



Air Cadet League of Canada,
British Columbia Provincial Committee
Annual General Meeting (68th)
Kamloops Towne Lodge
October 3, 2009
Minutes



- 1) **Meeting called to order** :8:00 am **Tom Holland**
- Tom welcomed 552 Squadron & SSC as the newest Members of the BCPC Family and newest Sqn.

Marching on of the Colours **204 Black Maria Sqn**

- 2) **Declaration of Quorum** **Iiona Turra**
Iiona Turra declared that we have a quorum of 79 % attending the AGM for the BC Provincial Committee.

- 3) **NOMINATIONS - Presentation of nominees as Directors** **Geoffrey Johnston**
Tina Kirkpatrick Penny Doern
Ron Rique Jack Henwood
Keith Kepke Geoffrey Johnston

Call for nominations from the floor:

1st call- for nominations

2nd- call – for nominations

3rd call - for nominations

No further nominations from the floor, the slate of nominees is declared elected by acclamation.

- 4) **Introduction of Head Table** **Tom Holland**
Iiona Turra, CAO, Geoffrey Johnston - Director, Tina Kirkpatrick – VP Corporate Affairs, LCol Appels – RGS/ CO ,Ken Higgins – Governor & National Rep, Jack Henwood – Treasurer, Ron Rique – VP Squadron Liaison

- 5) **Introduction of all attendees** **Self Introductions**

- 6) **Declaration of BC Provincial Committee's 68th Annual General Meeting as opened.** **Tom Holland**

President's Welcome - **Tom Holland**
- 45 SSC of 56 SSC in attendance.

-Call for Adoption of Minutes 2008 AGM **Tom Holland**

Call for adoption of 67 Annual General Meeting Minutes.

Moved by Stan Horton

All in favour of the Minutes as presented – majority vote

Opposed - none

Passed

President's welcome continued:

- Welcomed everyone, clarified that it is a British Columbia Provincial Committee's Annual General meeting, and welcomed the Military partners in attendance and commented on the excellent working partnership with the military.

- Touched on the importance of volunteers, encourage all past chair and volunteers to come on board as volunteers of the BC League.

- Importance of Air Cadet League of Canada, National Committee
- commented on the honour to be invited to some events, including the celebration for the CIC Centennial
- Attended the Duke of Edinburgh Awards with the attendance of the Prince.
- Assessment, history and the need for assessment
- Met with the other two league Presidents and the Commander
- Commander Hughes - recognizes that cadets are not free and that there is a cost to doing business and commended ACL/BCPC for asking for funds at the
- SSC Accommodation challenges
- Updated briefly on history of and the sale Wilga, as well as the purchase of the Cessna 182 as replacement.
- ACICO – Tri Element involvement welcomed the Army ACICO.
- League business – Keep up communications – don't hesitate to ask for assistance -
- Funding is important in a SSC – SSC need to share their funding information with the CO.
- Closing remarks

7) ADDRESS: - National Representative

Ken Higgins

- Is honoured to be representing the President of the National Committee – Joe Johnston - conveyed the best wishes for a successful AGM.
- Work at National level being done and the variety of Committees in place.
- introduced the 3 Governors from BC –
 - o Bob Burchinshaw – Policy and Procedure
 - o Gladys Jarvie – National Effective Speaking Committee
 - o Geoffrey Johnston -
- Norm Lovitt member of Aviation Committee at National
- 5-8 years 40% of aviation industry will be retiring; there will be a huge need for employment in the aviation industry.
- National fundraising committee – undertaken major remake – all provincial Presidents and Chairs members of this committee.
- new Air Cadet League/National Website - came on line in August
- referred to upcoming Section dedicated to the SSC's that will be on line once translation is completed.
 - o Information dedicated is intended to supplement SSC information from Provincial Manuals it not intended to replace.
 - o How we keep volunteers? Reviewed by National Committee.
 - o Recognition of your volunteer, at the local level as well as Provincial and National level.. Value the volunteers you have.
 - o Retention – Don Hogan to address later in the meeting.
 - o Recruiting and Retention are two separate activities, but equally important.
 - o On the Strategic plan for the National level. Air Cadet Program is automatically regarded as the number 1 program for youth. This title needs to be earned. Recruitment is not only for Cadets, but for Volunteers for the Squadron Sponsoring Committees and the CIC.
 - o SSC across country raise approximately 11 million dollars, this requires a lot of work by a lot of people.
 - o SSC & CO need to have a close relationship and are actually joined at the “wallet”.
 - o Good retention levels are the result of a predictable cycle:
 - Program quality + the squadron reputation = will determine retention level.

- Its not necessary the size of the squadron it's the quality of the program provided.
- Size of squadrons existing is a currently a concern.
- Further discussion on Squadron Sponsoring Committees and the need for their effective operation.
- Closing remarks.

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8) RCSU Address: (Representing RCSU – Commander Hughes) **Major Brent Deck**

- Opening remarks
 - Greetings from Commander Hughes – who is very impressed with the success and the business like approach that the Air Cadet League and all the SSC take in the administering of the program. This resulted in a successful Air Cadet Program.
 - relationship with the officers and SSC is positive
 - Funding cutbacks this year from DND are 7% - not to worry, cuts are things that cadets will not see, may effect some discretionary activities only.
- Major deck talked about acronyms used in the military and challenged everyone to ask “what” when he used and acronym that wasn’t explained first.

a) Staff updates at Pacific Region

- RCAOP SO - LCOL Tony Appels
 - DCRAOPS O - MAJOR Chris Tuck – (outgoing)
 - DCRAOPS O - MAJOR Keith Stewart – (Incoming)
 - ACO – Air - CAPT Kurt Paulekut
 - ACA – Air - WO Alliston
 - TSO (Training Support officer) - Air - LT BERGER
 - ADM SUP O – LT REBECCA WALSH
 - ACICO – (TRI ELEMENTAL) MAJOR RICK LEWIS
- (Map was show via power point.)
- Updated on the Tri Elemental ACICO’s program that has been implemented
 - Presented the ACICO placement in BC
 - Marksmanship program
 - LSA – Local Support Allocation - Check CATO & PRCI This year – 95% of funds were spent – well done.
 - Riffle Program: riffles will be reallocated and moved around to sqn that are not using to those that are utilizing the program.
 - DND is no longer taking on any sponsor donated rifles.

b) Summer Training Positions Allocated

- 1289 positions provided for summer training
Filled 1269 98% of vacancies filled
- 51% of Air cadets attended Cadet summer training centre
50% of basic band billets did not get filled
32 cadets RTU from summer camps for various reasons.
- CPU – Cadet Program update:
Level 2 has been rolled out this year. Last year Level 1.
- New summer courses for next year:
Basic Leadership course Basic Fitness and Sports Course

Basic Survival course
Basic Aviation Course

Basic Aviation Training and Aerospace
Military Band Basic Musician

The new Cadet Program will continue to be rolled out until completion 2012.

c) 100th Anniversary of Flight

- Updated on activities throughout Province and Country.
- **COATS** – (Cadet Organization Administration and Training Services – in place, effective since July. CIC does not disappear, it becomes part of COATS

d) Presentation made to the ACL/BCPC a plaque of recognition from the CIC by LCol Appels to Tom Holland, President and delegation of BC Provincial Committee in recognition commemorating the service provided to the CIC.

- e) **Presentation** by Major Deck to Capt. Jag Masoun his 12 year CD.(Canadian Decoration)

COFFEE BREAK

9) BUDGET Presentation:

Jack Henwood

- Financial documents are in the Annual Report; these were sent out prior to the AGM for review by the members. Page 6-15. Jack reviewed the Financials as presented in the Annual Report and welcomed any questions upon completion of the budget presentation.
- Thanked Major Chris Tuck and LCol Tony Appels for their guidance when Jack was in the process of selling the Wilga and purchasing the Cessna 182.
- ACC9 Importance and course that will be on this afternoon
- ACC9 Adele Vos - 676 who volunteered to put on an ACC9 Course this afternoon
- Foundation – we now have our CRA tax number and donations are graciously accepted to the foundation.
- Foundation Brochure – we are putting it together to be going out in near future to everyone. It is the foundation in the long term that will benefit the organization.
- Gaming grant income has not been included in the budget in the past. Jack included it this year. In February it was included because it was confirmed by Gaming Commission that the 3 year contract was approved and will be honoured for the 3 year term.
- No other comments - Called for questions, no questions present

MOTION: Jack moved that the financial information as presented be approved and the budget as presented be approved?

All in favour – Majority

Opposed – none

Passed.

10) SPECIAL RESOLUTIONS

Tom Holland

Tom reviewed how the business of the BC Provincial Committee is done with reference to elections, directors, etc.

Tom reminded all SSC's to fill out their form 11 and send this into the lawyers' office and explained why we use this format.

Our Lawyers are Henderson Livingston Stewart, Richmond BC

a) Resolution #1

1. “17.3 The number of non-voting members of the Society shall not exceed the number of voting members of the Society.”

2. “PART 18 – ASSOCIATE MEMBERS”

- 18.1.1 Associate Member of the Society shall be a non-voting member of the Society who has applied for admission to the Society as an Associate Member and has been approved as such by a Board resolution.
- 18.2.1 Associate Members shall be persons who have had an active association with the Society, whether as a member, a volunteer or through other service, they are not currently actively associated with the Society but they may in the future become actively associated with the Society.
- 18.2.2 An Associate Member may withdraw from the Society by delivering his or her resignation in writing to the Secretary of the Society or to the address of the Society.
- 18.2.3 A person shall immediately cease to be an Associate Member of the Society:
 - (a) upon the date of delivering his or her resignation in writing to the Secretary of the Society or to the address of the Society;
 - (b) upon his or her death;
 - (c) upon the expiration of the term currently determined by the Board as the length of time for which he or she is to be an Associate Member; or
 - (d) upon being removed by a Board resolution.
- 18.2.4 The Associate Membership is not transferable.
- 18.2.5 Associate Members shall be entitled to attend general meetings if a written notice to attend is sent by the Secretary to the Associate Member.
- 18.2.6 Associate Members shall be a special class of member to which Parts 2, 3 and 4 of the Bylaws do not apply.
- 18.2.7 Except as stated in this Part 18 all rights and obligations of Associate Members shall be as determined by the Board.”

MOVED: *Tom moved that the membership adopt and approve the resolution of Associate member as presented:*

Call for questions: none

Call for vote – All in favour

Call for opposed – None

Passed

b) Resolution #2

3. “PART 19 – HONORARY LIFETIME MEMBERS”

- 19.1 Honorary Lifetime Member of the Society shall be a non-voting member of the Society who has applied for admission to the Society as an Honorary Lifetime Member and has been approved as such by a Board resolution.
- 19.2 Honorary Lifetime Members shall be persons who have had a long and active association with the Society, whether as a member, a volunteer or through other service.
- 19.3 An Honorary Lifetime Member may withdraw from the Society by delivering his or her resignation in writing to the Secretary of the Society or to the address of the Society.
- 19.4 A person shall immediately cease to be an Honorary Lifetime Member of the Society:
 - (a) Upon the date of delivering his or her resignation in writing to the Secretary of the Society or to the address of the Society;
 - (b) Upon his or her death;

(c) Upon the expiration of the term currently determined by the Board as the length of time for which he or she is to be an Honorary Lifetime Member; or

(d) Upon being removed by a Board resolution.

19.5 The Honorary Lifetime Membership is not transferable.

19.6 Honorary Lifetime Members shall be entitled to attend general meetings if a written notice to attend is sent by the Secretary to the Honorary Lifetime Member.

19.7 Honorary Lifetime Members shall be a special class of member to which Parts 2, 3 and 4 of the Bylaws do not apply.

19.8 Except as stated in this Part 19 all rights and obligations of Honorary Lifetime Members shall be as determined by the Board.”

MOVED: *Tom moved that the membership adopt and approve the resolution of Honorary Lifetime member as presented:*

Call for questions- one presented:

Question: Stan Horton on clarification of wording.

Geoffrey Johnston clarified the meaning as presented from the solicitors.

Call for questions again – none other presented.

Call for vote – approved

Call for opposed – None

Passed

11) **RGS FLYING REPORT**

LCol Tony Appels

Commented on the privilege to have been working with the BC Committee on a number of issues.

a) Overview of the AC Flying Program to date:

Statistics: presented by power point presentation

SEE ATTACHED COPY OF POWER PRESENTATION

b) Questions presented from the floor and answered by LCol Appels and BCPC Flying Committee Representative , Norm Lovitt.

c) Geoffrey thanked LCol Appels for his presentation.

Reviewed BC’s history of support for the flying program.

Kudos given to aviation committee for their work on the sale of the Wilga and purchase of the Cessna 182.

12) **Effective speaking presentation**

Terri Slater

- 2009 Winner for Effective speaking PROVINCIAL Winner Cpl Tom Park
655 Richmond SQN

- NEWS: Approval for the Effective speaking pins for Gold/Silver/Bronze was given by LCol Gaberau , DCadet to be worn on the Cadet uniform. Terri has the pins for cadets that are past winners and who are still in the program. Please see her after the AGM.

- National Website has the topics available on the website along with the application forms and rules and regulations.

- All electronic devices are banned at the National competition. No electronic devices are to be on the cadet.

13) **NEW BUSINESS:**

Tom Holland

No New business presented, Open forum of comments and questions , see below:

Comment and suggestion: Mr.Al Walsh – League Rep ACL/ BCPC

There is an aircraft tradeshow in Vancouver, would if be possible to have a booth at this tradeshow.

Response: Norm Lovitt – BCPC Flying Committee

Review of discussion that has taken place at the Directors level of going into the tradeshows. Tradeshows require a package for what the purpose of our organization and why are we there. The cadet organization does not necessary fit into a tradeshow atmosphere.

Comments: Marilyn Martin - 525 SSC

Recruiting issue: there is no intense national advertising for the cadet program

Challenge is the program and its definition.

Response: Stan Harry – Honorary Life member National Committee Member
PR committee is working with the Newspaper association to get advertisement out at the national level, this is ongoing.

Question: Capt Morier – 513 CO

Will the one day aviation bus tour be affected by the reduction in funding?

Response: Norm Lovitt

The industry has also been affected by the economy and he updated everyone what is in the works of the future aviation/ industry tours.

AIABC's participation is questionable; CAE is in works for late December and early January 2010

13) ANNUAL GENERAL MEETING Declared Closed

Tom Holland

The 68th annual general meeting of the BC Air Cadet League was closed at 12:50 pm.

Minutes of the 68th Annual General Meeting for the Air Cadet League of Canada, British Columbia Provincial committee completed and submitted by:



**Ilona Turra
Chief Administrative Officer
Air Cadet League of Canada
British Columbia Provincial Committee**



**Thomas G. Holland
President
Air Cadet League of Canada
British Columbia Provincial Committee**