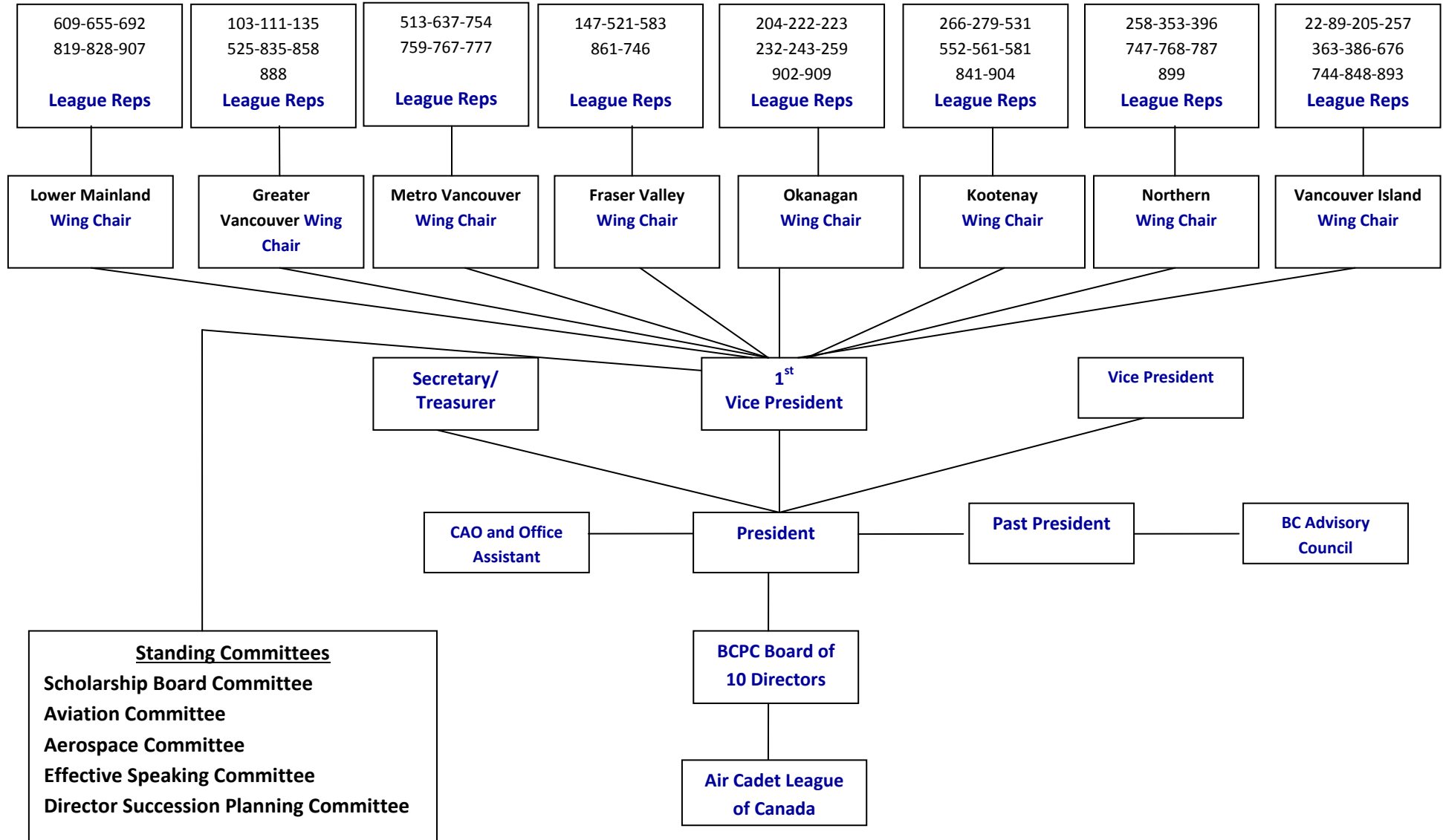




*Air Cadet League of Canada,
British Columbia Provincial Committee
2012/2013 Annual Report*



ADMINISTRATIVE MANUAL
SECTION 2.2.2
ORGANIZATION CHART (BC)



The BCPC – Providing Support to Air Cadets in BC since 1941

President's Report

Ronald Rique

President

Air Cadet League of Canada

British Columbia Provincial Committee



Preparing for change...

The Air Cadet League Movement has been evolving and growing since the Air Cadet League of Canada (ACLC) was chartered in 1941. History shows us that on occasions during this period of time, external forces or pressures beyond the control of either the Department of National Defense (DND) and/or the ACLC required changes to be made to the way the program was being delivered to the cadets. In every case, especially here in BC, because of good management and business planning, these changes have always contributed to the growth of the Air Cadet Movement.

Recent Federal Government reviews of DND spending produced a report that identified the Canadian Cadet Movement (CCM) as an area where savings to the DND budget could be realized. Currently, a national review of all facets of the Cadet program funded by the DND for the three elements of the CCM and the Junior Ranger Program is ongoing.

Over the next five years, more information on the "Renewal of the Cadet and Junior Canadian Ranger Programs" will be made public. As this information is released it may become necessary for us, the ACLC and individual Provincial Committees to re-evaluate or restructure our programs and business plans to accommodate changes that may be imposed on our DND partners, by the Federal Government.

"The British Columbia Provincial Committee supports the retention of the Air Cadet Gliding Program recognizing that it may undergo restructuring due to budget constraints." This is the position the BCPC presented at the June 2013 National Annual General Meeting of the ACLC in Charlottetown PEI. To-day, this position has not changed.

Currently the BCPC is very well positioned. With our structure and with our assets we can adapt our business plans to accommodate changes that are at this time ***speculated*** to be imposed nationally on our DND partners. This flexibility is possible only because of the diligence, dedication and foresight of my predecessors on the BCPC. Until **confirmed** information is received to indicate the necessity for implementing changes, the BCPC is committed to proceed with all growth and training initiatives that are currently in effect.

All other changes that may affect the manner in which the AC program is delivered by our volunteers will be addressed by individual Director and Committee Chairs in their reports.

With growth comes change. Individually, change will affect us in different ways. Not everyone will see every change as being in the best interest of the collective. The realization and acceptance of these facts will greatly assist us in traversing the minefields of change that is ahead of us.

Despite being subjected to pressures beyond our control, our BCPC Members and DND partners, our SSC volunteers and BCPC Staff all worked tirelessly to successfully complete the 2012/2013 Cadet Training year and the Summer Training courses.

To all, on behalf of the 3567 Air Cadets who benefitted from your volunteer contributions, I offer my sincere Thanks. Your efforts are very much appreciated. With your approval, I look forward to serving and representing the BCPC during the 2013/2014 Air Cadet Training Year.

Respectfully submitted

Ronald Rique

1st Vice President's Report

Christine Welch

1st Vice President

Air Cadet League of Canada

British Columbia Provincial Committee



THANK YOU!

You are what make this program the incredible youth experience that it is. Without the countless selfless hours of you volunteers and Officers, this program would be a fraction of what it is. People ask me why I'm still involved in this program when my son, a cadet aged out years ago – my answer is simply – “I want to give back. My son and our family benefited greatly from the Royal Canadian Air Cadets and if I can make a small difference – then the time I spend is well worth it”.

Please remember you are **not** alone. Although the SSCs are often what are considered the “front line” – you have people here to help and assist you. You have the guidance and support of your League Representative and your Wing Chair. Please, if you need some assistance, direction or an ear – contact your League Representative and your Wing Chair. We are here to help you and to make your job easier. Here's a list of who's who:

Wing	Wing Chairperson	League Representatives
Northern Wing	Scott Johnston	<ul style="list-style-type: none">• Glenda Wasylenko• Scott Johnston• Sonja Bland
Kootenay Wing	Keith Kepke	<ul style="list-style-type: none">• Lorenza Saule• Keith Kepke• Jenn Millington
Okanagan Wing	Penny Doern	<ul style="list-style-type: none">• Mike Brazeau / Don McKay• Penny Doern• Larry Calvert• Paddi Paddison• Cheryl Fletcher• Maureen Woolliams
Vancouver Island Wing	Mike Symons	<ul style="list-style-type: none">• Mike Symons• Doug Slowski• Adele Vos• Al Walsh• Mike Pouliot

		<ul style="list-style-type: none"> • Don Hogan • Henri Rekers • Cathy Gilroy
Lower Mainland Wing	Gail Elgert	<ul style="list-style-type: none"> • Rebacca Poon • Grace Lim • Tina Doughty • Norm Chalmers • Thomas George
Metro Vancouver Wing	Nancy Chapman	<ul style="list-style-type: none"> • Nancy Chapman • Dawn Retel • Christine Welch
Fraser Valley Wing	BCPC Office	<ul style="list-style-type: none"> • Joanne Hall • Ilona Turra • Barb Zurowski
Greater Vancouver Wing	Sheila Kung	<ul style="list-style-type: none"> • Pui-lan Kwong • Sheila Kung • Richard Taylor • Michael Kung

Also remember we have two incredible ladies that work at our BCPC office that are here to help – Ilona Turra and Gail Rique. If these ladies can't answer your question or find the answer – then no one can. It is through the collective efforts of you, the League Representatives, Wing Chairs, the Executive Committee and the BCPC Office that makes this program so successful.

We have also welcomed the following individuals as BCPC Members and League Representatives: Mike Brazeau, Dawn Retel, Tina Doughty, Sonja Bland, Don McKay and Trevor Sandwell. Thank you!

The knowledge and training you receive as members of a SSC is often lost when your cadet leaves the program and you follow. My goal is to ensure that we don't lose that knowledge or those skills and that you pass them on as a BCPC League Representative and/or Member of the BCPC. If becoming a League Representative is something that interests you, please contact your Wing Chairperson or the BCPC office and we can provide you the necessary information and discuss next steps.

Training

Let's face it – running and being part of a Squadron Sponsoring Committee can be challenging...yes really! I was told – it is “only two hours a week” – but nothing worthwhile comes without its challenges. Training is often offered not only here at the AGM, but your Wing Chairperson will arrange training sessions to assist you throughout the training year. PLEASE participate in the training sessions. It will not only make your job easier, but you will have an opportunity to share best practices with the other SSCs. It also provides a great opportunity to network.

If there is any specific training you are looking for – contact your League Representative, Wing Chairperson or the BCPC and we will do our utmost to accommodate.

Succession Planning

It is my mantra – “always look for your successor”. Remember to engage and recruit new parents/volunteers to help. Many hands make light work. If new volunteers appear to be overwhelmed by the job you do – give them small tasks and as they grow more comfortable – you will be able to task them with additional jobs. I know you are saying “that’s easy for you to say, parents just drop their cadets off and leave”. Well I’ve been there and I’ve been one of those “drop off” parents. But I attended a “mandatory parents’ meeting” and the rest is history.

Cadet Recruiting and Retention

Cadet recruiting and retention continues to be a combined effort of our DND partners and the 57 Squadrons (+ 1 Satellite Flight). Although the enrollment from 2011 to 2012 was an increase of 5.2%, 2013's enrollment/retention saw an increase of only 0.24% over 2012. Although we are growing year over year, the growth is decreasing. The largest decreases were in the Kootenay Wing and Vancouver Island Wing.

The pattern continues to be cadets losing interest in Levels Two and Three. We continue to track individual squadron numbers and all contributing factors/trends to identify which Squadrons, SSCs or Wings that are need of training assistance.

<i>Wing</i>	<i># of Sqns</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>Increase / Decrease 2013 vs. 2012</i>	<i>% Increase / Decrease 2013 vs. 2012</i>
Vancouver Island	10	560	517	506	500	517	503	(14)	-2.80%
Greater Vancouver	7	437	420	443	455	456	468	12	2.64%
Fraser Valley	5	348	326	351	392	437	428	(9)	-2.30%
Lower Mainland	6	633	629	650	727	825	844	19	2.61%
Metro Vancouver	6	572	558	593	635	700	722	22	3.46%
Northern	7	234	230	207	216	175	174	(1)	-0.46%
Okanagan	8	279	259	271	299	281	274	(7)	-2.34%
Kootenay	8	178	174	175	164	176	162	(14)	-8.54%
Total Cadets		3241	3113	3196	3388	3567	3575	8	0.24%

Compliance

I'm very happy to report we achieved 100% on ACC9 submissions and 100% on Assessment fees for 2012-2013 have been paid. ***Thank you to all of you that took time and made the effort to complete these tasks on time.***

Ensuring squadrons continue to be held in "good standing" with the BCPC is the responsibility of the SSC. What do you need to do to continue to be held in "good standing" – here's a quick list:

- Filing of your Form 11 with the Lawyer's office (copying the BCPC)
- Filing of the Squadron Information Sheet
- Filing your monthly SSC Meeting Minutes with the BCPC
- Paying your Annual Assessment
- Filing a **balanced** ACC9 with the BCPC

The loss of "good standing" with the BCPC can result in penalties ranging from the Squadron and the SSC being put on probation through to suspension or even permanent closure. Rest assured all options will be explored before a decision is made by both the BCPC and our DND partners before a squadron would be permanently closed. Every reasonable effort will be made to assist the SSCs/Squadrons in helping themselves regain their good standing status.

Other consequences for not held in good standing with the Provincial and Federal Governments are losing the Squadron's Charitable Status and the inability to apply for Gaming monies.

BCPC Webpage

Remember all the information you need can be found on our webpage:

<http://bc.aircadetleagueofcanada.ca/>. If you haven't already done so – make sure you save this page in your favourites. All the information you need can be found on our webpage, including: dates of events (i.e. Scholarship Review Boards, various competitions including Effective Speaking, Band, Drill, Biathlon and Marksmanship), SSC Sponsoring Committee forms (under Business Information / BC Squadron Sponsoring Committee Forms), screening information, external high school credits (under Programs / Ministry of Education) and the "Incoming Chair's Survival Guide" (under SSC Training Resources).

Conclusion

A thank you to our Military Partners (at all levels). Communication and partnership is the key. This program doesn't work effectively unless we are in constant communication. Supportive and positive communication articulated from both the ACL and DND enabled us to have another successful year.

Keep up the great work you are doing! Remember – if you have questions/concerns or need an ear, utilize your League Representative, your Wing Chair and the BCPC – we are here to make your job the easiest as possible.

Respectfully submitted

Christine Welch

Treasurer's Report: Year ending 31 Aug 2013

Jack Henwood, BCom, MBA, CD2

Treasurer

Air Cadet League of Canada,

British Columbia Provincial Committee



The financial statement information presented in this report includes five Schedules:

- **Schedule 1: "Balance Sheet" as at 31 August 2013**
- **Schedule 2: "Operating Statement for year ending 31 August 2013"** with a comparison to the 2012/13 Operations Budget
- **Schedule 3: "Notes to Financial Statements"**
- **Schedule 4: "Tow-plane Fleet Renewal Program" (Cessna 182 Project):** showing BCPC costs for replacement aircraft since program inception
- **Schedule 5: "Proposed Cash Budget for F/Y 2013/14"**

Schedule 1: "Balance Sheet"

Schedule 1 is a summary of our Assets and Liabilities at the 31 August 2013. Amplification of some of the Schedule 1 items are listed in "Notes to Financial Statements" (Schedule 3)

Schedule 2: "Operating Statement"

"Schedule 2" is the "Operating Income and Expense Statement" for F/Y 2012/13 (1 Sept'12 – 31 Aug'13). It also shows the variance between the F/Y 2012/13 Budget that was presented and approved at our last AGM. The following table summarizes Schedule 2:

<u>Account</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Operating Revenue	<u>\$501,978</u>	<u>\$396,900</u>	Favorable \$104,978
Administration Expense	<u>\$120,640</u>	<u>\$114,700</u>	Unfavorable \$5940
League Member Activities Expense	<u>\$105,141</u>	<u>\$104,500</u>	Unfavorable \$641
Cadet Program Activities Expense	<u>\$222,914</u>	<u>\$308,000</u>	Favorable (\$85,086)
Total Cash Expenses	<u>\$448,696</u>	<u>\$527,200</u>	Favorable (\$85,137)
Net Operating Cash Income	<u>\$53,183</u>	<u>(\$130,300)</u>	Favorable \$183,483
10% Leasehold Amortization (non cash)	<u>(\$12,868)</u>	<u>(\$12,868)</u>	
Net Operating Income	<u>\$40,315</u>	<u>(\$143,168)</u>	Favorable \$183,483

From an "Operations" standpoint, we ended F/Y 2012/13 in a "favorable" overall position compared to the 2012/13 budget. This "favorable" position was due to a combination of receiving unbudgeted revenues of just under \$105,000 in conjunction with "Cadet Program Expenses" less than budgeted....largely those that pertain to our "Tow-plane Fleet Replacement Project" Amplification of some Schedule 2 items can be found in "Notes to Financial Statements" (Schedule 3).

Schedule 4: Tow Fleet Renewal Program (Cessna 182 Project)

A brief update of the current status of the "Cessna 182 Project" is contained in the "Aviation Committee Report". Although the "Cessna 182 Project" initiative did not come in to being until 2010/11, finding a replacement aircraft for our L-19 "Bird Dog" glider tow plane aircraft was a concern some ten to eleven years ago (2001/02 time frame). Although our L-19s are maintained in excellent condition, the need for finding a suitable replacement was becoming a fairly high priority due primarily to the lack of parts and other support systems for the World War II era aircraft. At that time, aside for its towing capability, a key feature of the selected replacement aircraft was that it has four seats (3-passenger capability)... primarily to enhance the power flying component of our cadet Familiarization Flying program, but as well to provide a greater "utility" feature for deploying/recovering crews and gliders to/from glider flying sites throughout the Province. Parts availability was also a key factor in selection. Late 2010, BCPC Board of Directors in collaboration with our RCAOps military partners, approved a five year plan to replace all our L-9s with the modified Cessna 182Ps. The "Cessna 182 Project" became official with the formation of the "Joint Operational Implementation Working Group" (JOIWG) comprised of L/Col Tony Appels, Major Keith Stewart, MWO (now Captain) Jim Lowden, MWO Henry Bonde, members from RCA Ops (PAC); with Norm Lovitt, Chris Tuck, John Calderwood and myself as members from BCPC. **Schedule 4**, summarizes BCPC monetary commitment toward L-19 aircraft replacement over the past several years. With the refurbishment completion of Cessna 182 #4 (C- FOAR) in June of this year, we have completed 65% of the Project. With the acquisition of Cessna #5 (C-GRGS) in February of this year and anticipate refurbishment completion late this year or early 2014, the "Cessna 182 Project" will be over 80% completed...about one year ahead of schedule. The procurement and refurbishment of Cessna #6 will depend to a great extent on the pending "political" decision regarding the future of the air cadet Gliding Program. From the financial standpoint, sustained adequate bank financing is one of the most essential factors.

I would like to recognize and thank our RCA Ops military partners for their financial support in keeping the "Cessna 182 Project" below budget and ahead of Schedule.

Cash Budget 2013/14” - Schedule 5

The F/Y 2013/14 Cash Budget presented in Schedule 5 includes cash income and expenses relating to BCPC normal day-to-day “Operations” as well as “Capital Cost/Revenue” items. For the purpose of comparison, I have included both F/Y 2011/12 and F/Y 2012/13.

The “Cash Budget for F/Y 2013/14” that is presented for your approval, is based on maintaining the “Squadron Operating Assessment Fee” (SOAF) of \$100 per cadet. Four principal factors were taken into consideration in SOAF:

- **Cadet Effective Strength.** “Cadet Effective Strength” (CES) number is derived from the Squadron attendance from 1 January to 31 December obtained from DND “Fortress” data base system. In F/Y 2007/08, the SOAF was \$75/cadet with a CES of 2935 cadets. It was necessary to raise the SOAF to \$100/cadet in the following year (2009/10) to support an increase in Program activities (related primarily to the Flying Program). Since 2007/08 the CES has shown an annual increase of around 5%/yr to its current 3567 cadets for 2013/14. The SOAF is the key source of our Operating revenues. A decline in our cadet enrollment with no corresponding decrease in our costs could necessitate an increase in future SOAF.
- **Provincial Tax Rebates:** Prior to 31 March of this year, under the HST tax system, charities such as we received a 57% rebate on the Provincial tax component of our Operating and Capital Cost expenditures. With the rescinding of the HST effective 1 April, there is no longer any Provincial tax rebate....estimated to be \$10-\$15,000 of lost reimbursement income for next F/Y 2013/14. Although this is a regrettable situation, we did not feel any change in the SOAF was warranted for 2013/14.
- **Gaming Grant:** Since 2005 we have applied for and have received \$417,000 in BC Gaming Grants: \$385,000 for our Flying Program and \$32,000 for our Effective Speaking Program. Given the heavy cash demands that the “Tow Fleet Renewal Project” has on our Flying Program, the Gaming Grant funds have been one of the important factors in our holding the SOAF at \$100 since 2008. Although our Gaming Grant approval is not assured for 2013/14, based on our positive track-record experience with Grant applications over the past several years, I have included Gaming Grant revenues in our 2013/14 budget. However, if we are not successful in our 2013/14 Grant application, it could impact the SOAF structure for 2014/15
- **Bank Financing Support:** The “Tow Plane Replacement” initiative was undertaken with the proviso that suitable bank financing could be obtained to finance the undertaking. As mentioned earlier in my report, from a financial standpoint, continued sufficient bank support for this venture has and will be the primary factor in keeping the Project viable without having to rely on the SOAF as the primary source for Project funding. Although the current SOAF is adequate to handle the bank debt servicing component of the Project, to be fair to current and future Sponsoring Committees, bank

financing helps spread the financial burden of aircraft purchase and refurbishment over several years. In March of this year, we negotiated an improved Loan arrangement with the Royal Bank of Canada (see Schedule 3: Note 4). The RBC Bank Loan will be subject to a Bank review in March 2014. I am reasonably optimistic that current loan agreement will be extended. However, if it is not....the "Cessna 182 Project" will have to be put on "hold" for Aircraft #6, and the possible premature sale one of our last two L-19 aircraft to provide cash to complete aircraft #5 (C-GRGS). The impact on the SOAF for 2014/15 will depend on our projected financial position at that time.

ACC9s

BC's submission rate to National for 2011/12 ACC9 was once again 100%. Congratulations Treasurers! Balanced ACC9's are due October 31st. National has introduced enhanced versions of the Single and Multi Account ACC9. These, along with explanations of the "New Account Features" are on the National and the BC Website. Squadrons are encouraged to use the Multi Account version for the 2013 reporting year. Using the ACC9 Single or Multi Account will not require your squadron to have any other accounting program as they are a complete accounting package. ACC9 information session will be presented at the BCPC AGM. My thanks to Gail Rique, for her great assistance and efforts in managing the ACC9 report process.

Air Cadet Foundation of British Columbia

"The Air Cadet Foundation of British Columbia" (the Foundation) was incorporated under the British Columbia Society Act in September 2006 as a means of establishing a long term funding source for the ***Air Cadet League of Canada, British Columbia Provincial Committee (BCPC)***. The purpose of the Foundation is to provide a suitable registered charitable structure to allow the creation of a permanent fund, with the interest revenue to be used to support the charitable activities and operation of the BCPC. While all donations, regardless of size or type are sought after, the Foundation, by way of its favorable "disbursement quota" requirements, is ideally suited to receive and administer donation bequests from "Planned Giving"; Gifts-in-Kind; Charitable Remainder Trusts; "special gifting"; "ten year gifting"; Life Insurance, and "Monthly Giving" charitable donations. As of 31 Aug 2013, Foundation Fund balance was \$8405

On behalf of the BC Provincial Committee, I would like to thank Sponsoring Committees for their timely submission of the Squadron Operating Assessment...this has been indispensable factor in BCPC financial management. We look forward to your continued support for 2013/14

Jack Henwood

Treasurer



**The Air Cadet League of Canada
British Columbia Provincial Committee
Balance Sheet as of 31 August 2013**

Schedule 1

ASSETS

Current Assets:

Cash Accounts:

Unrestricted:

Chequing Accounts		\$6,175	
Savings Accounts		140,436	
Sub Total			\$146,610

Restricted:

Philip H. Stevens-Guille Bursary Trust	Note 1	22,909	
Jim Campbell Cadet Music Trust	Note 1	10,367	
Sub Total			33,276

Total Cash Accounts 179,886

Other Current Assets

Accounts Receivable		1,300	
HST/GST Rebate		7,132	
Prepaid Expenses		2,002	
Inventories - Crests/Glider Models/Medals	Note 2	5,544	
Total Other Current Assets			15,978

Total Current Assets 195,864

Fixed Assets

L-19 Aircraft and Schweizer Gliders	Note 3	1	
Cessna 182P Aircraft	Note 3	186,731	
			186,732
Leasehold Improvements (Office)			
Total Renovation Costs		153,355	
Less: Amortized/Expensed		37,542	
Net Leasehold Improvements			115,813

Total Fixed Assets 302,545

TOTAL ASSETS 498,409

LIABILITIES

Current Liabilities

Bank Loan (Current Portion)	Note 4	25,008	
Glider Repair Payable: C-FXGX	Note 5	17,000	
Cadet Flying Awards Payable	Note 6	1,000	
Total Current Liabilities			43,008

Long Term Liabilities

Bank Loan	Note 4	91,656	
National 2016 AGM Hosting Reserve	Note 7	5,500	
Trust Funds	Note 1	33,276	
Total Long Term Liabilities			130,432

TOTAL LIABILITIES 173,440

EQUITY

Capital

Retained Earnings		284,654	
Current Earnings (1Sept-31Aug)		40,315	
Total Retained Earnings			324,969

TOTAL EQUITY 324,969

LIABILITIES AND EQUITY 498,409

Director:



Ronald Rique, President/Director, Air Cadet League of Canada, British Columbia Provincial Committee

Director:



The Air Cadet League of Canada, BC Provincial Committee
Operating Statement For Year ending 31 August 2013
(With Comparison to Operating Budget)

Schedule 2

REVENUE		Actual	Budget	
	Income	to	2012-13	Variance
		31-Aug-13		
1	Squadron Assessments	\$350,140	\$350,000	\$140
2	Gaming Commission Grant	39,000	39,000	0
3	Donations: Tax Receipts	11,595	4,750	6,845
4	Donations: Other	1,553	0	1,553
6	Interest Income/Misc	3,064	1,050	2,014
8	Continuation Flying Awards Donations	3,378	2,100	1,278
9	Aircraft Disposal	93,148	0	93,148 (Note 8)
10	TOTAL REVENUE	501,878	396,900	104,978 (Favourable)
EXPENSE				
Administration				
11	Bank Charges	1,193	1,700	(507)
13	Telephone/internet	4,906	6,000	(1,094)
14	Legal Expense	27,414	23,000	4,414
15	Office Expense	3,560	5,000	(1,440)
16	Wages & Benefits	68,620	70,000	(1,380)
17	Office Equipment Service/Purchase	4,544	2,500	2,044
18	Business Centre Operation	8,479	6,500	1,979 (Note 9)
19	Business Centre Improvements	1,924	0	1,924
	Total Office Admin	120,640	114,700	5,940 (unfavourable)
League Activities				
20	Meetings	3,549	2,000	1,549
21	Travel	15,924	25,000	(9,076)
22	SSC Training	0	2,500	(2,500)
23	Wing Travel & Meetings	21,949	13,000	8,949
24	Provincial AGM	9,984	11,000	(1,016) (Note 10)
25	National Meetings	18,725	16,000	2,725
26	National Assessment Fee Funding	35,010	35,000	10 (Note 11)
27	Total League Activities	105,141	104,500	641 (unfavourable)
Program Activities				
28	Cadet Selection Boards	6,597	7,000	(403)
29	Competitions/Special Events	0	1,000	(1,000)
30	Trophies & Awards	2,924	3,000	(76)
31	Promotion & Recruiting	500	1,000	(500)
32	Effective Speaking Program	11,861	9,000	2,861
33	Glider Pilot Training Awards (GPTAA)	5,625	4,500	1,125
34	Scholarship: Continuation Flying	1,500	1,000	500
35	Aircraft Insurance	7,314	9,000	(1,686)
36	Aircraft Maintenance/Modifications	146,594	198,500	(51,907)
37	\$40/yr Aircraft Replacement Fund	40,000	40,000	0 (Note 12)
38	Total Program Activities	222,914	274,000	(51,086) (Favourable)
39	TOTAL CASH EXPENSE	448,696	493,200	-44,504 (Favourable)
40	NET OPERATING CASH INCOME	53,183	-96,300	149,483 (Favourable)
41	10% Leasehold Amortization (non-cash)	12,868	12,868	
42	NET OPERATING INCOME	40,315	-109,168	149,483 (Favourable)

The Air Cadet League of Canada, BC Provincial Committee
Notes to Financial Statements 31 August 2013

Schedule 3

Note 1 <u>Trust Funds:</u>			
"Philip H Stevens-Guille Bursary". This bursary was funded by the estate of S/L Philip Henry Stevens-Guille. Annual interest allocated to aviation flying awards		\$22,909	
The "Jim Campbell Cadet Music Trust" was established to provide support for the BC Provincial Tri-Service cadet music program.		10,367	\$33,276
Note 2 <u>Inventories:</u>			
Air Cadet Crests		1,021	
2-33 Glider Models		700	
Cadet Long Service Medals/Rosettes/Gold Bars		3,823	5,544
Note 3 <u>Fixed Assets</u>			
L-19 Tow aircraft and Gliders (recorded at nominal value of 1\$).			1
Cessna 182P: C-FCGS - Nominal Value		1	
Cessna 182P: C-FTUG - Nominal Value		1	
Cessna 182P: C-FTRY - Acquisition Cost		74,731	
Cessna 182P: C-FOAR - Acquisition Cost		62,438	
Cessna 182P: C-GRGS - Acquisition Cost		49,561	
(See Schedule 4 for Cessna 182 total costs)		186,731	186,731
Asset Insured Values as of 31 August 2013			
(A)	Aircraft Inventory	Reg #	Insured Value Total
	Tow Aircraft: Cessna L-19 A	C-GKNK	110,000
	Cessna L-19 A	C-FTAL	110,000
	Cessna 182P	C-FCGS	250,000
	Cessna 182P	C-FTUG	250,000
	Cessna 182P	C-FTRY	250,000
	Cessna 182P	C-FOAR	250,000
	Cessna 182P (Ground coverage only)	C-GRGS	70,000
			1,290,000
	Gliders: Schweizer 2-33A Glider	C-GCLL	20,000
	Schweizer 2-33A Glider	C-FJSN	20,000
	Schweizer 2-33A Glider	C-GCLB	20,000
	Schweizer 2-33A Glider	C-GFMB	20,000
	Schweizer 2-33A Glider	C-GLIT	20,000
	Schweizer 2-33A Glider	C-GQRT	20,000
	Schweizer 2-33A Glider	C-FXGX	20,000
	Schweizer 2-33A Glider	C-GDXR	20,000
	Schweizer 2-33A Glider	C-FABQ	20,000
	Schweizer 2-33A Glider	C-GCLY	20,000
	Schweizer 2-33A Glider	C-FWMT	20,000
	Schweizer 2-33A Glider	C-FCLK	20,000
			240,000
	Total Insured Value of aircraft		1,530,000
(B)	Office: Leasehold Improvements		153,355
	Office Contents		35,000
	Total Asset Insured Replacement Value		1,718,355

Note 4	<u>Royal Bank Loan Agreement secured to facilitate our Tow-plane Fleet Renewal Project</u>		
	<u>Loan #1: \$125,000 5 yr Term, Variable rate - Mthly Payments: (P) \$2084 plus (Int) RBC prime+2% (3+2%)</u>		
	Current Portion (Payable within 12 mths)	25,008	
	Long Term	91,656	
		<u>116,664</u>	
	<u>Loan #2: \$100,000 Demand Loan - similar to "Line of Credit" that we can draw on and pay down if needed on an "as required" bases for short term cash needs.</u>		
Note 5	Glider C-FXGX undergoing Insurance Claim repair at K&L Soaring, LLC. Claim funds have been received and held in savings account for payout upon K&L Invoice	17,000	
Note 6	August 2013 "Bill Batchelor" and "Harry Astoria" Cadet Bursary Flying Awards (\$500 each)	1,000	
Note 7	"National 2016 AGM Fund Reserve" BC Committee will be "hosting" 2016 National AGM. Effective 2009/10, an annual budgeted amount of \$1500-\$2500 to be expensed to accumulate a "Reserve" to off-set the 2016 cost	5,500	
Note 8	L-19 C-GRGS, while parked at the hanger ramp at CFB Comox, the aircraft was struck by a dump truck and damaged beyond economical repair resulting in Contractor's insurance payout Funds allocated to "Cessna -182 Project".	93,148	
Note 9	<u>Business Centre Operation</u>		
	Operating Costs before DND cost Off-set	12,291	
	Less: DND Cost Off-set Payment	-3,812	
	Net Operating Costs	8,479	
	Budget	6,500	
	Actual vs. Budget	1,979	
Note 10	<u>Provincial 2012 AGM</u> (held October F/Y 2012/13)		(Unfavourable)
	Registration fees	25,610	
	<u>Venue Costs:</u> (For setting Registration Fee)		
	Meeting Rooms/Catering	-23,044	
	Sub Total	2,566	
	<u>Other Costs:</u>		
	Prizes/supplies/Audio/Report Book etc	-2,560	
	League Reps/Execs/Directors/Guests	-9,990	
		-12,550	
	Net Total Cost	-9,984	
	Budget	11,000	
	Actual vs. Budget	-1,016	
Note 11	<u>National Air Cadet League Funding:</u> In 2007/08, a "National Assessment Fee" initiative was introduced to provide financial support for our National HQ. All 11 Provincial Committees contribute to this Funding at the current rate of \$10/cadet based on the 31 December DND "Fortress" Cadet Effective Strength for their Province. BCPC 2012/13 "Fortress" Effective Strength was 3501 cade x \$10	35,010	
Note 12	<u>"\$40/yr Aircraft Replacement Fund"</u> Established in 2004/05 with AGM Membership budget approval of an annual \$40,000/yr fixed amount to be allocated to the replacement of our L-19 Tow-planes (C-182 Project) ..firstly, toward Project Bank Loan financing costs with balance toward aircraft refurbishment costs.		
	<u>Account Activity F/Y 2012/13:</u>		
	Bank Loan Interest Expense	5,877	
	Balance allocated to C-182 Project	34,123	
	Total Expensed	40,000	
	Annual Budget Amount	40,000	
	Actual vs. Budget	0	
		(Favourable)	

Tow-Plane Fleet Renewal Program (C-182 Project)

Schedule 4

F/Y 2005/06

PZL "Wilga 2000" (Sold 2007/08)

(3 Passenger a/c Manufactured in Poland)

Aircraft Purchase price

\$274,500

(Funding facilitated by Bank loan financing)

F/Y 2008/09

Cessna 182 a/c #1: C-FCGS (Fully Operational)

Aircraft Purchase

197,100

Mods and Refurbishment

45,300

Total Cost

242,400

Less: Proceeds from sale of discontinued "Wilga 2000"

-195,622

Net Cost to BCPC

\$46,778

F/Y 2010/11

Cessna 182 a/c #2: C-FTUG (Fully Operational)

Aircraft Purchase

69,322

Mods and Refurbishment

210,820

Total Cost

280,142

Less: Insurance claim L-19 C-FTGA

-109,500

HST Rebates

-9,650

Net cost to BCPC

160,992

F/Y 2011/12

Cessna 182 a/c #3: C-FTRY (Fully Operational)

Aircraft Purchase

77,023

Mods and Refurbishment (Net of Rebates)

112,854

Total Cost

189,877

Less: Sale of L-19 TGA to Atlantic Region

-32,000

Sale of Parts credit

-2,217

Net cost to BCPC

155,660

F/Y 2012/13

Cessna 182 a/c #4: C-FOAR (Fully Operational)

Aircraft Purchase

63,880

Import C of A

5,865

Total Acquisition Cost

69,745

Mods and Refurbishment (net of Rebates)

169,147

Total Cost

238,892

Less: Insurance claim proceeds L-19 C-GRGS

-93,000

Net cost to BCPC

169,147

Cessna 182 a/c #5: C-GRGS (Undergoing Refurbishment)

Aircraft Purchase

63,767

Less: Sale of Cessna C-GRGS engine

-14,200

49,567

49,567

Estimated Project Total cost at end of F/Y 2012/13

\$582,144

Next F/Y 2013/14 C-GRGS Mods and Refurb(Estimate only for 2014)

195,000

Estimated C-GRGS Total Cost

244,567

Less: Proceeds from Sale of L-19 (Estimate only)

-70,000

Net cost to BCPC (Estimate only)

174,567

Estimated Project Total cost at end of F/Y 2013/14

\$756,711

F/Y 2013/14 Professional aircraft Broker estimate of Market Value of our
(5) refurbished Cessna 182 aircraft @ \$265,000 per aircraft

\$1,325,000

The Air Cadet League of Canada, BC Provincial Committee
Cash Budget 2013/2014

Schedule 5

	Actual F/Y 2011/12	Actual F/Y 2012/13	Budget F/Y 2013-14
Cadet Eff Strength	3388	3501	3567
<u>Cash In-Flows</u>			
1 Squadron Assessments @ \$100/Cdt	\$338,800	\$348,710	\$356,700
2 Gaming Commission Grant	39,000	39,000	39,000
3 Donations: Tax Receipts	5,226	11,595	5,000
4 Donations: as Qualified Donee	27,483	1,553	1,250
5 Donations: "One in a 1000"	1,500	0	
6 CFTA/GPTAA Flying Awards Donations	2,121	3,378	2,000
7 DND Office Operation Cost Off-set	2,157	3,812	4,500
8 Interest Income	2,640	3,064	2,000
9 HST/GST Rebates	33,623	18,660	7,000
10 Glider Aircraft Insurance Claims	0	32,906	
11 L-19 Sale and/or Insurance Claim off-set	28,500	93,148	65,000
12 Cessna 182 (C-GRGS) Engine Sale	0	14,205	
TOTAL REVENUE (Cash in-flows)	481,050	570,031	482,450
<u>Cash Out-Flows</u>			
Administration			
13 Bank Charges/Visa/MasterCard	1,638	1,193	2,000
14 Telephone/internet/WEB	5,597	4,906	5,500
15 Legal Expense	16,957	27,414	35,000
16 Office: (supplies,postage,equipment)	5,356	3,560	4,500
17 Wages/Benefits: C Adm O/Assistant	63,225	68,620	75,000
18 Office Equipment Service/Purchase	1,891	4,544	2,500
19 Business Centre Operation	5,518	12,291	15,000
20 Business Center Improvements	61,575	1,924	0
Total Office Admin	161,757	124,453	139,500
League Activities			
21 Exec/Directors Meetings/Misc	1,678	3,549	3,500
22 League Rep/Member Travel	41,233	15,924	16,000
23 League Member/SSC Training	1,536	0	1,500
24 Wing Travel/Meetings (8 Wings)	1,817	21,949	25,000
25 Provincial AGM (Kamloops)	9,809	9,984	11,000
26 National: AGM/SAGM	13,429	18,725	17,500
27 National Funding Assessment Fee	33,880	35,010	35,670
Total League Activities	103,382	105,141	110,170

	Actual F/Y 2011/12	Actual F/Y 2012/13	Budget F/Y 2013-14
Program Activities			
28 Cadet Selection/Review Boards	\$6,503	\$6,597	\$7,000
29 Competitions/Special Events	999	0	1,000
30 Trophies & Awards	3,363	2,924	3,000
31 Promotion & Recruiting	625	500	1,000
32 Effective Speaking Program	6,483	11,861	12,000
33 Glider Pilot Training Awards (GPTAA)	4,325	5,625	5,000
34 Scholarship: Continuation Flying	1,000	1,500	1,000
<u>Flying Program:</u>			
35 Aircraft Maintenance/Parts	27,764	9,333	10,000
36 Glider C-FXGX Repair	0	0	17,000
37 Glider Site "Operations" Kiosks (2)			18,000
38 Insurance Premium: Cessna 182 aircraft	5,160	7,314	10,000
<u>Tow Fleet Renewal (Cessna 182) Project:</u>			
39 Purchase Cessna 182 #3 (C-FTRY)	77,023	0	0
40 Purchase Cessna 182 #4 (C-FOAR)	63,880	0	0
41 Purchase Cessna 182 #5 (C-GRGS)	0	63,767	0
42 Purchase Cessna 182 #6 (TBD)	0	0	65,000
43 Cessna 182 Modifications/Refurbishments	186,987	200,086	200,000
44 <u>\$40M/Yr Aircraft Replacement Fund:</u>			
Bank Loan Payments (Prin+Int)	357	31,790	32,000
To "Cessna 182 Project"	39,643	8,210	8,000
45 Total Cadet Program Activities	424,112	349,507	390,000
46 Total Cash Expenses (Outflows)	689,251	579,100	639,670
47 Net Cash In-Out Surplus (Deficit) (Before Bank Loan Advance)	-208,201	-9,070	-157,220
48 Bank Loan Advance	131,620		100,000
49 Cash Surplus (Deficit) For Fiscal Year	-76,581	-9,070	-57,220

50 Opening Unrestricted Cash Balance (1 Sept)	232,261	155,680	146,610
51 Closing Unrestricted Cash Balance (31 Aug)	155,680	146,610	89,390

AUDIT REPORT 2013

September 6, 2013

The Directors

Air Cadet League of Canada

British Columbia Provincial Committee

We conducted a review of the Balance Sheet as at August 31, 2013 and the Operating Statement for Year Ending August 31, 2013 of the Air Cadet league of Canada, British Columbia Provincial Committee.

Our review consisted of selecting, on a test basis, invoices, bank statements and other documentation to ensure that the financial statements reflect an accurate representation of the financial position of the Society.

During the course of our review we did not discover any material items that would substantially affect the accounting records and accordingly, we are in agreement with the Financial Statements as presented.

Respectfully Submitted

The Audit Committee

Provincial Aerospace Coordinator

Norm Lovitt

Vice President
Air Cadet League of Canada
British Columbia Provincial Committee



Introduction

Norm Lovitt is the Aerospace Coordinator who along with Norm Chalmers form the BCPC Aerospace Committee. The committee is responsible to the President for developing and promoting a partnership between the BCPC and our Aerospace Industry partners. The main objective of this partnership is to obtain the direct involvement of the provincial aerospace industry in contributing their industrial expertise and resources to broaden and enrich the Air Cadet aerospace programs. The Aerospace Coordinator provides the League Industrial Partnership Committee (LIP) with periodic updates on a semi-annual basis at both the AGM and SAGM.

High School Graduation Transition Credit - Cadet Work Experience Program

The Cadet Work Experience Programs provide senior cadets with the opportunity to fulfill the requisite 30 hour work experience requirement for their High School Graduation Transition Credit by working for a week either in an aircraft maintenance facility or at a regional airport.

This year we successfully expanded the program with our aerospace partners, particularly, with an increased number of programs sponsored by various Regional Airports. By January the BCPC had reached sponsorship agreements with the Regional Glider School, Conair and 5 Regional Airports. However, this increased number of employment opportunities with our aerospace partners was not accompanied by an increase in the number of cadet participants as expected. Indeed, there was a dramatic decrease in the number participants in this year's program with a total of only 6 cadets down from 13 in 2011/12.

The following is a detailed program summary of this year's results:

	<u>OPENINGS</u>	<u>ATTENDED</u>
Regional Glider School - 1 cadet/month between Nov to Mar	5	0
Conair - 2 serials of 4 cadets in Mar and Apr	8	2
Langley Regional Airport – 1 cadet in Mar	1	0
Boundary Bay Airport – 1 cadet in Mar	1	0
Kelowna Regional Airport – 2 serials of 1 cadet in Mar and Apr	2	0
Kamloops International Airport – 2 cadets in Apr	2	2
Pitt Meadows Regional Airport – 2 cadets in Mar	<u>2</u>	<u>2</u>
TOTAL	21	6

This decline in cadet participation in the program was a cause of concern and resulted in a detailed program review during which a number of comments and suggestions were received from various participants. This feedback identified a lack of both clarity in the application process and easily understood guidance for the cadets, parents, SSCs and teachers as major problem areas that resulted in some confusion and misunderstanding among participants. In order to address some of these issues the following initiatives are being implemented:

- The application is being revised,
- Rename the program 'High School Graduation Transition Program' the same as the education system. This should ensure the teachers recognize the information package and can relate to their expected role in the process.
- Produce a training video that will provide a better understanding of the program and application process for cadets, parents, SSCs and teachers. The video will be posted on the BCPC website and used to promote the program to all SSCs and school boards.
- Conduct a work shop at the AGM; and
- Provide all League Representatives with a program information package that they can use to promote the program at their respective Squadrons.

It is hoped that these initiatives will increase the awareness of the program among parents and cadets and make it more easily understood by all stakeholders.

At the time of writing we have not finalized the 2013/2014 schedule with aerospace partners; however, all SSCs and parents can expect that the program dates will again be held in March/April 2014. SSC chairs and parents are reminded that the current information regarding program schedule, guidelines, and applications will be on the BCPC League website under "High School Graduation Transition Credit Program".

Corporate Donors

The BCPC would like to acknowledge following Aerospace Partners and Corporate donors for their continued support of the Air Cadet Program:

- Boundary Bay Airport
- CAE
- Conair
- Kamloops International Airport
- Kelowna Regional Airport
- Langley Regional Airport
- Pitt Meadows Regional Airport
- Vancouver International Airport



AVIATION REPORT

Chris Tuck

Provincial Aviation Coordinator
Air Cadet League of Canada,
British Columbia Provincial Committee



Introduction

The Provincial Aviation and Aerospace Coordinators are responsible for managing the BCPC's aviation resources and facilitating program development in cooperation with the Regional Cadet Support Unit (RCSU, in Esquimalt), Regional Cadet Air Operations (RCAOps, in Comox), the ACL National Aviation Committee (NAC), and our Aerospace Industry partners. The Aviation and Aerospace Coordinators function independently, with Norm Lovitt carrying on as the Aerospace Coordinator and Chris Tuck dealing with Aviation (i.e., Air Cadet Gliding Program) activities.

Familiarization Flying

The 2012/13 flying season was successful despite the need to cancel the fall gliding program. Utilizing two of our new 182s as well as the remaining L-19s and rental aircraft, all cadets had the opportunity to participate in a familiarization flight, either power or glider. The 182s deployed as far as Dawson Creek, Chetwynd and Terrece to provide fam flights. Kudos to the RCAOps staff for achieving the program goals under trying circumstances.

In the spring, the glider fam flying program returned to normal, with a second 182 being deployed to the interior at Prince George. The annual Spring Break Gliding Week was once again a great success.

Also this spring, permanent ground support facilities were established at the Nanaimo and Oliver gliding sights with the purchase and installation of modified 20 ft shipping containers. The containers now provide the gliding staff and cadets office space, shelter and secure equipment storage.

Regional Gliding School

The RGS concluded successfully on 15 Aug, with 37 of 44 GPS candidates and 33 of 36 PPS candidates successfully completing the Transport Canada requirements for a Glider or Private Pilot's Licence. While it is unfortunate that all the cadets could not successfully complete the courses in the prescribed time, the success rate this year is consistent with our historical average.

Tow Fleet Renewal Program

The program is progressing extremely well due to the continued staunch support of the CF, and a fortuitous circumstance. It is now one year ahead of the original program completion date of 2016 and, most importantly, remains on budget.

The third 182, C-FTRY completed its acceptance trials late Sep last year and was fully operational a month later. The fourth aircraft, C-FOAR started the refurbishment program in late Nov, was completed in early June 2013 and was fully operational in time for the summer training program.

The fortuitous circumstance previously mentioned began with a ground accident which occurred last Oct during ramp reconstruction at CFB Comox where a dump truck backed into L-19 C-FRGS. The aircraft was damaged beyond economic repair and after some negotiation, the insurance payout equalled the full market value of the aircraft. The BCPC was also able to retain ownership of the wreck, which was subsequently

donated to the National Aircraft Spares Inventory Program in consideration for additional support of the 182 refurbishment program. This cash settlement negated the requirement for us wait until the successful sale of an L-19 before purchasing the next 182 aircraft. Consequently, the fifth 182, C-FRGS (we decided to transfer the registration of the destroyed L-19) was acquired in Feb 2013 and entered the refurbishment program in early Jul.

Having completed its third year of operation, the 182 continues to be an exceptional performer. Not only as a reliable tow aircraft in support of glider operations but as a superb utility aircraft in support of all cadet flying activities as demonstrated by its utilization in the fall power flying program.

There is now a total of 19 pilots check out in the 182s and aircraft are deployed to Nanaimo, Oliver and Prince George in support of the glider fam flying program.

The continued success of the tow fleet renewal program is due to the dedicated, cooperative efforts of the members of our Aviation Committee and our RCAOps partners, specifically LCol Tony Appels, Maj Keith Stewart, MWO Jim Lowdon and MWO Henry Bonde.

Winches

Soon after last year's successful introduction of the winch launch capability at Comox the operation became less than reliable due to an increased frequency of rope breaks. This problem was compounded by a series of other mechanical issues with both winches that required rectification by the manufacturer. Consequently, the winches remained unserviceable for better part of the past gliding season, necessitating the cancellation of the fall training course due to a lack of currency of the staff.

Additionally, with the exception of CFB Comox, RCAOps has not yet been able to obtain the necessary approvals to conduct winch operations at any of our current and suitable sites and RCAOps is currently re-examining the feasibility of introducing winch operations in Pacific Region.

National Aviation Committee Issues

While responsible to the President of BCPC, the Provincial Aviation Coordinator must work within the guidelines and policies as set out by the National Aviation Committee (NAC). All Provinces have representation on the NAC. The Department of National Defence (DND) is represented by the National Cadet Aviation Operations Office, and the National Technical Authority.

The NAC, under the guidance of Chair, Jerry Elias, is responsible for making recommendations to the National Board of Governors in matters dealing with the national implementation of Air Cadet Flying Program. Formal meetings of the NAC are held in conjunction with each Semi-Annual General Meeting (SAGM) in November each year, and again at the National Annual General Meetings (AGM) in June.

This past April, DND advised the ACL BOG that impending budget cuts within the department may result in the elimination of the ACGP. Flying experience would then be provided exclusively through power fam flights and an expanded power scholarship program utilizing the Recreational Pilot Permit. The surprise nature of this initiative caused considerable concern and resulted in the Save Air Cadet Gliding Facebook group and several letters to MPs. These developments led, at this year's AGM, to the formation of a special national committee to review options for a new aviation program which meets the impending budget reductions as well as complying with a new direction for the delivery of the cadet program. This committee is to provide its recommendations to the Board of Governors at the SAGM in Nov. The BCPC representative on the committee is our Aviation Coordinator, Chris Tuck.

NATIONAL SCHOLARSHIP TRAINING COURSES

Gail Elgert

Director/ NSTC Provincial Coordinator
Air Cadet League of Canada,
British Columbia Provincial Committee



Another very busy and successful year with 350 'National Summer Scholarship Course' interviews conducted throughout the Province. 209 interviews in the LM/GV/MV/FV Wings, 21 in the Kootenays, 61 on Vancouver Island, 44 in the Okanagan, and 15 in the Northern Wing.

118 National Summer Scholarship Courses were awarded in BC, and the cadets that were successful in obtaining those courses were distributed throughout the Province as follows:

Wing	Glider	Power	IACE	AAC	AM	AO	OT		TOTAL
FRASER VALLEY	3	3	2	1			2		11
LOWER MAINLAND	11	10		1		4	2		28
GREATER VANCOUVER	3	4			1	1			9
METRO VANCOUVER	10	8	2	3		1			24
VANCOUVER ISLAND	7	6	3	1	2		2		21
OKANAGAN	6	3	1	1	2	1			14
NORTHERN	2		2		1	1			6
KOOTENAY		2		1	2				5
Province of BC	42	36	10	8	8	8	6		118

Preparations are already underway for the 2014 selection process.

The 'National Summer Scholarship Courses' available for 2014 will be the following:

IACE (International Exchange)

Glider Pilot

Power Pilot

Advanced Aerospace (AAC)

Aircraft Maintenance (AM)

Airport Operations (AO)

IMPORTANT DATES FOR 2014 'NATIONAL SUMMER SCHOLARSHIP COURSES'

Flying Exam for all Glider and Power Pilot applicants will take place on :

Saturday, January 11, 2014

DEADLINE for ALL 'National Summer Scholarship Course' Applications to arrive at the BCPC OFFICE :

Wednesday, January 15, 2014

(Please note – applications will **NOT** be accepted after this date)

Board Interviews for 'National Scholarship Courses' for the 'Eight Wings' in BC are:

Okanagan Wing	February 1 st	Summerland
Vancouver Island Wing	February 8 th	Nanaimo
Northern Wing	February 15	Prince George
LM/GV/MV/FV Wings	February 22&23	Port Coquitlam
Kootenay Wing	March 1 st	Cranbrook

Recommend all Squadrons hold Mock Review Boards to prepare cadets for their interviews.

There are tools available to assist SSC's in preparing for Scholarship Boards. An 'Information Pamphlet' is available on the BCPC Website under "National Scholarship Information".

The 'National Scholarship Course' application process is an important part of the Air Cadet Program, the self confidence and skills that cadets gain during the process prepares them for future job interviews.

A special and sincere THANK-YOU to all the BCPC League members and CIC Officers that have volunteered their time to conduct the many interviews throughout the Province, we could not do this program without your continued support!!

Respectfully submitted by

Gail Elgert

Effective Speaking Report

Terri Slater

Director (Outgoing Provincial Coordinator)
Air Cadet League of Canada
British Columbia Provincial Committee



The Effective Speaking program in British Columbia continues to be strong, with 173 Cadets in 36 Squadrons. The number of Squadrons participating this year increased by 29%, but the total number of cadets is down. It has been noticed that when the Commanding Officer changes at a Squadron, the program is often neglected. The high quality of speeches is a testament to the dedication of the trainers and mentors of the program.

This year, the Provincial Effective Speaking Competition was held 20 April 2013 at the Abercorn Inn, Richmond, BC. We had our largest audience ever, thanks to 259 Panther RCACS coming to cheer the Okanagan Wing winner.

The Wing Competition winners this year were:

Vancouver Island	LAC Daniel Niles,	89 Pacific, Victoria
Okanagan	Cpl Savannah Groot,	259 Panther, Penticton
Kootenay	FCpl Joel O'Sullivan,	279 Elk Valley, Elkford
Fraser Valley	FCpl Shauna Supeene,	861 Silverfox, Abbotsford
Lower Mainland	FSgt Joren Jackson,	828 Hurricane, Delta
Greater Vancouver	Sgt Denny Lee,	888 Avenger, Vancouver
Metro Vancouver	WOII S. Rana,	777 Neptune, Coquitlam
Northern	Cpl Gujree Sabbarwal,	768 Jet Ranger, Quesnel

Thanks to our cadet master of ceremonies, FSgt Keiran Wilson, 89 Pacific, and our volunteers from 655 Richmond Sponsoring committee.

The winner was Sgt. Savannah Groot who was given the opportunity to speak at the National Competition in Charlottetown, Prince Edward Island in June. Sgt. Groot competed with a broken collar bone and had a wonderful experience. We are very fortunate to have the continuing support of Westjet Airlines, who supplied the air fare for the National competitors and a guardian to fly to the competition. Sennheiser Canada presented each of the National competitors with a headset/earphones.

One of our objectives was completed this year. A set of Effective Speaking teaching plans has been created for Squadrons to improve the product we offer our cadets. These are available through the BCPC office. I would like to remind all Squadrons that the Effective Speaking Coordinator is available with helpful suggestions on running the program.

All the rules and regulations, including the current application form, are available on the Air Cadet League of Canada website at aircadetleague.ca. The BC Provincial website has a direct link to the ACL website. Once on the website, go to Information For Cadets and follow the links to Competitions, Effective Speaking. Please ensure your Squadron is using current information.

Topics for 2014 Prepared Speech

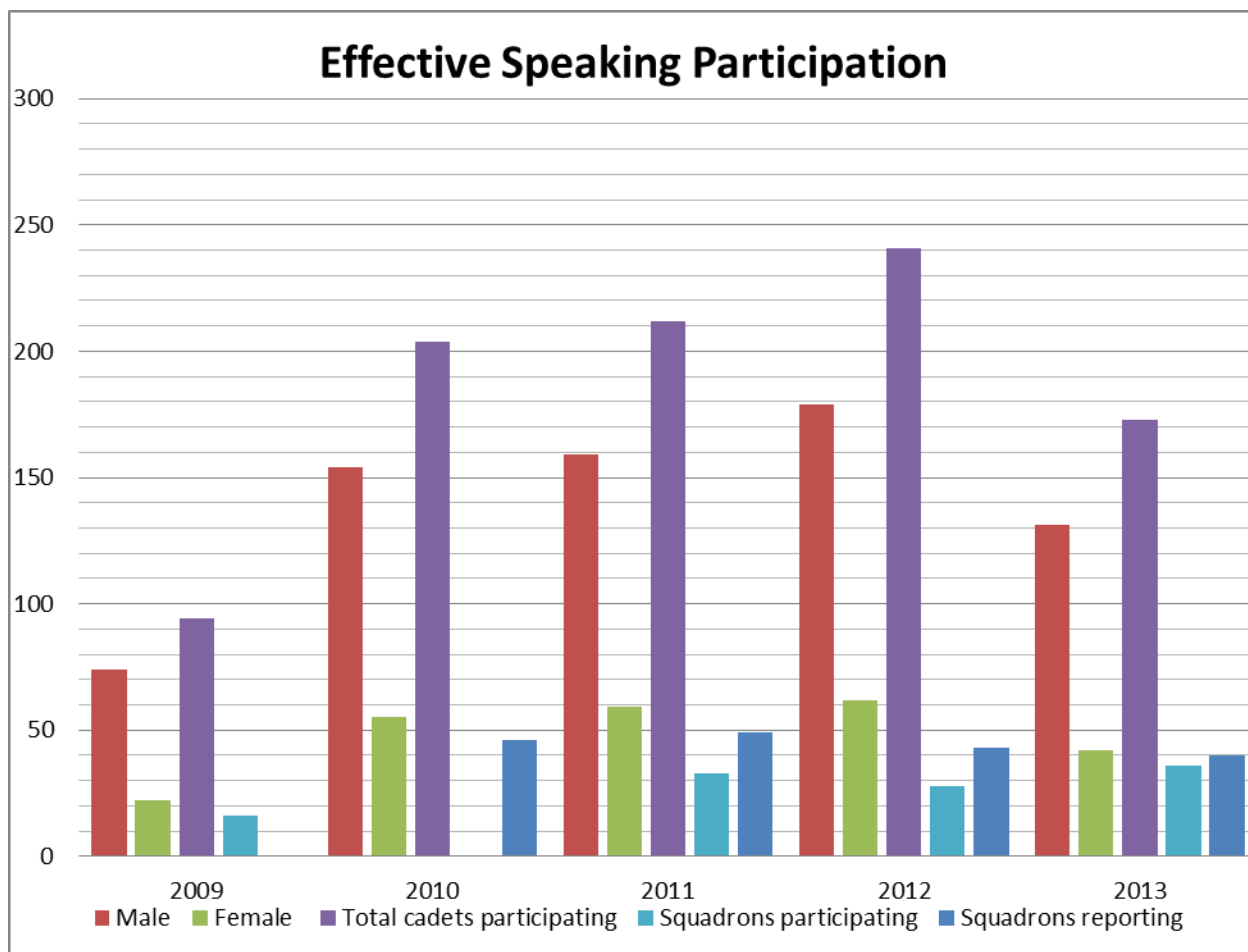
- *An ordinary Canadian doing extraordinary things*
- *150th anniversary of the Charlottetown Accord*
- *Col Chris Hadfield, Space Explorer*
- *Bullying*
- *Snowbirds, a Canadian Icon*
- *Women in Military Service*
- *Why I remember on November 11*
- *Skills I have learned in Cadets that will help me in life*

Dates for Wing Competitions

Northern	February 15
Kootenay	March 1
Okanagan	February 2
Lower Mainland	March 8 at the BCPC Business Centre, Boundary Bay
Vancouver Island	April 6
Greater Vancouver	March 15 at the BCPC Business Centre, Boundary Bay
Metro Vancouver	March 6 at the BCPC Business Centre, Boundary Bay
Fraser Valley	March 16
BC Provincial Competition	April 20 at the Abercorn Inn, Richmond, 1-5 pm

A Squadron in each Wing is needed to act as host for the Wing competitions. Please let your Wing Chair know as soon as possible if your Squadron would like to host. If the March dates do not suit the Wing, the Sundays are available in March, or two competitions can be run in the same day. One would start at 9 am and the other at 1 pm.

Every year we gather data regarding the number of cadets who participate in the Effective Speaking program. This is part of the National Strategic Plan (objective #C8-3). We need to know if you run the program or not. The majority of the Squadrons are very good about sending in the information but, unfortunately, every year several Squadrons do not respond to the requests. I would like the coming year to be more successful, please will all SSC send in their Squadron's information. From the graph, you can see that many British Columbia Cadets are involved in this worthy program.



I would like to announce that Joan Irvine has shadowed me for the past year and will be the new BCPC Effective Speaking Coordinator beginning October 2013.

We thank the BC Gaming Commission for their continued financial assistance to the Effective Speaking program. As well, a big thank you to all the volunteers from the Squadrons and the communities who continue to make this program a success.

Respectfully submitted

Terri Slater

2013 EFFECTIVE SPEAKING MOMENTS IN BC...





Ilona Turra
CHIEF ADMINISTRATIVE OFFICER

WELCOME to the 2013/2014 Cadet Year!

WEBSITE:

The BC Provincial Committee's website will be undergoing some updating after the AGM. Please note any suggestions that SSC may have will be gratefully accepted. Please forward them to the BCPC office.

WEBSITE:

www.bc.aircadetleagueofcanada.bc.ca

FACEBOOK:

<http://www.facebook.com/BCProvincialCommittee>

SCHOLARSHIP APPLICATIONS

The National Summer Training Scholarship application deadline for all Squadrons is **15 January, 2014.**

ALL Scholarship applications are to be sent to the

ACL/ BC Provincial Committee office (address is on the website)

The following Scholarship Courses are to be boarded in 2014 are:

International Air Cadet Exchange

AATC- Airport Operations

Power Pilot Scholarship

AATC- Aircraft Maintenance

Glider Pilot Scholarship

Advance Aviation Aerospace

More information is available under the NSTC (Scholarship) Coordinator's report, Mrs. Gail Elgert.

SSC COMPLIANCE

BC Registry for Societies:

The British Columbia Society ACT requires all incorporated societies to file required information about the Society with the Corporate Registry office.

These filings are:

- 1) **FORM 11-Annual Report (include AGM Minutes) ANNUALLY**
- 2) **FORM 5 -Change of Address of Society (*only if address has changed*)**
- 3) **FORM 7 – Change in Directors (only if directors change midyear)**
- 4) **FORM 10 – Change in Constitution & Bylaws (only if change is made)**

These are the key forms that must be completed ONLY if they apply with the exception of the FORM 11 which must be completed ANNUALLY>

ACL/ BC PROVINCIAL COMMITTEE:

- 1) **Payment of SSC Assessment Fee to Provincial Committee**
- 2) **Completion and submission of the ACC9**
- 3) **Completion and submission of Members of the Society**
- 4) **Screening and registration of ALL Volunteers of the society.**

VOLUNTEER SCREENING

Screening is **not an option** for Volunteers; it is a requirement.

There is a slight change in the screening process; here are the steps to follow:

- 1) Society membership is filled in and presented to
The Directors for approval
- 2) Screening process is started (at the same time as
The Society membership is started)
- 3) When screening docs have been complete, send in immediately to BCPC office, as soon as we receive the screening application it receives a **"IN PROCESS"** status.
- 4) **At this point the applicant is now covered under the League's Liability insurance.** This will enable the applicant/volunteer to begin 'supervised' volunteering at the Sqn/SSC immediately.

NOTE: any missing documents such as the PRC/VSS can be sent in after or as soon as received, BCPC office will also

advise the SSC if any other documents are missing. It must be noted that these applications must be completed in a timely manner. SCREENING CARDS will NOT be issued until the missing documents are received at BCPC Office and the file is complete.

SOCIETY ANNUAL GENERAL MEETING:

The Society's Annual General Meeting (unless otherwise written in the Society's Constitution & Bylaws) must be held **within 6 months** of the Society's year end, August 31. (To be completed no later than Feb 28) Upon completion of the AGM, the Secretary is to complete the "Form 11" (Listing of Elected Directors). The FORM 11- Annual Report, along with a copy of the Society's AGM Minutes and a \$25.00 filing fee.

(Check made payable to: **MARY STEWART LAW CORPORATION**)

Form 11 and payment MUST BE sent directly to:

Mary Stewart Law Corporation

**280 – 12340 Horseshoe Way
Richmond, BC V7A 4Z1**

*Wishing every SSC/SQN a great **2013/2014 training year!***



Chief Administrative Officer
Air Cadet League of Canada
British Columbia Provincial Committee

Gail Rique

**ADMINISTRATIVE
ASSISTANT**

SOCIETY MEMBERSHIP

SOCIETY MEMBERSHIP

Thank you to all SSC's for working with me to ensure the accuracy of the Membership of your Society is kept current. Changes to membership, whether new members or resigning, changes to executive etc. need to be recorded in your minutes, and the minutes then submitted to the BC Provincial office. Please ensure that you submit AGM minutes with elected executive members and positions to BCPC office immediately following your squadron AGM.

ACC9's

BC's submission rate to National was 100% again this year, Congratulations Treasurers!

Saying that, we still have some work to do to ensure ACC9's, including required documents are received in balance by deadline date of October 31st. The accurate and timely submission of ACC9's still needs improving, 65% were received on time and in balance, 35% were rejected requiring resubmission. This is a timely and frustrating exercise for all concerned. Should you require any assistance or have questions pertaining to the completion of the ACC9, please call or email the BCPC office so we can work together to get the rejection rate down to zero.

BCPC encourages you to use the ACC9 Multiversion which is on the National and BCPC Website



**Air Cadet League of Canada,
British Columbia Provincial Committee
#2-7630 Montreal Street, Delta, BC V4K 0A7
OFC TF#: 1-866-614-2272**

Email: **bcpc@aircadetleague.bc.ca**

Website: **www.bc.aircadetleagueofcanada.ca**

Thank you 754 SSC Chair for providing this quote that says it all.....

***"Volunteers do not necessarily have the time;
they just have the heart."***

~Elizabeth Andrew



For the past several years, our glider flying program has received generous financial assistance from the BC Gaming Commission. This has covered a large portion of BCPC's aircraft maintenance costs. Another program that benefits from the Direct Access grant is the Effective Speaking Program. Since 2005 BC Gaming Commission has provided in excess of 60% of the Programs operating costs.

