadron in Summerland, received the prestigious Officer of the Year Award.

People

I would like to thank our BC President, Mr. Doug Slowski for all his hard work this past year. Doug attended many graduation parades and ceremonies this past summer. I look forward to working with him again this year.

We had some changes in the BCPC office this past summer. Gail Rique has taken on the new role of "retiree". We wish her much luck in her new position. A big "Thank You" to Gail for her years of service, and we hope to see her as a League Member soon! She left some rather special shoes to fill and we were able to find someone to be that Cinderella – Vicky Briggs. Vicky has taken on the duties of the Administrative Assistant as well as keeping the portfolio of the Work Experience Program and the interim Wing Chair of the Fraser Valley Wing. Vicky has been working very closely with our new Treasurer, Mrs. Adele Vos, to finalize our budget and financials. We do hope to find a suitable candidate for the Wing Chair position so it gives Vicky some relief. I would be remiss if I didn't thank the lady who is the glue of our operation – the one and only Ilona Turra! Remember the BCPC Administration Team is here to make your job as SSC members easier. If you have a question, drop them an email or pick up the phone; they are more than happy to assist.

I would also like to thank Mrs. Penny Doern for her continued hard work in coordinating our Provincial Annual General Meeting. Penny not only secures the venue, books accommodations, and works with our Military partners to ensure they have meeting space at our AGM, but she can also be found working with local merchants and retailers to secure those really nifty door prizes. Penny will be taking on a new role as the National Effective Speaking Chairperson. We wish her much luck in her new challenge and role.

Screening

As communicated to the entire membership back in June, we now require a digital photo of each individual making a volunteer screening application. The photo is to be sent to the BCPC office with the other screening application documents. It is now mandatory for all registered volunteers to wear their screening cards at all times at the squadron headquarters or at squadron activities where Cadets are present.

Training

Training is offered not only here at the AGM, but your Wing Chairperson will arrange training sessions to assist you throughout the training year. PLEASE participate in the training sessions. It will not only make your job easier, but you will have an opportunity to share best practices with the other SSCs. It also provides a great opportunity to network. With our Blue Jeans Video Conferencing ability, we are able to conduct training via the virtual classroom. If you are unable to physically attend a Wing meeting, we can always have you participate via video conference.

Succession Planning

Remember to engage and recruit new parents/volunteers to help. Many hands make light work. If new volunteers appear to be overwhelmed by the job you do, give them small tasks and, as they grow more comfortable, you will be able to task them with additional jobs.

The knowledge and training you receive as members of an SSC are often lost when your cadet leaves the program and you follow. If you have a cadet that may be retiring from the program but you wish to continue volunteering; think about becoming a League Representative. We want to keep great people! Contact your League Representative, Wing Chairperson or the BCPC office and we can provide you the necessary information and discuss next steps.

BCPC Webpage

Remember all the information you need can be found on our webpage:

<http://bc.aircadetleagueofcanada.ca/>. If you haven't already done so, make sure you save this page in your favourites. All the information you need can be found on our webpage, including: dates of events (i.e. Scholarship Review Boards, various competitions including Effective Speaking, Band, Drill, Biathlon and Marksmanship), SSC Sponsoring Committee forms (under Business Information / BC Squadron Sponsoring Committee Forms), screening information, external high school credits (under Programs / Ministry of Education), BC High School Work Experience Program (which lists the international and regional airports in British Columbia that are our partners) and the "Incoming Chair's Survival Guide" (under SSC Training Resources).

Conclusion

A thank you to our Military Partners (at all levels). As our military partners transition to their new reporting structure from blue (Air Cadets) to purple (all elements) we hope the change will be as seamless as possible. This program doesn't work effectively unless we are in constant communication. Communication and partnership are the key.

And a very special thank you to all volunteers! Please don't ever feel that your effort is not appreciated. You and your hard work are what make this program the incredible youth experience that it is. Many of you have full-time jobs; have young families, and juggle with the day-to-day curve balls that life often throws you. You are often asked to assist because "there's no one else available". Thank you for making yourself available. Without the countless selfless hours of you volunteers and Officers, this program would be a fraction of what it is today. Please accept my heartfelt gratitude for all that you do.

Keep up the great work! Remember – if you have questions/concerns or need an ear, utilize your League Representative, your Wing Chair and the BCPC – we are here to make your job as easy as possible.

Here's to an incredible 2016-2017 year!

2nd Vice President – Squadron Liaison
Michael Symons



Cadet Numerical Strength

Continuing in our efforts to carry out the mandate to achieve a total of 70,000 Cadets across Canada by the end of 2016, I am pleased to report that in British Columbia our total Air Cadet numbers increased by 217 Cadets, or 5.59% across the province. The chart below shows the results by Wing. This table is based on the Fortress numbers supplied by DND and used to calculate the Assessment for each Squadron.

**Cadet Numbers from Fortress for 2015-2016 Training Year
by Wing and Provincial Totals**

| Wings | # of Squadrons | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | # + or (-) 2014-15 | % + or (-) 2014-15 | # + or (-) 2015-16 | % + or (-) 2015-16 |
|--------------------------|-------------------|------|------|------|------|------|------|------|------|-----------------------|-----------------------|-----------------------|-----------------------|
| Vancouver Island | 10 | 517 | 506 | 500 | 517 | 503 | 505 | 502 | 510 | -3 | -0.5% | 8 | 1.6% |
| Greater Vancouver | 7 | 420 | 443 | 455 | 456 | 468 | 470 | 583 | 630 | 113 | 25.7% | 47 | 8.1% |
| Metro Vancouver | 7 | 558 | 593 | 635 | 700 | 722 | 758 | 839 | 878 | 81 | 10.7% | 39 | 4.6% |
| Lower Mainland | 5 | 629 | 650 | 727 | 825 | 844 | 833 | 856 | 749 | 23 | 2.7% | -107 | -12.5% |
| Fraser Valley | 6 | 326 | 351 | 392 | 437 | 428 | 442 | 477 | 705 | 35 | 7.9% | 228 | 47.8% |
| Okanagan | 8 | 259 | 271 | 299 | 281 | 274 | 274 | 277 | 284 | 3 | 1.1% | 7 | 2.5% |
| Kootenay | 7 | 174 | 175 | 164 | 176 | 162 | 172 | 168 | 136 | 4 | -2.3% | -32 | -19.0% |
| Northern | 7 | 230 | 207 | 216 | 175 | 174 | 179 | 195 | 206 | 16 | 8.9% | 11 | 5.6% |
| | | | | | | | | | | | | | |
| TOTAL | 57 | 3113 | 3196 | 3388 | 3567 | 3575 | 3633 | 3897 | 4098 | 264 | 7.3% | 201 | 5.2% |

It is very good to note that here in BC the Air Cadet population has increased by 28.2% since the 2009-2010 training year.

As can be seen, nearly all areas increased in numbers. The drop or increase in numbers in Wings across the Lower Mainland was caused the re-assignment of some Squadrons to other Wings. In the case of the Kootenays, part of the decline was because the 266 Kimberley Squadron SSC chose to have the Squadron Stand Down due to the changing dynamics in the area, which resulted in there not being the population to support the Unit. It is with some sadness that we see this unit cease to function, as it started on April 23rd, 1943.

Distressed Squadrons

This section of my report was kindly prepared by Mr. Ron Rique who has been responsible for the BCPC liaison with the Distressed Squadrons and has been acting as the League Representative to a number of them.

The Air Cadet Program in Canada is a community-based program. The long-term viability of all Cadet Squadrons (functioning with staffing requirements appropriate for the Squadron Cadet strength, a minimum SSC volunteer requirement of five SSC Directors and at least 30 Cadets on strength) is directly linked to the committed support they receive from Cadet parents and the community.

While no additional Air Cadet Squadrons in BC were placed on probation over the past two years, the status of six of the ten Squadrons (22, 258, 561, 841, 858 and 904) that received letters of probation in 2013 continues to be very tenuous. These Squadrons were placed on probation because of at least one of the following conditions: Low Cadet retention, low Staffing numbers, and low SSC membership and participation.

The status of the remaining four Squadrons is as follows: 266 closed; 902 removed from probation; 257 and 899 improvements being closely monitored for indicators of long-term sustainability.

By conducting joint interviews with the SSC and CO at each Squadron to identify the challenges they face in delivering the program in their community, options and solutions specific to each challenge were offered and monitored for their effectiveness.

The BCPC is continuing its efforts to assist rural Squadrons with delivering sustainable programs in their communities. This is being done through conducting joint League Rep/RCSU visits via Blue Jeans with all Northern Wing and Kootenay Wing Squadrons. The intent of this process is to provide rural Squadrons with a level of access to the BCPC and RCSU resources similar to the level of access and resources available to urban Squadrons. Unfortunately, for unknown reasons, not all Squadrons are availing themselves of this service. The lack of any definite indicators of improved parental and community support and commitments at these Squadrons continues to put their future existence at risk.

The BCPC is currently looking at all available options of reassigning responsibilities of BCPC members in each Wing to meet the evolving demands of the program and to address organizational changes being made on the DND side of the partnership at the RCSU level.

Submitted by

Ron Rique.

| Cadet Numbers for Distressed Squadrons 2013 - 2016 | | | | | |
|---|--------------|-------------|-------------|-------------|-------------|
| Wing | Sqn # | 2013 | 2014 | 2015 | 2016 |
| Vancouver Island | 22 | 13 | 1 | 11 | 12 |
| | 257 | 22 | 18 | 16 | 15 |
| Lower Mainland | 858 | 19 | 18 | 15 | 12 |
| Okanagan | 902 | 17 | 17 | 13 | 19 |
| Northern | 899 | 27 | 21 | 20 | 18 |
| | 258 | 14 | 14 | 14 | 11 |
| Kootenay | 561 | 26 | 25 | 27 | 18 |
| | 841 | 14 | 18 | 22 | 14 |
| | 904 | 13 | 15 | 14 | 15 |
| | 266 | 16 | 18 | 6 | 0 |

Screening

This continues to be a very touchy subject to some. The fact remains that we are all required to be Screened and have our Criminal Record Check and Vulnerable Sector Check completed and have our Screening Cards on us at all times when we are around or working with our Cadets. Even the Executive of the BCPC has to follow these rules and failure to comply would mean suspension of any BCPC or SSC member from their duties until the Screening was up to date. Everybody has to be aware of the importance of this process for the protection for our Cadets.

In the coming year, there are going to be major changes to the Screening process and requirements. These changes are national in scope and all SSC Chairs and Screening Coordinators will have to be well aware of these changes. This also applies to the League Representatives who will be checking to ensure that all SSC Members are screened and carrying out the requirement of displaying their Screening Cards while at the Squadron or with the Cadets. Failure to comply with the regulation will result in the person being asked to leave the premises/location until they can return with their Screening complete and displaying a proper screening card. This will have to occur no matter how well the person involved is known or what position they hold. Details on this will be forthcoming at the AGM Training Session on Screening.

Communication

Although we all like to think we communicate well, it is proving to be one of the biggest areas of downfall and problems we face. When communication between Squadron Officers (CIC) and Squadron Sponsoring Committees (SSC), and internal issues within the SSC start to falter it can lead to major areas of concern because communication eventually stops. *Communication is the act of transmitting information from one person to another person or group of people in a clear and concise manner where no ambiguity in meaning or intent can be present.* It has to be remembered that we are here for the Cadets. In the Cadet program we are working with two distinctly different groups of people. First we have the (SSC) people who are volunteers and the make-up of the Committee changes on a continual basis. Then we have the CIC officers who are here for the long term, in most cases. Communication within the SSC and CIC has to be maintained in order to have full and open communication between the two groups. Remember that, according to the Chain of Command, the main communication between the two groups is between the SSC Chair and the Commanding Officer. If, as a member of the SSC, you feel that there is starting to be a communication problem, talk to your Chair and, failing that, to your League

Representative, and ask them to try and resolve the issue. This positive action could save a lot of grief, energy and hardship that will eventually effect the operation of the Committee and thus the Squadron.

Training

As we move forward we are finding that the way we do our business is being influenced by outside parties and changes in regulations that we must comply with and this, in turn, affects you, the people in the field.

This year at the AGM there will be training on some major areas that will affect the SSCs, League Representatives and the Wing Chairs. With this in mind, it is important to have an experienced and/or responsible member(s) of your SSC attend the Training Sessions on Screening and the changes occurring on accounting procedures.

The League Representatives and Wing Chairs will be having a session on these areas as well, but the training will be slightly different due to the positions held.

Our Sponsoring Committees are served by a dedicated group who are our Wing Chairs and League Representatives. Please utilize their expertise when you have difficulties or questions. It is always better to ask questions and have things done right the first time than having to re-do them because you were afraid or embarrassed to ask. Please remember the old adage “there are no stupid questions, just stupid answers”.

Below is a table showing the eight Wing Chairs and their League Reps. These people are dedicated to this program and have years of experience behind them and failing to use their expertise and knowledge is a dreadful waste of talent.

| Wing | Wing Chair | League Reps |
|-------------------|---------------|--|
| Vancouver Island | Norm Scott | John Archer Sonja Bland John Calderwood Jocelyne Crevels Mike Pouliot Norm Scott Al Walsh Adele Vos |
| Greater Vancouver | Sheila Kung | Michaael Kung Sheila Kung Paul Kusnir Pui Lan Kwong |
| Metro Vancouver | Nancy Chapman | Nancy Chapman Bryan Lepke Christine Welch |
| Lower Mainland | Gail Elgert | Norm Chalmers Harry Doughty Tina Doughty Thomas George Grace Lim Rebecca Poon |

| | | |
|--------------------------|-----------------------|--|
| Fraser Valley | Vicky Briggs | Vicky Briggs Tom Holland Ilona Turra |
| Okanagan (North & South) | Larry Calvert (North) | Larry Calvert Penny Doern Maureen Woolliams |
| | Linda Leibel (South) | Penny Doern Linda Leibel |
| Kootenays | Keith Kepke | Yvette Doratty Keith Kepke Ron Rique Lorenza Saule |
| Northern | Scott Johnston | Scott Johnston Virendra Miglani Rick Meijer Ron Rique |

We all understand and know how easy it is to pick up the phone and call the BCPC office but please try and follow the proper lines of communication and go to your League Rep and then Wing Chair before the BCPC phone call is made. The BCPC Office staff is very busy and, yes, they will usually help you, but following the correct line of communication is the route you should take.

Thank You

Nihil Magnum Nisi Bonum

(Nothing is Great unless it is Good)



Treasurer's Report
For the year ending August 31, 2016
Adele Vos



Taking over as Treasurer a month before the end of a fiscal year was a daunting task. All the year-end preparatory work needed to produce budgets and financial statements couldn't have been completed without assistance and guidance from the previous Treasurer Jack Henwood, the Executive, and our office "angels" Ilona and Vicky. I'd like to thank each and every one of you for helping make this transition an exceptionally easy one.

One of my first challenges was to recommend a new accounting firm. After a lengthy discussion with Trish Murphy and subsequent approval from the Executive, Murphy & Murphy in Delta was chosen to compile our financial statements for the year ended August 31, 2016.

First off, you'll notice quite a change in the statement format from last year. This new format is in line with Generally Accepted Accounting Principles (GAAP) for not-for-profit organizations.

The former Balance Sheet has been replaced with the Statement of Financial Position. The former Operating Statement has been replaced with a Statement of Operations. There is a new Cash Flow Statement which indicates what we did with all the money we received, slightly similar to the former Cash Budget.

Another change is that we've moved from the cash method of accounting to the accrual method, which is also more in line with GAAP. What that basically means, with respect to expenditures, is that we now account for expenses in the fiscal year in which they are incurred, not in the fiscal year in which they are paid. Most expenses are recorded and paid in the same fiscal year, but there are cases when that doesn't happen. For those cases, accruals are set up to ensure that they are expensed in the right fiscal year.

Also included with the statements is our budget for the 2016/17 fiscal year. We did not budget any funding from BC Provincial Gaming as there is no certainty that it will be awarded to us. However, we will be submitting our application in November and should we receive a gaming grant, the funds will be used to support the Tow Fleet Maintenance requirements and the Effective Speaking program.

With respect to the Tow Fleet Maintenance requirements, we are currently reviewing the five-year plan which includes engine and propeller overhauls, and systems upgrades. You will find a copy of this projection included with the financial statements. As you will note, the total cost over the five-year period is a surprising amount. We will shortly be putting together a fiscal plan to accommodate these anticipated expenses and once complete, we will be in a better position to determine if there will be a need to increase the Squadron Operating Assessment Fees in future years. For the fiscal year 2016/17, we have held the rate at \$100/cadet. This rate has been in effect since 2009/10.

There are only a couple of items of note in our revenues and expenses this year.

The first is related to the Air Cadet Commemorative Pathway Project at the Boundary Bay Airport. We received \$6,125 in donations and we subsequently donated \$25,000 towards this important heritage site which celebrates our 75th anniversary. Our donation is recorded in Promotion & Recruiting expense.

We expect to receive further donations to offset our net cost, but these donations will only occur in the next fiscal year and have been included in our budget for 2016/17.

The second item is amortization. We have completed our 5th year of tenancy on a 10-year lease. The leasehold improvements that we incurred at the start of the lease needed to be written down over the term of our lease. As such, Leasehold Improvements amortization was adjusted so that the year-to-date amount reflected 50% of the total initial cash outlay.

In spite of the cost of the Commemorative Pathway Project, which was not budgeted for, the final result was that we managed to show a net surplus of \$16,583 for the year. This was partially due to the fact that we spent far less on hosting the National AGM than anticipated.

We ended the year with \$72,990 in our savings account. We plan to utilize this money to cover our cash flow needs until we begin to collect the squadron assessments and then, if funds are still available, to pay off the balance of our bank loan in order to eliminate any further interest expense.

It's now time to concentrate on submission of the ACC9's for the past fiscal year, which is due on October 31st. Last year, BC had a 100% submission rate to National, which we hope to repeat again this year. You can find the ACC9 spreadsheet on the BCPC website. If anyone requires any additional information or assistance in completing this annual requirement, please contact the BCPC office.

Adele Vos
Treasurer



**AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE
FINANCIAL STATEMENTS**

Unaudited - See Notice to Reader

AUGUST 31, 2016

AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE

AUGUST 31, 2016

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NOTICE TO READER

On the basis of information provided by management we have compiled the statement of financial position of Air Cadet League Of Canada, British Columbia Provincial Committee, as at August 31, 2016 and the statements of operations and changes in net assets and cash flow for the year then ended. We have not performed an audit or review in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.



Chartered Professional Accountants

Delta, BC
September 15, 2016

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF FINANCIAL POSITION

Unaudited - See Notice to Reader

AS AT AUGUST 31, 2016

| | 2016 | 2015 |
|------------------------------------|------------|------------|
| ASSETS | | |
| CURRENT | | |
| Cash - (Note 2) | \$ 119,691 | \$ 90,228 |
| Accounts receivable | - | 1,186 |
| Inventory | 7,149 | 5,404 |
| GST receivable | 2,779 | 2,369 |
| Prepaid expenses | 1,000 | 8,114 |
| | 130,619 | 107,301 |
| LONG TERM | | |
| Tangible capital assets - (Note 3) | 437,561 | 477,183 |
| | \$ 568,180 | \$ 584,484 |
| LIABILITIES | | |
| CURRENT | | |
| Accounts payable | \$ 2,558 | \$ 3,002 |
| Current portion of long term debt | 25,008 | 25,008 |
| | 27,566 | 28,010 |
| LONG TERM | | |
| Long term debt | 16,632 | 41,640 |
| | 44,198 | 69,650 |
| NET ASSETS | | |
| Externally restricted net assets | 41,059 | 32,493 |
| Internally restricted net assets | - | 16,001 |
| Unrestricted net assets | 482,923 | 466,340 |
| TOTAL NET ASSETS | 523,982 | 514,834 |
| | \$ 568,180 | \$ 584,484 |

Approved on Behalf of the Board

Director

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Unaudited - See Notice to Reader

FOR THE YEAR ENDED AUGUST 31, 2016

| | 2016 | Budget | 2015 |
|--|------------|------------|------------|
| REVENUE | | | |
| Squadron assessments | \$ 386,200 | \$ 388,100 | \$ 363,300 |
| Gaming Commission grant | 39,000 | 39,000 | 39,000 |
| Donations: CFTA/GPTAA | 430 | - | 408 |
| Donations: Legacy Garden | 6,125 | - | - |
| Donations: Other | 4,314 | - | - |
| Donations: Tax receipts | 3,825 | 4000 | 52,601 |
| Miscellaneous income | 698 | 300 | 148 |
| | 440,592 | 431,400 | 455,457 |
| EXPENSES | | | |
| ADMINISTRATION | | | |
| Accounting | 2,500 | - | - |
| Amortization | 39,622 | - | - |
| Bad debts | 20 | - | - |
| Bank and credit card charges | 2,397 | 2,300 | 2,577 |
| Bluejeans video conference system | 15,803 | 14,500 | 15,026 |
| Business centre operation | 8,864 | 11,000 | 9,404 |
| Business centre improvements | - | 10,000 | 15,273 |
| Legal | 24,745 | 30,000 | 24,903 |
| Office | 4,345 | 5,000 | 4,088 |
| Office equipment repairs and maintenance | 2,136 | 3,000 | 2,961 |
| Telephone and internet | 5,271 | 5,000 | 5,103 |
| Wages and benefits | 80,175 | 72,000 | 72,663 |
| | 185,878 | 152,800 | 151,998 |
| LEAGUE ACTIVITIES | | | |
| Meetings | 635 | 1,500 | 1,206 |
| National AGM meetings | 17,714 | 45,000 | 13,309 |
| National assessment fee funding | 41,040 | 31,048 | 29,064 |
| Provincial AGM | 18,694 | 25,000 | 16,263 |
| SSC training | 1,590 | 1,500 | 1,094 |
| Travel | 26,043 | 19,000 | 19,043 |
| Wing travel and meetings | 12,403 | 15,000 | 14,451 |
| | 118,119 | 138,048 | 94,430 |

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Unaudited - See Notice to Reader

FOR THE YEAR ENDED AUGUST 31, 2016

| | 2016 | Budget | 2015 |
|---|-------------|---------------|-------------|
| PROGRAM ACTIVITIES | | | |
| Aircraft insurance | 12,450 | 12,000 | 10,375 |
| Cadet selection boards | 5,949 | 6,500 | 6,525 |
| Cessna 182 repairs and maintenance | 56,024 | 50,000 | 142,499 |
| Competitions/special events | 199 | 500 | 314 |
| Effective speaking program | 7,817 | 9,000 | 9,052 |
| Glider maintenance | - | 15,000 | 1,217 |
| Glider pilot training awards | 6,825 | 4,000 | 2,775 |
| Interest/aircraft replacement fund | 2,594 | 40,000 | 3,925 |
| Promotion and recruiting | 26,050 | 1,500 | 1,533 |
| Trophies and awards | 2,104 | 1,000 | 4,170 |
| | 120,012 | 139,500 | 182,385 |
| | 424,009 | 430,348 | 428,813 |
| EXCESS OF REVENUE OVER EXPENSES | 16,583 | \$ 1,052 | 26,644 |
| UNRESTRICTED NET ASSETS, BEGINNING OF YEAR | 466,340 | | 439,696 |
| UNRESTRICTED NET ASSETS, END OF YEAR | \$ 482,923 | | \$ 466,340 |

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

CASH FLOW STATEMENT

Unaudited - See Notice to Reader

AUGUST 31, 2016

| | 2016 | 2015 |
|---|------------|-----------|
| CASH PROVIDED BY OPERATING ACTIVITIES | | |
| Net income for the year | \$ 16,583 | \$ 26,644 |
| Items not requiring an outlay of cash: | | |
| Amortization of tangible assets | 39,622 | - |
| | 56,205 | 26,644 |
| CHANGES IN NON-CASH WORKING CAPITAL | | |
| Account receivable | 1,186 | (586) |
| GST rebate | (411) | 842 |
| Inventories | (1,744) | (1,435) |
| Prepaid expenses | 7,114 | (5,329) |
| Accounts payable and accrued charges | (445) | 1,500 |
| | 5,700 | (5,008) |
| Externally restricted net assets | 8,567 | 32,493 |
| Internally restricted net assets | (16,001) | - |
| NET CASH PROVIDED BY OPERATING ACTIVITIES | 54,471 | 54,129 |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Repayments on bank loan | (25,008) | (25,008) |
| NET INCREASE IN CASH AND CASH EQUIVALENTS | 29,463 | 29,121 |
| NET CASH AND CASH EQUIVALENTS, beginning of year | 90,228 | 61,107 |
| NET CASH AND CASH EQUIVALENTS, end of year | \$ 119,691 | \$ 90,228 |

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA

BRITISH COLUMBIA PROVINCIAL COMMITTEE

NOTES TO FINANCIAL STATEMENTS

Unaudited - See Notice to Reader

AUGUST 31, 2016

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Tangible capital Assets

Tangible capital assets are recorded at cost. Improvements and upgrades are expensed on an annual basis. Amortization is not recorded on tangible capital assets except for leasehold improvements. Leasehold improvements are amortized over the ten year lease of the building as follows:

| | |
|---------------------------|--------------------------|
| Leasehold improvements | 10% straight line method |
|---------------------------|--------------------------|

2. CASH

| | 2016 | 2015 |
|-------------------------------|------------|-----------|
| RBC chequing account | \$ 5,439 | \$ 38,678 |
| RBC gaming account | 30 | 9 |
| RBC savings account | 72,990 | 2,886 |
| RBC USD chequing account | 173 | 142 |
| RBC National AGM 2016 account | - | 16,020 |
| RESTRICTED TRUST FUNDS | | |
| Wallace Jamieson PPS account | 9,784 | - |
| Stevens-Guille trust savings | 23,092 | 23,085 |
| Jim Campbell music savings | 8,183 | 9,408 |
| | \$ 119,691 | \$ 90,228 |

The accompanying notes are an integral part of these financial statements.

AIR CADET LEAGUE OF CANADA
BRITISH COLUMBIA PROVINCIAL COMMITTEE

NOTES TO FINANCIAL STATEMENTS

Unaudited - See Notice to Reader

AUGUST 31, 2016

3. TANGIBLE CAPITAL ASSETS

| | Cost | Amortization | Net 2016 | Net 2015 |
|---------------------------------|-------------------|---------------------|---------------------|---------------------|
| Schweizer Gliders-nominal value | \$ 1 | \$ - | \$ 1 | \$ 1 |
| Cessna 182C-FCGS Acquisition | 46,778 | - | 46,778 | 46,778 |
| Cessna 182C-FTUG Acquisition | 69,322 | - | 69,322 | 69,322 |
| Cessna 182C-FTRY Acquisition | 74,731 | - | 74,731 | 74,731 |
| Cessna 182 C-FOAR Acquisition | 62,438 | - | 62,438 | 62,438 |
| Cessna 182 C-GRGS Acquisition | 49,561 | - | 49,561 | 49,561 |
| Cessna 182C-FGZR Acquisition | 70,390 | - | 70,390 | 70,390 |
| Leasehold improvements: office | 128,680 | 64,340 | 64,340 | 103,962 |
| | \$ 501,901 | \$ 64,340 | \$ 437,561 | \$ 477,183 |

The accompanying notes are an integral part of these financial statements.

ACLC - BC Provincial Committee

Statement of Operations

| | 2014/15 | 2015/16 | 2016/17 |
|--------------------------|----------------|----------------|----------------|
| | Actual | Actual | Budget |
| Cadet Effective Strength | 3,633 | 3,862 | 4,104 |

REVENUE

Income

| | | | |
|----------------------------------|----------------|----------------|----------------|
| Squadron Assessments | 363,300 | 386,200 | 409,800 |
| Gaming Commission Income | 39,000 | 39,000 | 0 |
| Raffel/Lottery Income | 0 | 45 | 100 |
| Donations (Tax Receipts) | 4,598 | 3,725 | 4,000 |
| Donations (Other) | 48,003 | 4,414 | 0 |
| Donations "BB Legacy Mem Garden" | 0 | 6,125 | 11,000 |
| Miscellaneous Revenue | 0 | 608 | 0 |
| Interest Income | 148 | 44 | 120 |
| Insurance proceeds glider | 0 | 0 | 20,000 |
| CFTA/GPTAA Donations | 408 | 430 | 0 |
| Total | 455,457 | 440,591 | 445,020 |

TOTAL REVENUE

| | | |
|----------------|----------------|----------------|
| 455,457 | 440,591 | 445,020 |
|----------------|----------------|----------------|

EXPENSE

Administrative Expenses

| | | | |
|-------------------------------------|----------------|----------------|----------------|
| Bad Debts | 0 | 20 | 0 |
| Bank/Visa/Mastercard Charges | 2,577 | 2,397 | 2,500 |
| Telephone/Internet | 5,103 | 5,271 | 5,400 |
| Accounting fees | 0 | 2,500 | 2,000 |
| Legal Expense | 24,903 | 24,745 | 25,000 |
| Office Expense | 4,088 | 4,345 | 4,500 |
| Wages & Benefits | 72,663 | 80,175 | 100,000 |
| Business Centre Operation | 9,404 | 8,829 | 10,000 |
| Business Centre Improvements | 15,273 | 0 | 0 |
| Office Equipment Maintce & Purchase | 2,961 | 2,136 | 2,500 |
| Business Meetings/Meals Expense | 1,206 | 635 | 1,000 |
| Blue Jeans | 15,026 | 15,803 | 13,000 |
| Compliance/Screening | 0 | 35 | 100 |
| Travel Expense | 19,043 | 26,043 | 25,000 |
| Wing Expense | 14,451 | 12,403 | 15,000 |
| Member/SSC Training | 1,094 | 1,590 | 4,000 |
| Provincial AGM | 16,263 | 18,694 | 20,000 |
| National ACL- AGM/SAGM | 13,309 | 17,714 | 19,400 |
| National Office Funding | 29,064 | 41,040 | 49,248 |
| Total | 246,428 | 264,375 | 298,648 |

Cadet Related Expenses

| | | | |
|---|----------------|----------------|----------------|
| Scholarship Continuation Flying | 0 | 0 | 0 |
| Glider Pilot Training Awards | 2,775 | 6,825 | 7,700 |
| Parades and Special Events | 314 | 199 | 300 |
| Selection Board Expense | 6,525 | 5,949 | 6,400 |
| Trophies/Awards/Medals | 4,170 | 2,104 | 4,000 |
| Effective Speaking | 9,052 | 7,817 | 8,000 |
| Music Competition | 0 | 0 | 3,300 |
| Promotion & Recruiting | 1,533 | 26,050 | 5,000 |
| Insurance - Aircraft | 10,375 | 12,450 | 14,000 |
| L-19/Glider Maintenance | 1,217 | 0 | 25,000 |
| Cessna 182 Completion Pacific 6 | 2,603 | 0 | 0 |
| Cessna 182 Refurb/ Modifications | 89,401 | 0 | 0 |
| Cessna 182 Repairs & Maint | 0 | 50,728 | 59,470 |
| Flying Pogram Special Equipment | 14,420 | 5,296 | 11,000 |
| Interest Long Term Debt/Aircraft Replacement Fund | 40,000 | 2,594 | 2,200 |
| Total | 182,385 | 120,011 | 146,370 |
| TOTAL EXPENSE | 428,813 | 384,386 | 445,018 |
| CASH SURPLUS (DEFICIT) | 26,644 | 56,205 | 2 |
| Less Leasehold Ammortization | 0 | 39,622 | 12,868 |
| SURPLUS (DEFICIT) | 26,644 | 16,583 | -12,866 |

ACLC/BC Provincial Committee
Aircraft Maintenance Requirements
For the fiscal years 2016/17-2020/21

| | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/2021 | Total Cost 5 Years |
|--|----------------|----------------|----------------|----------------|------------------|-------------------------------|
| <u>In CAD</u> | | | | | | |
| Radios (on order with ASAP Avionics) | 8,970 | 2,500 | 2,500 | 2,500 | 2,500 | 18,970 |
| Total CAD | 8,970 | 2,500 | 2,500 | 2,500 | 2,500 | 18,970 |
| <u>In USD</u> | | | | | | |
| Engine Data Monitoring Systems | 20,000 | - | | | | 20,000 |
| Glider refurbishment | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 45,000 |
| C182 Engine Data Monitor upgrade | 20,000 | - | | | | 20,000 |
| C182 Engine overhaul | - | 55,000 | 110,000 | 55,000 | 110,000 | 330,000 |
| C182 Propeller overhaul | - | - | - | 20,000 | 20,000 | 40,000 |
| Total USD | 45,000 | 65,000 | 120,000 | 85,000 | 140,000 | 455,000 |
| Exchange rate | 1.30 | 1.30 | 1.30 | 1.30 | 1.30 | 1.30 |
| Total USD converted to CAD | 58,500 | 84,500 | 156,000 | 110,500 | 182,000 | 591,500 |
| Total expected annual cost in CAD | 67,470 | 87,000 | 158,500 | 113,000 | 184,500 | 610,470 |

AVIATION REPORT

John Calderwood



INTRODUCTION

The Provincial Aviation Coordinator is responsible for managing the BCPC's aviation resources and facilitating program development in cooperation with the Regional Cadet Air Operations (RCAOps in Comox). He is also the BCPC representative on the Air Cadet League of Canada National Aviation Committee.

FLYING OPERATIONS

The 2015/2016 glider familiarization program was very successful especially the Spring Break Gliding week. The fall program is now under way.

COMOX CADET FLYING TRAINING CENTRE

L Col Stewart invited me to attend the weekly briefings and this was an opportunity this year to get first hand knowledge of the benefits and challenges of this summer program. L Col Stewart will give a far more comprehensive report later. 38 out of 40 cadets now have Transport Canada Glider licenses.

POWER PILOT SCHOLARSHIP

The training was conducted at Victoria Flying Club in Victoria, Pacific Flying Club at Boundary Bay and Skywest Aviation in Langley. 35 cadets graduated and are now licensed pilots

NATIONAL AVIATION COMMITTEE

This committee is under the chairmanship of Jim Hunter, now of St Albert, Alberta and is composed of members from the Provincial Committees across Canada. The committee is responsible for making recommendations to the National Board of Governors in matters dealing with the implementation of policies of the Air Cadet Flying Program. I attended the very first meeting in Richmond at the National AGM where B Gen Woiden attended and gave us encouraging news and insights into the future of the program as it is seen by the DND. There was an in-depth presentation which gave the sub-committee on the Flying Asset Assessment much to consider. This sub committee, of which I am co-chair, is to assess the flying assets and to determine the short- and long-term viability of the current equipment in the context of ongoing program support.

PACIFIC REGION AIR CADET TOW PLANE REPLACEMENT PROJECT

This program is now completed and is an example to other regions who may wish to emulate BCPC's success. Thanks must be expressed to the partnership of the Canadian Armed Forces, the Air Cadet League and especially to the British Columbia Provincial Committee. There was also a great deal of personal and community support and those partners must be congratulated.

For those who are new to this Replacement Project, the total investment was in excess of \$2.0 million and six Cessna 182P aircraft were injected into the program. Without the aforementioned partnership, the project may never have happened.

PERSONAL

Even though I have almost 30 years of experience with the cadet movement I feel humbled by my replacing (or standing in for) Chris Tuck, my predecessor. His contributions over the years have been invaluable especially in his role as one of the main players in the Replacement Project. I have him on speed dial and will continue to seek his counsel and advice. Thanks, Chris, from all of us.

John Calderwood



BC Aerospace Coordinator

Trevor Sandwell



2016 Provincial Aerospace & Work Experience Report.

Trevor Sandwell, Coordinator & Vicky Briggs, Program Administrator, form the BCPC Aerospace Committee. The committee is responsible to the President for developing and promoting a partnership between the BCPC and our Aerospace Industry partners in developing a cadet Work Experience program (WorkEx).

The objective of this partnership is to obtain the direct involvement of the provincial aerospace industry in contributing their industrial expertise and resources to broaden and enrich the Air Cadets with Work Experience opportunities through the British Columbia High School Graduation Transition program

The Cadet Work Experience Programs provide senior cadets with the opportunity to fulfill the requisite 30 hour work experience requirement for their High School Graduation Transition Program by job shadowing aviation related occupations for a week, at either an aircraft maintenance facility or airport.

In 2016, we successfully established a number of the programs with our aerospace partners. By January the BCPC had reached sponsorship agreements with the Regional Glider School, and X Regional Airports and NavCanada. Again our aerospace partners provided more work placement opportunities than we could provide cadet applicants with XX% of the placements filled.

2016 WorkEx Locations.

Program summary of this year's results:

| | <u>OPENINGS</u> | <u>ATTENDED</u> |
|------------------------------------|-----------------|-----------------|
| Abbotsford International Airport | 1 | 0 |
| Boundary Bay Regional Airport | 2 | 2 |
| Castlegar Regional Airport | 1 | 0 |
| Comox Cadet Flight Training Center | 2 | 2 |
| Kamloops International Airport | 1 | 1 |
| Langley Regional Airport | 1 | 1 |
| Nanaimo Regional Airport | 1 | 1 |
| Pitt Meadows Regional Airport | 2 | 2 |

| | | |
|--|----------|----------|
| Prince George Regional Airport | 2 | 0 |
| Canadian Museum of Flight – Vimy Flight & “A Nation Soars” | 4 | 4 ** |
| NavCanada – Area Control Centre | <u>2</u> | <u>2</u> |
| TOTAL | 19 | 15 |

** A separate WorkEx program implemented by 746 Lighting Hawk Squadron, Langley.

** This program involves cadets from 746 Squadron assisting in the build of two WW1 Sopwith Pup replica aircraft as part of the 100th Anniversary of the Battle of Vimy Ridge.

As a result of the successes of Air Cadet Work Experience placements over the last 4 years, the Navy League has established a similar program based on the BCPC/HSCT guidelines. This year they had a very successful outreach with the Canadian Coast Guard.

Efforts to have the Ministry of Education clarify the procedures for a student work experience placement under the High School Graduation Program have been successful, including the acknowledgement that the WorkEx Program can run through the summer months.

This coming November we will again have 18 senior Cadets accompanied by a CIC Officer attend the Air Transport Association Canada (ATAC) National AGM and Tradeshow in the Westin Bayshore Hotel, Vancouver. This provides the cadets to investigate the many career opportunities available in the Aviation & Aerospace Industry.

We are continuing to promote the WorkEx program through the BC Career Education Society. This Society gives access to high school counsellors from across the province.

At the time of writing we have not finalized the 2016/2017 schedule with aerospace partners; however, all SSCs and parents can expect that the primary program dates will again be held in March/April 2017. Information on locations will be forthcoming.

SSC chairs and parents are reminded that the current information regarding program schedule, guidelines, and applications will be on the BCPC League website under “Cadet Work Experience Program”.

BCPC/COPA Initiative

Discussions continue with the Canada Operators & Pilots Association (COPA) to identify areas of cooperation and communication between our local SSCs and COPA Flights. There are many areas where the local COPA Flights are able to assist cadet Squadrons, it is up to each SSC to take the initiative and open communications with your local COPA Flight.

Obstacles

This year we again had situation of Cadets, SSC and Staff not following the guidelines in processing applications. All steps required to successfully implement the WorkEx program are available on the BCPC Web Site.

NOTE – Cadets are allowed to apply for multi-locations but only after their primary application has been unsuccessful. Common courtesy must be applied in all situations. WorkEx locations MUST be kept advised of the Cadets intentions.

With increasing Cadet Enrollment in BC and the limited WorkEx locations, when it comes to summer course selections, Cadets with Work Experience will have a distinct advantage.

Corporate Donors

The BCPC would like to acknowledge following Aerospace Partners and Corporate donors for their continued support of the Work Experience Program:

- Abbotsford International Airport
- Boundary Bay Airport
- Regional Cadet Air Operations - Comox
- Langley Regional Airport
- Nanaimo Regional Airport
- Pitt Meadows Regional Airport
- Prince George Regional Airport
- NavCanada
- West Kootenay Regional Airport



Sept 24 2016/TS – sandisk/Word.

NSTC Coordinator
Gail Elgert



2016 NATIONAL SUMMER TRAINING COURSES

A total of 302 interviews were conducted throughout the Province of BC:

4 Lower Mainland Wings: 213 (LM-52; GV-42; MV-59; FV-60)
 Vancouver Island: 49
 Okanagan: 22
 Kootenay Wing: 12 (via BlueJeans conferencing)
 Northern Wing: 6 (via BlueJeans conferencing)

| COURSE | APPLICATIONS | COURSE | APPLICATIONS |
|--------|--------------------|---------------------------|--------------------|
| Glider | 95 (25 F; 70 M) | Advanced Aerospace (AAC) | 26 (12 F; 14M) |
| Power | 69 (19 F; 50 M) | Aircraft Maintenance (AM) | 51 (16 F; 35 M) |
| IACE | 21 (6 F; 15 M) | Airport Operations (AO) | 40 (13 F; 27 M) |

Overall there were: 211 Male Cadet Applicants - 87 Male Cadets Selected
 91 Female Cadet Applicants - 32 Female Cadets Selected

119 National Summer Training Courses were awarded in BC as follows:

| WING | GLIDER | POWER | IACE | AAC | AM | AO | | TOTAL |
|----------------------|--------|-------|-------|-------|-------|----|--|-------|
| FRASER VALLEY | 2F 8M | 3F 8M | 2M | 1F | 1M | 0 | | 25 |
| LOWER MAINLAND | 2F 3M | 2F 4M | 0 | 0 | 2M | 3F | | 16 |
| GREATER VANCOUVER | 2F 7M | 2F 4M | 0 | 1F | 1M | 2M | | 19 |
| METRO VANCOUVER | 1F 12M | 2F 4M | 1F 1M | 2F 2M | 1M | 2M | | 28 |
| VANCOUVER ISLAND | 2F 3M | 2F 6M | 2M | 1F | 1F 2M | 2M | | 21 |
| OKANAGAN | 1F 1M | 0 | 1F 2M | 0 | 1M | 0 | | 6 |
| NORTHERN | 1M | 0 | 0 | 0 | 0 | 0 | | 1 |
| KOOTENAY | 0 | 0 | 1M | 2M | 0 | 0 | | 3 |
| TOTAL PROVINCE of BC | 45 | 37 | 10 | 9 | 9 | 9 | | 119 |

In addition to the 10 Cadets from BC that were selected to attend various countries in the International Exchange program, an opportunity became available for a Cadet from BC to attend a 75th Anniversary Celebration for Air Cadets, held in the United Kingdom in August.

Congratulations to all NSTC Cadets, I am confident that a good time was had by all !

The BlueJeans conferencing system was utilized again this past year for interviewing some Cadets with great success, and will be considered for certain circumstances in the coming years.

The requirement for a Cadet to submit a 'Narrative' with their NSTC application changed last year for Cadets in BC. The narrative has been replaced with a 'Resume with Cover Letter' which is to be submitted with their initial application. The instructions for the Resume and Cover Letter are in the NSTC pamphlet titled, 'Preparation Guide...Exams and Interviews for National Summer Training Courses', which is available on the BCPC website, under 'National Scholarship Information'.

*****Please ensure these pamphlets and instructions are available to your Cadets*****

Preparations are underway for the 2017 selection process. The courses available are:

| | | |
|-------------------------------|---------------------------|-------------------------|
| International Exchange (IACE) | Power Pilot (PPS) | Glider Pilot (GPS) |
| Advanced Aerospace (AAC) | Aircraft Maintenance (AM) | Airport Operations (AO) |

2017 CALENDAR DATES for NSTC

- 07 JAN 2017: FLYING EXAM for Cadets applying for GPS & PPS
- 13 JAN 2017: DEADLINE for Cadet Applications to reach the BCPC office by 4:00 PM
- 04 FEB 2017: OKANAGAN WING REVIEW BOARDS (in Summerland)
- 11 FEB 2017: VANCOUVER ISLAND WING REVIEW BOARDS (in Nanaimo)
- 18 FEB 2017: NORTHERN WING & KOOTENAY WING REVIEW BOARDS
**Locations TBD - possibly via BlueJeans Conferencing
- 25 FEB 2017
- 26 FEB 2017: LM/FV/GV/MV WINGS REVIEW BOARDS (in Port Coquitlam)

Public Relations Coordinator
Terri Hinton



In our 75th Anniversary year, Public Relations (PR) continues to be important in the success of the Air Cadet program. No area of activity is more vital to the success of the Air Cadet organization than the public information function. For this reason, every League member should assume responsibility for the continuing task of informing the Canadian public about the Air Cadet Movement – what it is and what we do.

I am pleased to report that the British Columbia Provincial Committee has had continued success in reaching the public through television, newspapers and especially social media. In the month of August 2016, 13,561 people viewed our ACL/BC Provincial Committee Facebook page.

While many Squadron Sponsoring Committees have dedicated public relations personnel, several squadrons now have dedicated unit public relations cadets or officers. As the PR Director, I have attempted to attend major award ceremonies and then issue press releases for these presentations. As well, I am tasked with updating the BCPC Facebook page.

As a province, we are lucky to work with the full-time Public Affairs officer of the Regional Cadet Support Unit, Capt. Cheryl Major. There are now PA officers in all areas of the province. Interested cadets are now being trained in the field of public relations.

Everyone is reminded and encouraged to use the information in the Public Relations Toolkit and the Public Relations Handbook on the National Air Cadet League Web pages. Use the following link to reach the public relations tool kit which contains many templates for your use.

<http://aircadetleague.com/for-cadets-squadrons/forms-documents/>

You can download the templates, fill in the blanks, and forward for immediate release to your news networks in your community. Please make sure you use the 75th Anniversary templates this year to celebrate the accomplishments of the Air Cadets and League volunteers

With the advances in social media, it is now possible for parents to follow their cadets as they attend a summer training centre and learn even more about the activities the Cadet program has to offer. Parents can use this link; **<https://cadetsbc.smugmug.com>** to find many pictures from the summer training centres.

Please ensure that I am copied on any releases sent out, or if any of your cadets or your squadron are mentioned in any form of media. We will do our best to ensure they are shared on our Facebook page. Please feel free to contact me if you have any questions.

Submitted
Terri Hinton, PR Director
TerriHinton.BCPC@shaw.ca

Effective Speaking Report Joan Irvine



LOOKING BACK

The Effective Speaking Program in British Columbia continues to grow. This year, 42 squadrons reported participating (either directly to the provincial ES coordinator, or through League Rep annual reports). This is three more squadrons than last year. However, not all of these squadrons reported the number of Cadets that took part in the program, so while the total number of Cadets on record is 295, the actual number that took part can be assumed to be more than the 312 reported for last year.

By the numbers

Every year we gather data regarding the number of cadets who participate in the Effective Speaking program. We need to know if you run the program or not, and how many Cadets participate. It helps us with planning in BC, and providing resources where they are needed. Thank you to those squadrons who sent information when requested by your Wing Chair, your League rep, or by me.

Details for 2015-2016

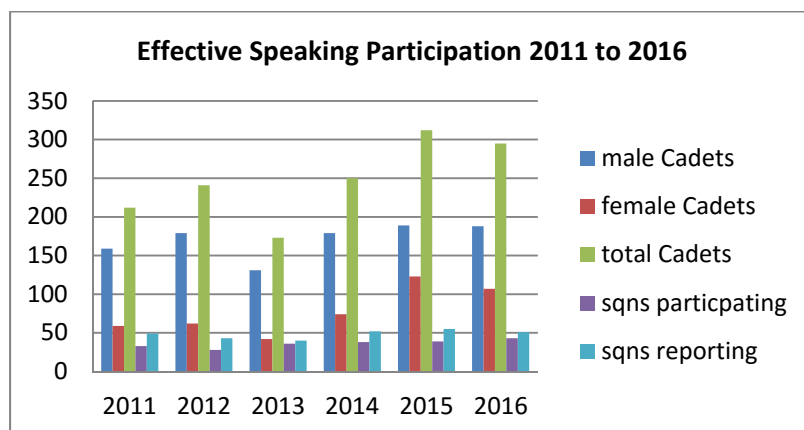
| | | | |
|-----------------------------------|------|-------|---|
| Number of Squadrons in BC | 57 | | |
| Number of Cadets in BC | 4104 | | |
| Number of Squadrons reporting | 51 | | |
| Number of Squadrons participating | 42 | [75%] | |
| Number of Cadets participating | 295 | [7%] | [plus those in non-reporting squadrons] |

| Wing | # of Cadets | # of Cadets in ES | # of Sqns | # Sqns with ES |
|---------------|-------------|-------------------|-----------|---------------------|
| Northern | 206 | 16 | 7 | 3 |
| Kootenay | 136 | 16 | 7 | 5 (3 not reporting) |
| Okanagan | 284 | 44 | 8 | 6 |
| Van Island | 510 | 50 | 10 | 6 |
| Metro Van | 839 | 46 | 6 | 6 (2 not reporting) |
| Greater Van | 657 | 53 | 7 | 7 |
| L Mainland | 761 | 33 | 6 | 4 |
| Fraser Valley | 705 | 34 | 6 | 5 (1 not reporting) |

Further numbers of interest

The program continues to grow in the smaller squadrons – participation seen as the percentage by population in these squadrons is consistently higher than in larger squadrons and in some cases by raw numbers as well. There is some work to be done in the coming years both in the promotion of the program and the retention of Cadets within it.

Year-by-year participation



Provincial Competition

This year, the Provincial Effective Speaking Competition was held on 10 April 2016 at Steveston-London Secondary School in Richmond, BC. The school theatre provided an excellent setting for the speeches, and we were able to use three classrooms and the large foyer as well.

The Wing Competition winners this year were

| | |
|-------------------|---|
| Vancouver Island | FSgt Cypress Ledlin, 386 Komox, Comox |
| Okanagan | Sgt Donna Mbamy-Conci, 259 Panther, Penticton |
| Kootenay | Sgt Sierra Blackwell, 552 Key City, Cranbrook |
| Fraser Valley | LAC Vismay Sanghavi, 861 Silver Fox, Abbotsford |
| Lower Mainland | FSgt Kunal Kumar, 692 BCIT Aerospace, Richmond |
| Greater Vancouver | FSgt Jasmine Chan, 59 Vancouver |
| Metro Vancouver | AC Mrinhal Goshalia, 754 Phoenix, Port Moody |
| Northern | FCpl Abby Fisher, 768 Jet Ranger, Quesnel |

Thanks to our cadet Master of Ceremonies, Sgt Subrahmanyam Janaswamy, of 888 Avenger Squadron, and our volunteers from 692 BCIT Aerospace Sponsoring Committee, the Provincial Competition was a highly successful event. Thanks also go to Larry Spouler for once again recording the event and producing such high quality DVDs which we provide to each competitor, and to those squadrons that have the program each year.

National Competition

The provincial winner this year was FSgt Kunal Kumar, who was given the opportunity to speak at the National Competition in Richmond, in June. FSgt Kumar placed third at the competition and received the Bronze Medal.

This year, BC hosted the competition, which is always held in conjunction with the ACL national AGM. Our judges were two MLAs (Marc Dalton and Adrian Dix) and a broadcaster with Radio-Canada (Richard Thériault). Our MCs were Sgt Daniel Niles, of 89 Pacific in Victoria, and Sgt Luis Melendez, of 754 Phoenix in Port Moody. I wish to thank all the volunteers who helped organise and run this very successful event. And I also want to thank the Officers who escorted the Cadets who came from all over Canada to compete, during their 5-day stay in Vancouver and Victoria. We are very fortunate to have the continuing support of Westjet Airlines, who supplied the air fare for the national competitors and a guardian to fly to the competition.

LOOKING AHEAD

Topics for the 2015-2016 Prepared Speech will be

1. The 150th Anniversary of Canada's Confederation
2. Why the Air Cadet Program is important to Canada
3. Canada's changing role as a peace-keeper
4. Drones – progress or threat?
5. Environmental stewardship of Canada's waters.
6. Women in Aero-space
7. How do you balance your Cadet career with the rest of your life?
8. How did Vimy Ridge contribute to Canada's recognition as a nation?

All the rules and regulations, including the current application form, are available on the Air Cadet League of Canada website at www.aircadetleague.com. The BC Provincial website (<http://bc.aircadetleagueofcanada.ca>) has a direct link to the ACL website. Please ensure your Squadron is using current information.

Dates for Wing Competitions in the 2016-2017 training year have not been set, but will be announced at or before the AGM. A Squadron in each Wing is needed to act as host for the Wing competitions. Please let your Wing Chair know as soon as possible if your Squadron would like to host. I am also looking for a person or persons in each Wing who will act as Wing ES Coordinators, to assist me in the administration of the competitions.

I was privileged this past year to visit several squadrons for training and support to SSCs who wished to establish or strengthen the program within their squadrons. I look forward to receiving invitations from other squadrons in the coming year.

We thank the BC Gaming Commission for its continued financial assistance to the Effective Speaking program. As well, a big thank you goes to all the volunteers from the Squadrons and the communities who continue to make this program a success. You are helping Cadets to acquire a valuable skill that will serve them well throughout their lives.

Congratulations to all the Cadets who participated. You are now well on your way to success in everything you do.

Respectfully submitted



Joan Irvine
August 15, 2016



Chief Administrative Officer
Ilona Turra



From the CAO's desk...

I would like to start by sincerely 'Thanking' Gail Rique for the years that we worked together at the office. Not only was she invaluable in the finance department of this office, she was a wealth of League knowledge. We became and will remain good friends! I wish her lots of fun times with her Grandbabies and great times traveling and just enjoying her retirement!



This leads me into welcoming Miss *Vicky Briggs* into the role of Admin Assistant/ Finance. Vicky brings with her a wealth of financial experience as well as a passion and knowledge for the Air Cadet Program. We are very

fortunate to have her skills and expertise now here in our office.

She will be your "ACC9 Guru" and most things financial in the BC Provincial Committee office which I will happily let her be!

SOCIETY ANNUAL GENERAL MEETING:

The Members must hold an Annual General Meeting which shall be not be more than fifteen months after the date of incorporation of the Committee and thereafter annually not more than fifteen months after the adjournment of the previous Annual General Meeting.

Financial Statements

At the Annual General Meeting, *Financial Statements* must be presented for approval. The *Financial Statements* must include an income and expense statement and an asset and liability statement. The *Financial Statements* must cover transactions up to a date that is within six months of the date of the Annual General Meeting.

Upon completion of the AGM, the Secretary is to complete the "Society Annual Report (Form 11)"

<http://www.bcregistryservices.gov.bc.ca/local/bcreg/document/s/forms/0731bfill.pdf>

The Society Annual Report (Form 11), along with a copy of the Society's AGM Minutes and the filing fee:

(Payment is payable to) **MARY STEWART LAW CORPORATION** is to be sent directly to:

Mary Stewart Law Corporation

280 – 12340 Horseshoe Way

Richmond, BC V7A 4Z1

VOLUNTEER SCREENING & REGISTRATION

It is the Policy of the Air Cadet League of Canada that all persons on its Squadron Sponsoring Committees (SSCs), its Provincial Committees (PCs) and its members at the National Level, and all other non-DND persons, volunteer or otherwise, who work with, or could come in contact with Air Cadets under the auspices of the Air Cadet League of Canada shall be screened and registered successfully in accordance with Air Cadet League procedure. This policy includes the following requirements:

1. Supervision of cadets is, at all times, the responsibility of the Commanding officer.
2. All Volunteers assisting with instruction and / or working in the vicinity of cadets are required to comply with military screening and registration guidelines as outlined in CATO 23.07 (Civilian Volunteers in Support of Cadet Duty), and other military regulations and guidelines as may be approved.
3. Persons who are invited to support Air Cadets by reason of being a guest trainer, public speaker or any other similar person not the Air Cadet Movement, ***need not be screened and registered***, but the Air Cadets in their presence shall be strictly supervised in accordance with military regulations.
4. Volunteers wishing to work with the SSC (Squadron Sponsoring Committee) MUST make application to the Society for membership, when the SSC accepts the membership it is then pending until completion of the screening & registration process. When the 'pending member' receives their screening number then they may participate with the Society and their membership is then substantive.
5. Screening & Registration numbers for members must be in place before participating in SSC/SQN activities can commence.
6. While this process may appear to be onerous it is a requirement of the League's Insurance that a Society has all its members screened and registered otherwise it may nullify the insurance coverage for the individual and or the SSC.
7. Screening and registration cards must be worn at all times when the volunteer is active with the SSC/SQN.
8. All applications must provide a photo that will be applied to the Screening & Registration card.
9. The Air Cadet League, in conjunction with its various Provincial committees, is authorized to conduct random audits of Squadron Sponsoring Committees and volunteers to ensure that all individuals are properly screened and in possession of a valid League-issued identification card.

It should be understood that if an individual decides not to be screened and registered in accordance with Air Cadet League Policy, he/she cannot participate in any capacity as a volunteer in the Air Cadet Movement.

It is important to remember and acknowledge the countless hours that our volunteers dedicate to the Air Cadet Program. For this, I sincerely thank each and everyone involved in this youth program.

Volunteering is the ultimate exercise in democracy. You vote in elections, but when you volunteer, you vote everyday about the kind of community you want to live in.

..... Author Unknown

Ilona Turra

CHIEF ADMINISTRATIVE OFFICER

Air Cadet League of Canada

British Columbia Provincial Committee

CADET ACTIVITIES IN BC 2016





In memory of a great volunteer...

Mr. Scott Johnston

11 July 1961- 18 August 2016

Thank you

To ALL OUR VOLUNTEERS!

Volunteers play a crucial role in our organization. Across our country, volunteers are involved in providing services, which improve and enrich the lives of the youth in our Air Cadet Movement. Some are involved with specific cadets related activities, while others participate at the administrative and decision making levels of the organization.

We thank each and every one of you for the hundreds of hours that you give to make this Cadet Program one of the finest youth programs in Canada.



For the past several years, our glider flying program has received generous financial assistance from the BC Gaming Commission. This has covered a large portion of BCPC's aircraft maintenance costs. Another program that benefits from the Direct Access grant is the Effective Speaking Program. Since 2005 the BC Gaming Commission has provided in excess of 60% of the Program's operating costs.

