



## Air Cadet Foundation of British Columbia

### Annual General Meeting December 14, 2010 Delta Towne and Country Inn Delta, BC

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Directors in attendance: Geoffrey Johnston, Doug Sutherland, Stan Horton,  
Gladys Jarvie, Thomas Holland  
Member, Treasurer: Jack Henwood, CAO - Ilona Turra

**1. Call to Order & Opening Remarks**

10:30 am meeting called to order.

**2. Declaration of Quorum**

Quorum declared

**3. New Items and Approval of Agenda**

Agenda presented and approved

**4. Approval of the Record of Decisions for the 2009 AGM**

2009 AGM record of decisions approved and passed.

**5. Business Arising:** Old Business: Air Cadet Foundation on Vancouver Island;  
Tom Holland spoke with Mr. J Dixon the President of the Air Cadet  
Foundation of Vancouver Island and has been advised that this society is  
now defunct and no longer in operation.

**6. Financial Reports:** As presented by the Treasurer, Jack Henwood  
Discussion Doug Sutherland moved that the financial statements be accepted as  
presented. All in favor/ Passed

**7. Approval of the Financial Statements**

**8. Approval of the Budget for 2010/2011**

There is no budget for approval because the foundation does not spend money.

**9. Nomination and Election of Directors**

Directors resigned

Directors nominated:

Geoffrey Johnston, Thomas Holland, Gladys Jarvie, Stan Horton,  
Doug Sutherland.

Call for nominations " 3" times: No opposition

Directors nominated elected by acclamation.

**10. NEW BUSINESS: ACTION** Item from 2010 AGM: Air Cadet Foundation Brochure –  
10.1 Review & discussion

Discussion: Ilona noted that she has had Mary Stewart review the Brochure as  
presented and she commented that the brochure is a good idea and it should be  
presented to the public.

Geoffrey Johnston asked if the brochure was on the website and Ilona said it is not on the  
Website at this time but can be posted there.

- Planned giving: further discussion regarding getting a in to out to explain how planned giving works and is implemented.
- Suggestion was to team up with Coast Capital Savings as they have the financial advisors who would be equipped to handle the questions regarding planned giving.
- **ACTION:** Doug Sutherland is going to speak with Coast Capital Savings (BCPC's bank) to find a contact to work with planned giving
- Thomas Holland commented that he is overwhelmed at the support and awareness with the "One in a thousand" fundraising project has received to date.

11 .New Business:

11.1

: Geoffrey proposed adopting a code of ethics for the Foundation: Discussion

Doug Sutherland moved that the foundation adopt the Imagine Canada code of ethics as part of the foundation's code of ethics.

Vote called - All in favour – passed

Gladys Jarvie requested that the adopted Code of ethics be added to the Foundation brochure.

**ACTION:** Add the AC Foundation code of ethics to the Foundation Brochure.

12. Date and Time of Next Meeting

Tuesday, DECEMBER 6, 2010 10:30 am

Adjourned:

Meeting adjourned 11:05 am.




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Mr. Geoffrey Johnston  
Chair  
Air Cadet Foundation of British Columbia

*Minutes completed and submitted by:*




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Ilona Turra  
Chief Administrative Officer  
Air Cadet League of Canada  
British Columbia Provincial Committee