



Air Cadet Foundation of British Columbia

ANNUAL GENERAL MEETING

MINUTES

Tuesday, December 6, 2011
ACL/BC Provincial Committee
Business Centre
#2-7630 Montreal Street, Delta, BC

Directors in attending: Geoffrey Johnston, Doug Sutherland, Thomas Holland, Gladys Jarvie and Stanley Horton Members: Jack Henwood-Treasurer

1. Call to Order & Opening Remark

Geoffrey Johnston called the meeting to order at 4:35 pm

2. Declaration of Quorum

All directors in attendance, quorum declared.

3. New Items and Approval of Agenda

NO new agenda items, Agenda approved as presented.

4. Business Arising from 2010 AGM

Motion 11.1 "Doug Sutherland moved that the foundation adopt the Imagine Canada Code of Ethics" the motion should have read: "***The Foundation investigates the Adoption of the Code of Ethics.***" Discussion

ACTION: to change the Minutes of 2010 to reflect the statement as presented above.

- 10.1 Doug Sutherland did speak with Coast Capital however he did not have any luck in forming a relationship with Coast Capital regarding Planned Giving. They were rather indifferent and didn't really take interest.

Discussion: it was decided to continue further discussions with other financial institutions to try to form a relationship with regards to Planned Giving. Geoffrey did have success with the Royal Bank; they indicated a strong interest in forming a relationship. It will be looked at further... before moving ahead and changing banks.

5. Approval of the Annual General Meeting Minutes for 2010

Minutes of the ACL Foundation 2010 Annual General Meeting will be amended to include the revised Motion 11.1. The revised AC Foundation Annual General meeting minutes were then approved by all Directors.

6. Financial Reports

- a. Received by all Directors
- b. Discussion and review
- c. Geoffrey motioned to approve the financials as presented.
Seconded: Doug Sutherland. All Directors approved.

New Business

7. Nomination and Election of Directors:

The Director's slate was presented as follows with no new nominations received to date:

Geoffrey Johnston
Doug Sutherland
Gladys Jarvie
Stan Horton
Thomas Holland

Geoffrey Johnston called for nominations 3 times from the floor. No nominations were received; therefore Geoffrey Johnston presented the following Directors as elected by acclamation:

Geoffrey Johnston
Doug Sutherland
Gladys Jarvie
Stan Horton
Thomas Holland

The Directors agreed that Geoffrey Johnston would hold the position of Chair for the Air Cadet Foundation of BC.

8. Code of Ethics for ACL Foundation

Discussion regarding the Code of Ethics presented by Doug Sutherland.

Doug Sutherland motioned that the Air Cadet Foundation of British Columbia, (Society) undertakes to adhere to the standards set out in the Imagine Canada Ethical Fundraising and Financial Accountability Code in its treatment of Donors and the public, its fundraising practices and its financial transparency, and to be accountable through its Board of Directors.

All in Favour/ opposed none/ motion carried.

Doug Sutherland moved that we adopt the code of ethics for directors for the Air Cadet Foundation of British Columbia.

All in favour? YES – Opposed –NONE Passed.

The following two documents have now been adopted by the Air Cadet Foundation of British Columbia;

- a) Code of Ethics for the Air Cadet League Foundation of British Columbia**
- b) Code of Ethics for the Directors of the Air Cadet League Foundation of British Columbia.**

9. New Business:

Tom Holland: updated the Directors on his address to the quarter Century aviation club in November 2011.

He has re purposed the "One in a Thousand" campaign to include the ACL Foundation of BC. The goal is to have one thousand people who will donate \$100 a year to the BCPC.

Tom updated the Directors on his new proposal for the "one in a thousand" Theme to encourage donations to the AC Foundation.

This concept was discussed and Geoffrey made note that the Air Cadet Foundation of British Columbia and the ACL/ BC Provincial Committee are two separate Societies and cautioned must be taken not to mix the business of the two societies with the 'one in thousand' fundraising concept as this was originally designed for the ACL/BCPC.

Doug Sutherland commented on the Foundation: if anyone knows how to write up a document on Planned giving? Geoffrey commented that this is something that has to be done by a lawyer or a financial planner. The Foundation should look further into this and have it done professionally to be sure that it is done right.

Geoffrey thanked Doug Sutherland for volunteering to look into the planned giving format.

9.1 Tom suggested a new idea for fundraising which is to approach and request from the ACL/ BC Provincial Committee a set dollar amount from the assessment based on a per cadet per capita to be donated from the ACL/ BC Provincial Committee annually to the AC Foundation.

Discussion.

Decision: This proposal would need to be made as a presentation to ACL/BCPC at their next Annual General Meeting.

10. Date and Time of Next Meeting

Tuesday December 4, 2012,

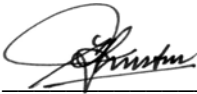
Meeting adjourned at 5:30 pm

Minutes completed and submitted by :



Ilona Turra

Reviewed and confirmed by



Mr. Geoffrey Johnston, Chair/Director